



ADAMS COUNTY

COLORADO
BOARD OF COUNTY COMMISSIONERS

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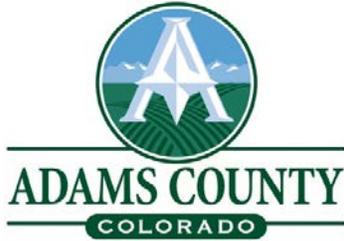
**STUDY SESSION AGENDA
TUESDAY
August 2, 2022**

ALL TIMES LISTED ON THIS AGENDA ARE SUBJECT TO CHANGE

11:15 A.M.	ATTENDEE(S):	Alisha Reis
	ITEM:	Administrative Item Review / Commissioners Communication
11:45 P.M.	ATTENDEE(S):	Byron Fanning
	ITEM:	BNSF Whitewater Project on Clear Creek
12:15 P.M.	ATTENDEE(S):	Brian Staley / Janet Lundquist
	ITEM:	Public Works Operations Update
12:45 - 12:55 P.M.		Break
12:55 P.M.	ATTENDEE(S):	Eddie Valdez / Nick Ingmire / Kat Herrera
	ITEM:	Human Services A/V Update
1:25 P.M.	ATTENDEE(S):	Eddie Valdez / Meg Pickens
	ITEM:	Friends First Overview
1:55 P.M.	ATTENDEE(S):	Eddie Valdez / Meg Pickens
	ITEM:	WBC Subsidized Employment Program-Express Staffing Budget Breakdown
2:25 P.M. – 2:35 P.M.		Break
2:35 P.M.	ATTENDEE(S):	Doug Edelstein
	ITEM:	Executive Session Pursuant to C.R.S. 24-6-402(4)(b) for Legal Advice and Update Regarding Treasurer Litigation

(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

AGENDA IS SUBJECT TO CHANGE



STUDY SESSION ITEM SUMMARY

DATE OF STUDY SESSION: 8/2/22
SUBJECT: Clear Creek BNSF Whitewater Park
OFFICE/DEPARTMENT: County Manager/PW
CONTACT: Byron Fanning
FINACIAL IMPACT: Potentially \$4M out of General Fund
SUPPORT/RESOURCES REQUEST: Can staff use General Fund dollars in the amount of \$4M to support this project
DIRECTION NEEDED: Direction on approach for funding
RECOMMENDED ACTION: Approval to move forward with this project

DISCUSSION POINTS:

On 7/19, at Study Session, the BOCC asked staff to further investigate alternative funding streams to move this project forward in light of the \$7.8M General Fund request on the table. Staff has had conversation with BNSF, the Mile High Flood District, and several potential grant funders to better understand options for funding this project. Staff feels confident that funding up to \$3.8M can be contributed to this project from sources other than the General Fund, thus reducing the General Fund ask to \$4M with the potential for that number to be decreased if more grants can be obtained to support the project. Staff asks that the BOCC support this project with \$4M from the General fund in addition to the other funding sources discussed during the presentation.

- The project is short budget
- The project is about 90% designed
- Additional costs to the project are not anticipated at this time
- Staff has sourced a few alternate funding sources to lesson the impact on the General Fund
- Staff has researched alternative projects and determined that this project is the best way to achieve this kind of impact on the community, especially given safety concerns, the community it is planned for, and the partnerships that have come together to move this project forward



Clear Creek Trail and Drop Structure Project with MHFD and BNSF

August 2, 2022

Existing Conditions







ADAMS COUNTY
COLORADO

Proposed Conditions

LEGEND

- (B) BENCH SEATING
- (BP) BIORETENTION POND
- (C) RAIL CANOPY
- (CB) COBBLE BEACH
- (EB) EXISTING BRIDGE & RIVER OVERLOOK
- (FL) FALLEN LOGS
- (HP) HIGH PERFORMANCE WAVE
- (N) NATIVE UPLAND
- (P) LANDFORM / FUTURE PLAY FEATURE
- (PC) PICNIC AREA
- (PK) PARKING LOT
- (PL) PORTOLET & ENCLOSURE
- (R) ADA ACCESSIBLE RIVER ACCESS (PUT-INS, TAKEOUT)
- (RD) RECREATIONAL DROPS
- (RS) RELOCATED LITTLE DRY CREEK LAKE SPILLWAY
- (S) WAYFINDING SIGNAGE
- (SC) SPILLWAY BRIDGE CROSSING
- (T) RIVER TERRACES/INFORMAL STEPPED RIVER ACCESS
- (W) WETLAND
- (WS) RIVER WARNING SIGN



wenk
ASSOCIATES

MARTIN MARIETTA
PROPERTY

ADAMS COUNTY PROPERTY

CDOT PROPERTY

EXISTING POND



Previous BoCC Actions

- July 2018 – Executed IGA with MHFD.
- May 2019 – Approved \$3M Open Space Grant.
- November 2019 – 1st Amendment to IGA.
- October 2020 – 2nd Amendment to IGA.
- October 2021 – 3rd Amendment to IGA.



