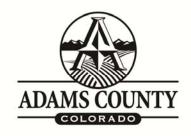
Community & Economic Development Department www.adcogov.org



1st Floor, Suite W2000
Brighton, CO 80601-8204
PHONE 720.523.6800
FAX 720.523.6998

CONSERVATION PLAN PERMIT

Application submittals must include all documents on this checklist as well as this page. Please use the reference guide (pg. 2) included in this packet for more information on each submittal item.

All submittals shall include one (1) hard copy of all documents and one (1) electronic copy with all documents combined in a single PDF. For hard copies, each document shall be labeled or tabbed with the corresponding checklist number.

- 1. Development Application Form (pg. 3)
- 2. Application Fee (see table)
- 3. Written Explanation of the Project
- 4. Site Plan Showing Area of Disturbance
- 5. Recommendation from Appropriate Soil Conservation District Board
- 6. Sediment Erosion Control Plans
- 7. Proof of ownership (warranty deed or title policy)
- 8. Legal Description
- 9. Certificate of Taxes Paid
- 10. Certificate of Notice to Mineral Estate Owners/and Lessees(pg. 5)
- 11. Certificate of Surface Development (pg. 6)

Application Fees	Amount	Due
Conservation Plan Permit	\$150	With application submittal

Conservation Plan Amendment - Guide to Development Application Submittal

The submittal documents for all Land Use/Development Applications are listed below. Detailed explanations of the submittal documents are also provided.

All development application submittals shall comprise of one (1) electronic copy (USB or CD) and one (1) hard copy of each document. Application submittals that do not conform to these guidelines shall not be accepted.

3. Written Explanation of the Project:

 A clear and concise, yet thorough, description of the proposal. Please include, if applicable, timeframe, purpose of project, and improvements that will be made to the site

4. Site Plan Showing Proposed Development:

- A detailed drawing of existing and proposed improvements
- Including:
 - o Streets, roads, and intersections
 - o Driveways, access points, and parking areas
 - o Existing and proposed structures, wells, and septic systems,
 - Easements, utility lines, and no build or hazardous areas
 - Scale, north arrow, and date of preparation
- An Improvement Location Certificate or Survey <u>may be required</u> during the official review

5. Recommendation from Soil Conservation District Board:

 Written letter of recommendation from the appropriate Soil Conservation District Board (West Adams, East Adams, or Deer Trail)

6. Erosion and Sediment Control Plans:

- Erosion and Sediment Control (ESC) plans are construction plans showing the proposed Best Management Practices, or BMP's, that will be used to mitigate erosion and the transport of sediment from a site under construction.
- ESC plans are often done in three (3) phases: Initial, Interim and, Final.
- These plans must also include installation details for each of the BMP's.

7. Proof of Ownership:

- A deed may be found in the Office of the Clerk and Recorder
- A title commitment is prepared by a professional title company

8. Legal Description:

- Geographical description used to locate and identify a property
- Visit http://gisapp.adcogov.org/quicksearch/ to find the legal description for your property

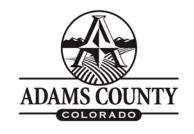
9. Certificate of Taxes Paid:

- All taxes on the subject property must be paid in full. Please contact the Adams County Treasurer's Office
- Or https://adcotax.com/treasurer/web/

10-11. Certificate of Notice to Mineral Estate Owners/ Certificate of Surface Development:

- The State of Colorado requires notification to mineral rights owners of applications for surface development (i.e. zoning, plats, etc.)
- Mineral or Surface right owners may be found in the title commitment for the subject property
- You may also search the Office of the Clerk and Recorder for any recorded deeds, easements, or other documents.

Community & Economic Development Department www.adcogov.org



4430 South Adams County Parkway 1st Floor, Suite W2000 Brighton, CO 80601-8204 PHONE 720.523.6800 FAX 720.523.6998

DEVELOPMENT APPLICATION FORM

Application Type:				
Subo	livision, Preliminary	Preliminary PUD Final PUD Rezone Decial Use	Temporar Variance Condition Other:	
PROJECT NAME	:			
APPLICANT				
Name(s):			Phone #:	
Address:				
City, State, Zip:				
2nd Phone #:			Email:	
OWNER				
Name(s):			Phone #:	
Address:				
City, State, Zip:				
2nd Phone #:			Email: [
TECHNICAL REPRESENTATIVE (Consultant, Engineer, Surveyor, Architect, etc.)				
Name:			Phone #:	
Address:				
City, State, Zip:				
2nd Phone #:			Email:	