Agency Contributions

Agency	Prelim. Design Estimate (2019)	90% Design Estimate (2022)
BNSF	\$2,250,000	\$4,250,000
Public Works	\$750,000	\$750,000
Parks & Open Space	\$4,100,000	\$6,000,000
MHFD	\$1,000,000	\$2,375,000
CWCB	\$100,000	\$200,000
Total Funding Identified	\$8,200,000	\$13,575,000
Project Cost Estimate	\$10,200,000	\$21,310,000
(Min. Funding Shortfall)	\$2,000,000	\$7,735,000



Factors to Consider

- There are several partnering agencies for this project:
 - CDOT has donated 2.9 acres of land
 - BNSF has never partnered with MHFD previously
 - CWCB has provided grant support
 - An AdCo Open Space Grant has been awarded
 - MHFD has supported this project out of the Adams County contribution
 - Parks & Public Works have partnered on this project



Factors to Consider

- This project addresses safety concerns
 - The drop structure is unsafe and not likely to be addressed if AdCo doesn't fund the project
- BNSF has agreed to a trail connection under their bridge (may not if we pull out)
- A water rights issue at Little Dry Creek Lake will be addressed by this project (partial filling of the lake/reduce surface area)



Factors to Consider

- Based on consultation with MHFD, a similar project cannot be done for less money
- Projects in other areas would not have the partnership funding we have on this one
- We could do smaller water access projects in other areas but not with this impact
- This project is close to Goat Hill, an area without many recreation options



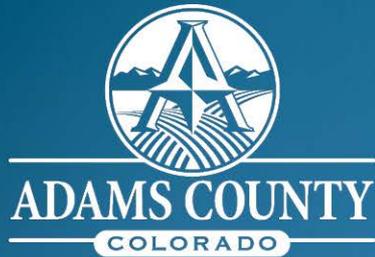
Potential Funding Sources

Realistic Options

- Public Land Dedication Fees \$2.0M
- Clay St. Trail OS Grant – leftover funds \$0.7M
- New AdCo Open Space Grant \$1.0M

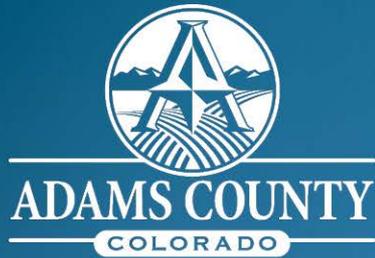
Other Options

- Natural Resources Damages Funding
request for Rocky Mtn. Arsenal \$1.0M
- GOCO Legacy Grant Request \$1.0M



Staff Analysis

- BNSF is not going to provide any further financial support
- The project is at 90% design with a large contingency built in, we feel that current cost estimates are accurate
- It is realistic to assume that we can leverage at least \$3.7M out of existing funding sources and reduce the GF request to \$4M, maybe less



Ask of the BOCC

Does the Board support moving forward with this plan and allocating \$4,000,000 out of the General Fund to complete the project as designed?



Questions?





STUDY SESSION ITEM SUMMARY

DATE OF STUDY SESSION: August 2, 2022
SUBJECT: Public Works Operations Update
OFFICE/DEPARTMENT: Public Works
CONTACT: Brian Staley; Janet Lundquist
FINACIAL IMPACT: None
SUPPORT/RESOURCES REQUEST: N/A
DIRECTION NEEDED: N/A
RECOMMENDED ACTION: N/A

DISCUSSION POINTS:

- An update regarding the current programs, projects, and work performed by Public Works Operations Working Group Divisions.

Public Works Operations Update



Public Works Staff:

Adam Ingalls, Operations Administration Manager
Matt Fightmaster, Maintenance Manager District 1
Greg Fisher, Maintenance Manager District 2
David Tuttle, Maintenance Manager District 3
Janet Lundquist, Deputy Director
Brian Staley, Director



Operations Leadership

Adam Ingalls

Operations
Administration Manager

Matt Fightmaster

Maintenance Manager
District 1

Greg Fisher

Maintenance Manager
District 2

David Tuttle

Maintenance Manager
District 3

Maintenance Service Areas



Gravel Roads

Drainage

Pavement

Mowing

Litter Control

Alleys

Street Sweeping

Traffic Signals

Traffic Signs

Pavement Markings

Emergency Operations

Snow & Ice Control

Special Projects

Community Events

Public Works Work Plans



Process Improvements

- Procurement Documentation
- Operations Management Plan (2023 – 2028)
- Safety Training

Sustainable Initiatives

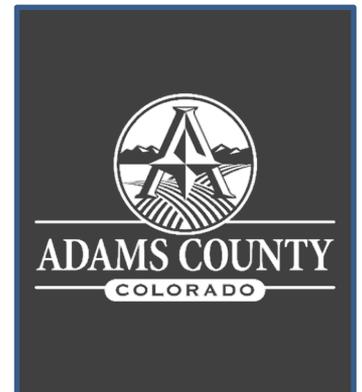
- Effective and sustainable use of materials

Valuing Employees

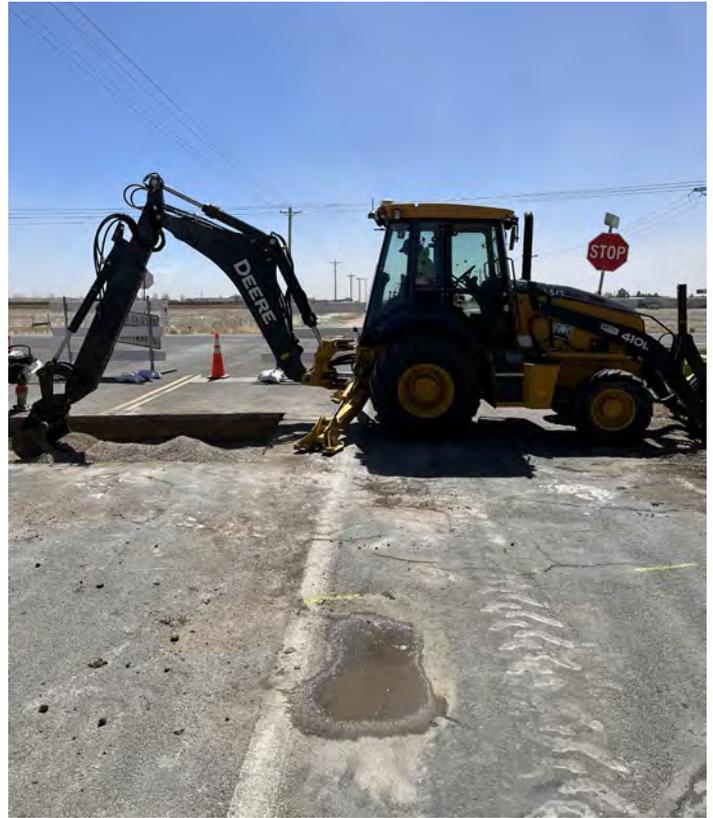
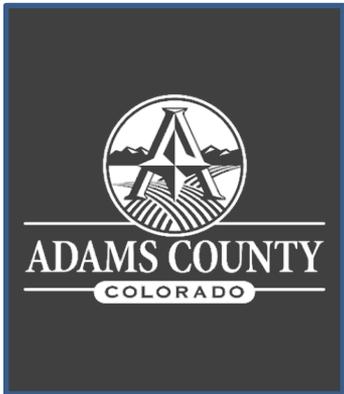
- Employee Development Plan & Progression Plans
- Improve staff equipment



Gravel Road Surface Toolbox

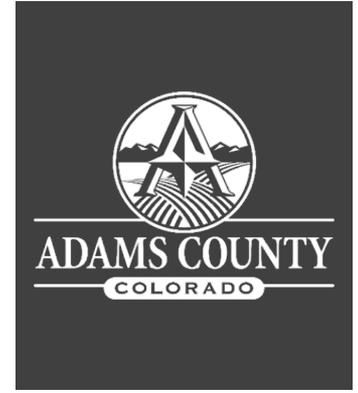


Pavement Maintenance





Route Optimizations



Homelessness Camp Clean-up Support



Building Relationships

- Municipalities
- CDOT
- Arapahoe County
- Weld County
- City & County of Denver