DESCRIPTION OF SITE

Address:	
City, State, Zip:	
Area (acres or square feet):	
Tax Assessor Parcel Number	
Existing Zoning:	
Existing Land Use:	
Proposed Land Use:	
Have you attende	d a Conceptual Review? YES NO
If Yes, please list	PRE#:
under the author pertinent requirem Fee is non-refund	at I am making this application as owner of the above described property or acting rity of the owner (attached authorization, if not owner). I am familiar with all nents, procedures, and fees of the County. I understand that the Application Review dable. All statements made on this form and additional application materials are my knowledge and belief.
Name:	Date:
	Owner's Printed Name
Name:	
	Owner's Signature

CERTIFICATION OF NOTICE TO MINERAL ESTATE OWNERS

(the "Applicant") by signir	ng below, hereby	declare and certify as follows:	
With respect to the propert Physical Address:			
Legal Description:			
Parcel #(s):			
(PLEASE CHECK ONE):			
before the init to mineral est I/We have sea	tial public hearing ate owners pursuance owners pursuance arched the records corder for the abo		development was provided olorado Revised Statutes; or and the Adams County
Date:	Applicant: _		
	By:		
	Address:		
	Address		
STATE OF COLORADO)		
)		
COUNTY OF ADAMS)		
Subscribed and sworn		isday of	, 20, by
Witness my hand and			
My Commission expires:			
		Notary Public	
After Recording Return T	<i>o:</i>	Name and Address of Person Pre	paring Legal Description:

A recorded copy of this Certification shall be submitted to the Adams County Community and Economic Development Department with all applicable land use applications.

PURSUANT TO C.R.S. §24-65.5-103.3 (1)(b) _____, (the "Applicant") by signing below, hereby declare and certify as follows: Concerning the property located at: Physical Address: Legal Description: Parcel #(s): With respect to qualifying surface developments, that (PLEASE CHECK ONE): No mineral estate owner has entered an appearance or filed an objection to the proposed application for development within thirty days after the initial public hearing on the application; or The Applicant and any mineral estate owners who have filed an objection to the proposed application for development or have otherwise filed an entry of appearance in the initial public hearing regarding such application no later than thirty days following the initial public hearing on the application have executed a surface use agreement related to the property included in the application for development, the provisions of which have been incorporated into the application for development or are evidenced by a memorandum or otherwise recorded in the records of the clerk and recorder of the county in which the property is located so as to provide notice to transferees of the Applicant, who shall be bound by such surface use agreements; or The application for development provides: Access to mineral operations, surface facilities, flowlines, and pipelines in (i) support of such operations existing when the final public hearing on the application for development is held by means of public roads sufficient to withstand trucks and drilling equipment or thirty-foot-wide access easements: An oil and gas operations area and existing well site locations in (ii) accordance with section 24-65.5-103.5 of the Colorado Revised Statutes; That the deposit for incremental drilling costs described in section 24-(iii) 65.5-103.7 of the Colorado Revised Statutes has been made. Date: _____ Applicant: By: After Recording Return To: Print Name: Address:

APPLICANT'S CERTIFICATION CONCERNING QUALIFYING SURFACE DEVELOPMENT,

_day of, 20, by
Notary Public
Name and Address of Person Preparing Legal Description:

A recorded copy of this Certification shall be submitted to the Adams County Community and Economic Development Department within thirty days after the initial public hearing on all applicable land use applications.

<u>APPLICANT'S CERTIFICATION CONCERNING QUALIFYING SURFACE DEVELOPMENT,</u> <u>PURSUANT TO C.R.S. §24-65.5-103.3 (1)(b)</u>

I,and certify as follows concer-	ning the prope	(the "Applicant") by signing below, hereby declare rty located at:
Physical Address:		
Legal Description:		
Parcel # (s):		
With respect to qualifying su	rface developn	ments:
in support of such exi production, including equipment or thirty-fo area as recorded in Re	sting and prop provisions for oot-wide access ecception #	neral operations, surface facilities, flowlines, and pipelines cosed operations for oil and gas exploration and public roads sufficient to withstand trucks and drilling s easements, were provided for in a ""
Date:	Applicant: By:	
	Address:	
STATE OF COLORADO)	
COUNTY OF ADAMS)	
Subscribed and sworn to bef		day of, 20, by
Witness my hand and officia		
My Commission expires:		Notary Public
After Recording Return T	То:	Name and Address of Person Preparing Legal Description.

A recorded copy of this Certification shall be submitted to the Adams County Community and Economic Development Department with all applicable land use applications.