Diversity, Equity, & Inclusion

- Diversity Hiring
- Creating a Sense of Belonging
- All Voices Matter





STUDY SESSION ITEM SUMMARY

DATE OF STUDY SESSION: August 2, 2022
SUBJECT: Human Services A/V Updates
OFFICE/DEPARTMENT: Human Services
CONTACT: Human Services
FINACIAL IMPACT: \$455,406.54
SUPPORT/RESOURCES REQUEST:
DIRECTION NEEDED:
RECOMMENDED ACTION: Approval of awarding contract to High Country Low Voltage

DISCUSSION POINTS:

- The Adams County Finance Depart, Purchasing Division in collaboration with the Human Services, Fleet & Facilities, and the Information Technology & Innovation Departments released RFP 2022.526 to find providers to provide A/V upgrades to the Human Services Center conference rooms
- After reviewing the single proposal that was submitted to RFP 2022.526, the evaluation recommends awarding the contract to High Country Low Voltage.
- The purpose of this project is to provide a hybrid meeting environment, throughout the building, for Human Services staff to better support the community.
- The scope ranges from installing webcams and cable management, to integrating hybrid solutions with existing large-scale conference room management systems. Within the Human Services building, there are approximately 26 individual rooms and two conference rooms that can be separated into four smaller conference rooms that will be in scope for this project.
- The total contract not to exceed amount will be \$455,406.54, which will consist of PC, Keyboards/Mice Cost for Red Team rooms, as well as outlet relocations



HUMAN SERVICES CENTER AUDIO VISUAL SYSTEM UPGRADE



DISCUSSION ITEMS

- Background
- Request for Proposal (2022.526)
- Next Steps



BACKGROUND

- Hybrid Work Schedules/Operations
- Current HSC Conference Rooms A/V Capabilities
- Red Teams Rooms in the CFS Division
- Updated Technology



Request for Proposal (2022.526)

AV System Upgrade Services:

- A formal Request for Proposal (RFP) was posted on BidNet on March 30, 2022
- Bids were opened on April 26, 2022, with one (1) supplier submitting a response
- After reviewing the single proposal that was submitted to RFP 2022.526 the evaluation committee recommends awarding the contract to High Country Low Voltage
- High Country Low Voltage Highlights:
 - Leading A/V integrator since 2011
 - 11 years experience shaping technology systems in major regions across our state
 - AVIXA certified engineers, programmers, and technicians



INTENT TO AWARD

High Country Low Voltage

- Recommendation is to award the contract to High Country Low Voltage.
- They have proposed a four-step process to complete this project, which includes:



Planning



Installation



Commissioning



Ongoing Support Phases

- This will make our technology across the Human Service Center not only top of the line but meet our staff hybrid schedule needs and improve customer experience in a state-of-the-art conference center.
- These updates will align with our vision to be an employer of choice.



COST

The proposed cost for this project will be for the amount not to exceed Three Hundred and Fifty-Nine Thousand Seventy-Five Dollars and Eighty-One Cents. (\$359,075.81).

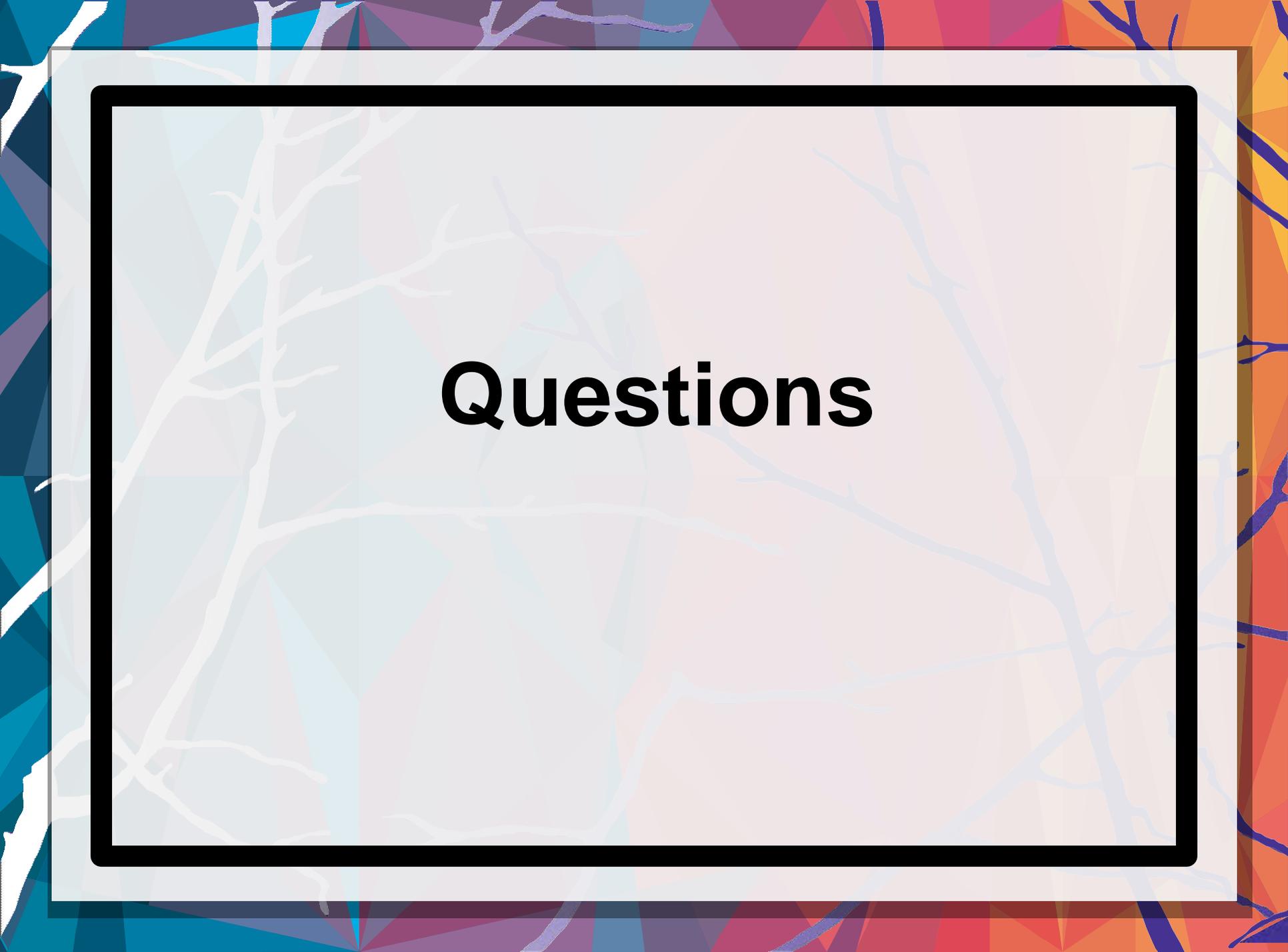
Total project budget will be \$455,406.54, with additional costs outside of High-Country Low Voltage

1. PC Cost for Red Team Rooms - \$15,341.70
2. Keyboards/Mice for Red Team - \$167.94
3. Outlet Relocation - \$4,920.00



NEXT STEPS

- Request approval for BoCC and ELT with awarding contract to High Country Low Voltage
- Present this item at public hearing on Tuesday August 9, 2022
- Once approved, we can start the process of ordering materials and working with HCLV on a project launch plan



Questions



STUDY SESSION ITEM SUMMARY

DATE OF STUDY SESSION: August 2, 2022
SUBJECT: Friends First Overview
OFFICE/DEPARTMENT: Human Services
CONTACT: Eddie Valdez / Meg Pickens
FINACIAL IMPACT: yes
SUPPORT/RESOURCES REQUEST: Approving Amendment One to the Agreement between Adams County and Friends First in the Amount of \$331,808.38
DIRECTION NEEDED:
RECOMMENDED ACTION:

DISCUSSION POINTS:

- Requested program overview of Friends First services and outcomes over the last contract year.



HUMAN SERVICES



HUMAN SERVICES FRIENDS FIRST



RFP Process

- In March 2021, Friends First submitted a proposal responding to RFP-2021.610
- In June 2021, a formal agreement was signed by Friends First
- Equity language was put into all county RFP's (Request for Proposals) in 2021

Contractor will not discriminate against any employee or qualified participant for services because of age, race, color, religion, marital status, disability, sex, national origin, gender identity, gender expression, or any other characteristic barred by law.

- This language is in both the RFP and the agreement providers sign with purchasing



**Our History
with
Friends First**

HISTORY

- Adams County and Friends First have held a professional partnership for 28 years.
- This contract uses 100% TANF funding.
- 2021-2022 Contract was for \$331,808.38
- 2022-2023 renewal (year 2) is requesting the same amount of funding.
- Expansion of services to other schools are in the works



FRIENDS FIRST PROGRAM

- Friends First provides educational and mentoring programs designed to empower teens to make positive life choices and develop healthy relationships.
- Programs include the STARS (Students Teaching About Relationship and Success) mentoring program.
- Project AIM (Adult Identity Mentoring) is a positive youth development program.
- They are inclusive of the LGBTQ+ community.

FRIENDS FIRST PROGRAM HIGHLIGHTS

Friends First Outcomes in the 2021-2022 Contract

- The STARS program served 17 mentors and 48 mentees
- They assisted 52 youth through project AIM at Stuart Middle School.
- They assisted 21 students in the STARS Mentor Life Summit at the University of Colorado, Colorado Springs on March 5, 2022.
- They provided 3 small group workshops/assemblies virtually on pregnancy prevention services- which consisted of approximately 34 youth.



FRIENDS FIRST SUCCESSES



2021-2022 Evaluation of the STARS Peer Mentoring Program for increasing protective factors that prepare youth to make positive life choices and develop healthy relationships, through the development of relationships with positive peer mentors.

Program success is measured by what the participants have gained during program participation.

This information is gathered by pre, and post surveys distributed by Friends First.

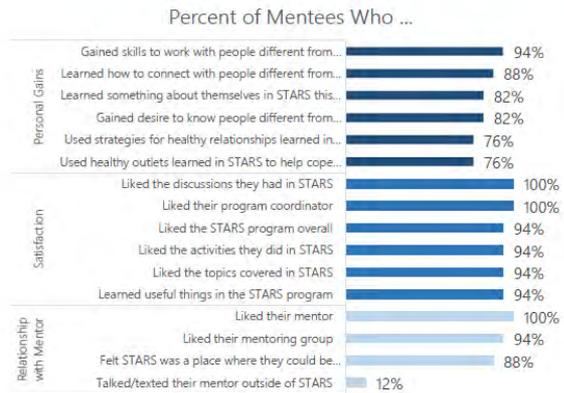
Adams County Grant

3 schools 4 cohorts 38 hours mentoring meetings

23 Mentors 52% female | 30% Hispanic | 100% High School

65 Mentees 32% Female | 68% Hispanic | 100% 9th-10th Gr

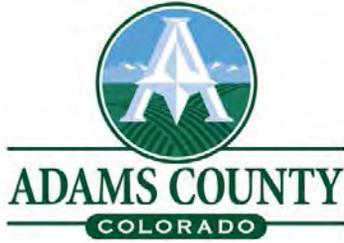
Outcomes & Engagement



“ Felt like I was a part of something. — STARS mentee



QUESTIONS



STUDY SESSION ITEM SUMMARY

DATE OF STUDY SESSION: August 2, 2022
SUBJECT: WBC Subsidized Employment Program-Express Staffing Budget Breakdown
OFFICE/DEPARTMENT: Human Services
CONTACT: Eddie Valdez / Meg Pickens
FINACIAL IMPACT: yes
SUPPORT/RESOURCES REQUEST: Overview and budget review of the subsidized employment program within the workforce & business center.
DIRECTION NEEDED:
RECOMMENDED ACTION:

DISCUSSION POINTS:

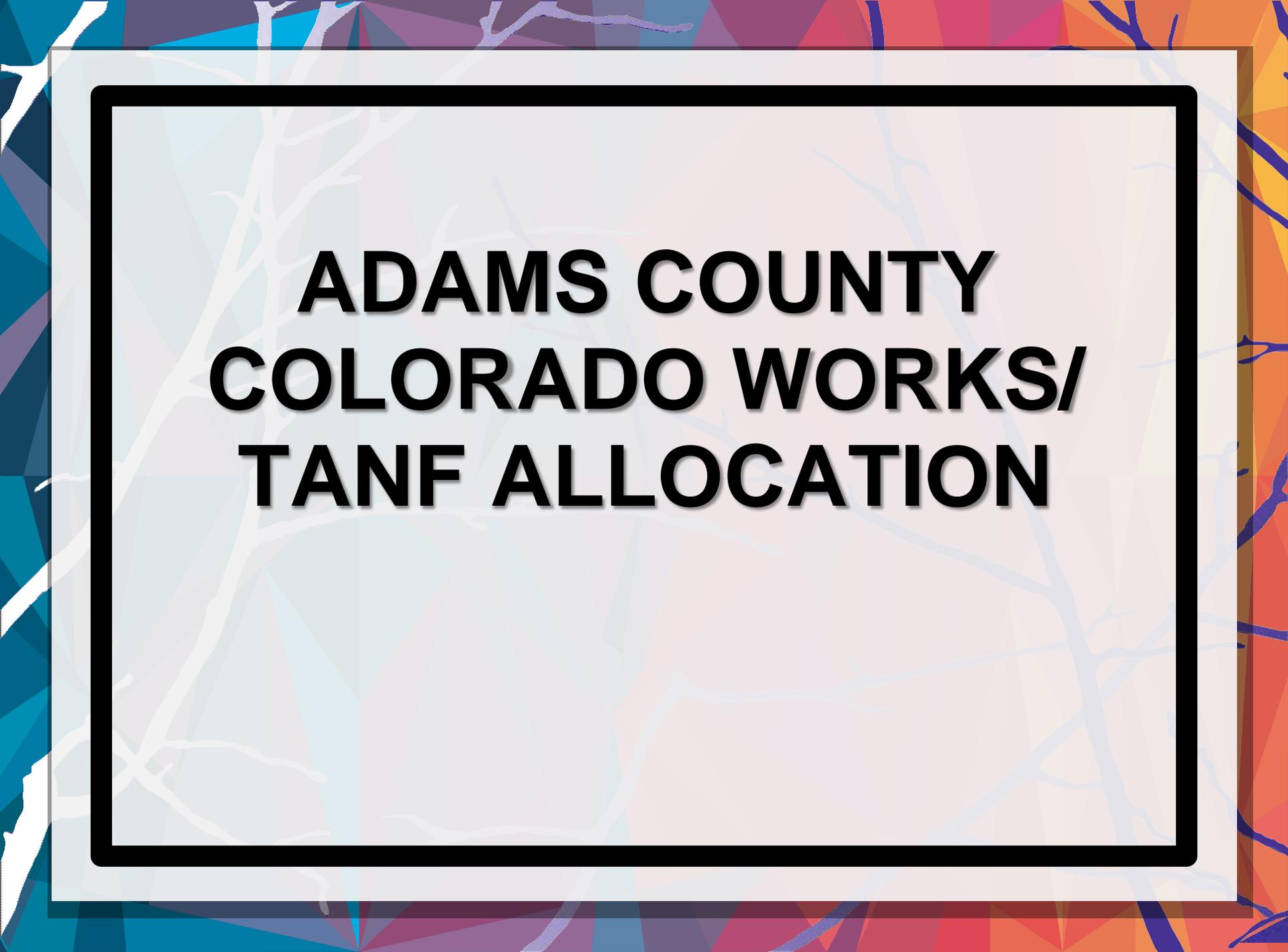
- Human Services staff will present detailed subsidized employment information and will provide a budget overview of how this program is budgeted for and how leftover funds are utilized/transferred to other TANF programs.



HUMAN SERVICES

HUMAN SERVICES CONTRACTING WITH COLORADO WORKS/TANF FUNDING





**ADAMS COUNTY
COLORADO WORKS/
TANF ALLOCATION**

COLORADO WORKS/ TANF ALLOCATION



Contracts and Supportive Services



Basic Cash Assistance payments



Operating Costs





SUBSIDIZED EMPLOYMENT

Express Professional

PROGRAM OVERVIEW

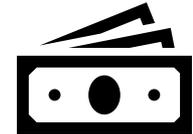
- Subsidized Employment is a structured, time limited and paid learning experience at a worksite.
- Employment occurs within the private for-profit sector, the non-profit sector, or the public sector.
- Express Professional Agency is the employer of record for all participants.



PROGRAM OVERVIEW

- Pilot program was started in April 2022.
- The Subsidized Employment Program is for Adams County TANF eligible residents.
- Income with participation does not affect their cash assistance allotment

TANF ELIGIBLE



Make less than \$75,000



Have children under 18



ADAMS COUNTY
COLORADO

Live in Adams County



FINANCIAL INFORMATION

- \$60,701 was spent in the initial year of this contract on the 16 participants enrolled in the subsidized employment program
- Since July 1, 2022, there have been 6 new participants enrolled
- SE Clients have been placed with the following companies:
 - ✓ VSO – Administrative Assistant,
 - ✓ Village Exchange- Food Pantry Assistant
 - ✓ City Of Northglenn- Greeter
 - ✓ Adams County Workforce And Business Center- Career Services
 - ✓ Adams County Community Safety And Well Being- Graffiti Removal
 - ✓ Adams County Child And Family Services – Front Desk
 - ✓ Hope Montessori – Early Childhood Teacher
 - ✓ Adams County CCAP- Admin
 - ✓ Almost Home – Case Manager, Almost Home – Front Desk
 - ✓ H&R Block – Tax Assistant, Auto Glass Colorado Inc
 - ✓ Access Housing – Intake Clerk
- In our employer bank we have 18 employers with 139 job opportunities

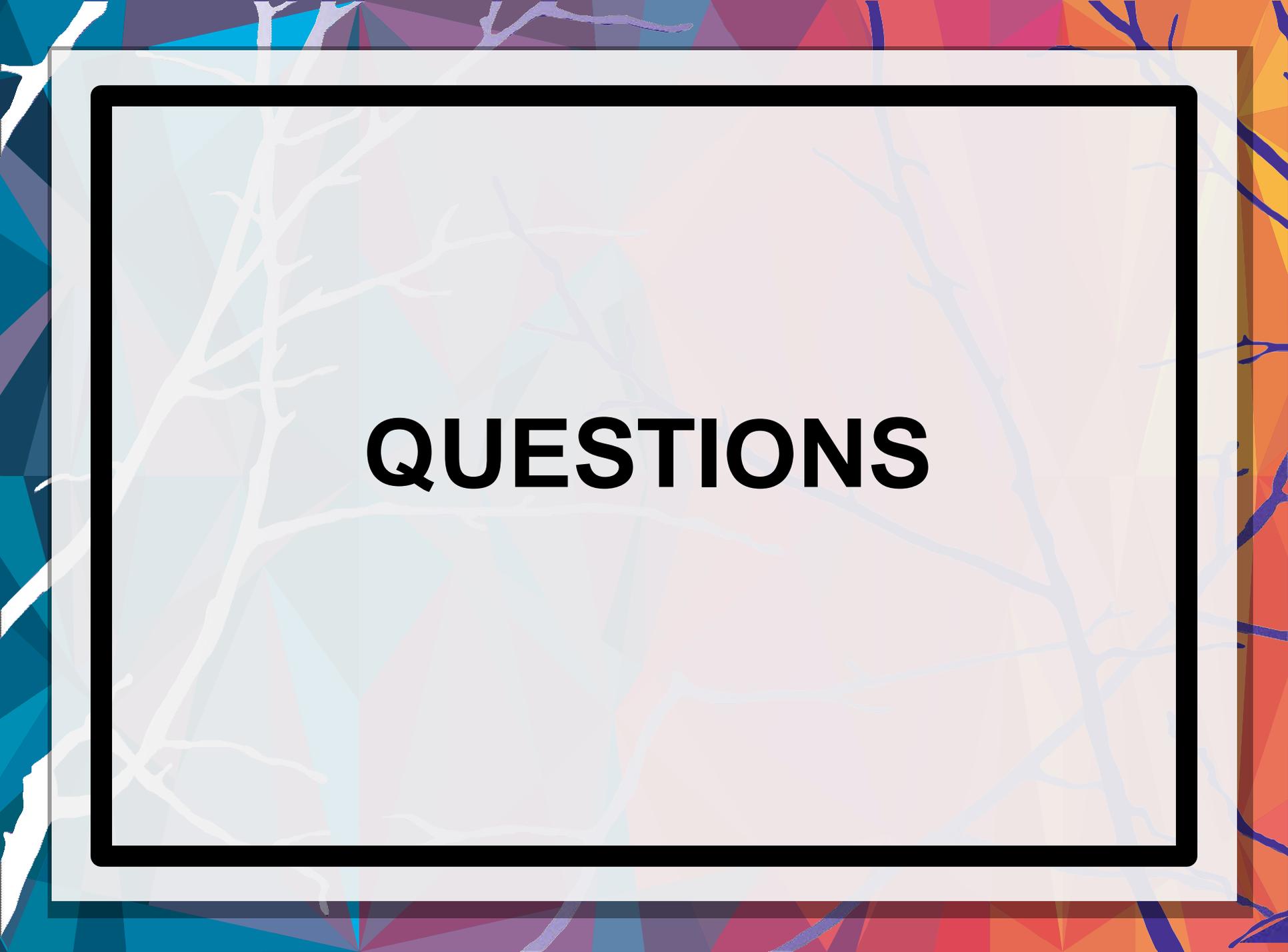
FINANCIAL INFORMATION

Contract Year	Program Participants	Average Pay Rate	Average Mark Up	Average Bill Rate	Max Hours Worked Per Program Participant	Total Cost Estimate
1	100	\$20.00/hr	39%	\$27.80/hr	480	\$1,334,400.00
2	50	\$20.00/hr	39%	\$27.80/hr	480	\$667,200.00

Year 1 (2021-2022)- Contract amount was \$1,334,400.00

Total amount spent = \$60,701.00

Amount not used from the TANF Allocation= \$1,273,699.00



QUESTIONS