



Eva J. Henry - District #1
Charles "Chaz" Tedesco - District #2
Emma Pinter - District #3
Steve O'Dorisio - District #4
Mary Hodge - District #5

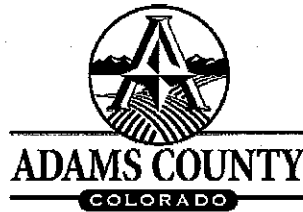
STUDY SESSION AGENDA
TUESDAY
November 12, 2019

ALL TIMES LISTED ON THIS AGENDA ARE SUBJECT TO CHANGE

9:00 A.M. to 9:30 A.M.	ATTENDEE(S):	Matt Martinez, Area Wildlife Manager for Area 5 of Colorado Parks and Wildlife / Brian Phillips, Park Officer, Barr Lake State Park
	ITEM:	Meet and Greet
11:00 A.M.	ATTENDEE(S):	Alisha Reis / Mike Holub / Sean Braden / Jennifer Tierney-Hammer
	ITEM:	Construction Contractor Selection – Evaluation and Award Process
11:30 A.M.	ATTENDEE(S):	John Russell, Dentons
	ITEM:	Federal Lobbyist Update
12:15 P.M.	ATTENDEE(S):	Byron Fanning / Shannon McDowell / Renee Petersen / Open Space Advisory Board Members
	ITEM:	Fall 2019 Open Space Grant Awards
12:45 P.M.	ATTENDEE(S):	Jill Jennings Golich / Christy Fitch / Andrea Berg / Brandan Slattery
	ITEM:	Marijuana Hospitality Establishments
1:15 P.M.	ATTENDEE(S):	Kristin Sullivan / Brian Staley / Rene Valdez
	ITEM:	Public Works Projects Update
2:15 P.M.	ATTENDEE(S):	Nancy Duncan
	ITEM:	Review of 2020 Proposed Budget
3:15 P.M.	ATTENDEE(S):	Raymond Gonzales
	ITEM:	Administrative Item Review / Commissioners Communication

(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

AGENDA IS SUBJECT TO CHANGE



STUDY SESSION AGENDA ITEM

DATE:	November 12, 2019
SUBJECT:	Construction Contractor Selection – Evaluation and Award Process
FROM:	Seán Braden; Manager of Planning, Design and Construction
AGENCY/DEPARTMENT:	Facilities and Fleet Management
ATTENDEES:	Alisha Reis, Mike Holub, Jennifer Tierney-Hammer
PURPOSE OF ITEM:	Discussion of recent project evaluations and process
STAFF RECOMMENDATION:	Informational

BACKGROUND:

Over the past several years, Adams County has solicited, evaluated, and awarded several construction projects under the procurement Policy 1071. Each project has individual requirements, independent evaluation committees, separate funding, but also has many common components and expectations of quality performance. A “best value” approach to contracting, especially for larger projects, can both extend the evaluation process and potentially limit interest from contractors.

Intent of the Study Session is to discuss historical project processes, current market trends, and potential modifications to make processes more efficient.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Manager’s Office
Purchasing (Finance)

ATTACHED DOCUMENTS:

None

FISCAL IMPACT:

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.


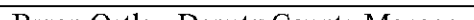

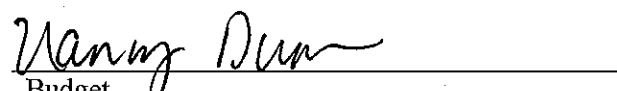
Fund:**Cost Center:**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			

New FTEs requested: ☐ YES ☐ NO

Future Amendment Needed: ☐ YES ☐ NO

Additional Note:**APPROVAL SIGNATURES:**
Raymond H. Gonzales, County Manager
Alisha Reis, Deputy County Manager
Bryan Ostler, Deputy County Manager
Chris Kline, Deputy County Manager**APPROVAL OF FISCAL IMPACT:**
Wanny Durr
Budget

Contractor Selection Equity

*“Best Value” Approach (Purchasing Policy 1071)
and Contractor Selection*

Facilities & Fleet Management

November 12, 2019

Presentation Overview

- ▶ Background
- ▶ Current Procurement Process
 - ▶ Focus on Policy 1071 / Request for Proposal
 - ▶ Contractors Only (not Design Professionals)
- ▶ Potential Improvements / Recommendations
- ▶ Discussion

Background *(through Q3 2019)*

- ▶ **“Best Value” Approach:**
 - ▶ Implemented Purchasing Policy 1071 in late 2014
 - ▶ 6 Primary Categories
 - ▶ Requires BoCC Approval of the Statement of Qualifications prior to RFP
 - ▶ Proven Record of Success balancing Cost, Time, and Quality (Scope)
- ▶ **Tested / Internal Audit conducted in 2018**
 - ▶ Third Party Auditor (Eide Bailly)
- ▶ **Opportunities for Improvement**
 - ▶ Periodic Update of Qualifications / Verification of Financials
 - ▶ Specific Project Requirements
 - ▶ Contractor Experience and Feedback
 - ▶ Efficiencies in the Process
 - ▶ Impacts of Current Market Conditions

“Best Value” Approach - 5 Years

Fiscal Year	Total Quantity	Major Projects
2014	0	Policy Developed Q3 and adopted in late 2014
2015	1 <i>(first time used)</i>	Human Services Center
2016	3	Opportunity Center; Justice Center Build-out; DF Mental Health Unit
2017	2	Riverdale Animal Shelter & Infrastructure
2018	0 / Audit	<i>Most Work in Design / Internal Audit Conducted</i>
2019	5	Fleet/PW; South Platte Crossing; Leader Blade Station; Strasburg Wash Bay; Old Shooting Range Clean-up

Current Process of Policy 1071

▶ Statement of Qualifications (SOQ)

- ▶ Preparation of the SOQ
- ▶ Solicitation of the SOQ
- ▶ Contractor/Vendor Preparation of SOQ
- ▶ Submittal of the SOQ
- ▶ Evaluation of the SOQ
 - ▶ Cataloguing, Data Comparison, and Distribution to Evaluation Team
 - ▶ Diverse Evaluation Team
- ▶ Final Consensus on Recommended / Not-Recommended Contractors
- ▶ Scheduling & Publishing for BoCC Public Hearing
- ▶ Public Hearing and BoCC Approval

Current Process of Policy 1071

▶ Request for Proposals (RFP)

- ▶ Preparation of the RFP
- ▶ Solicitation of the RFP - Must follow the BoCC Approval of the SOQ
- ▶ Contractor/Vendor Preparation of Proposals
- ▶ Submittal of the Proposals
- ▶ Evaluation of the Proposals
 - ▶ Cataloguing, Data Comparison, and Distribution to Evaluation Team
 - ▶ Interview(s) - if needed
- ▶ Final Consensus on Award of Contract
- ▶ Scheduling & Publishing for BoCC Public Hearing
- ▶ Public Hearing and BoCC Approval

▶ Post Award / Prior to Work

- ▶ Contract / PO Issuance (2 to 8 weeks average)

Current Process of Policy 1071

Average SOQ Process: Ranges from 10 to 15 weeks (2.3 to 3.5 months)

Average RFP Process: Ranges from 11 to 16 weeks (2.5 to 3.7 months)

Total Duration of 1071 / Best Value Procurement Process

Ranges from 21 to 31 weeks (4.5 to 6.5 months)

Examples (from SOQ Solicitation to BoCC Approval / Does not include Contract or PO):

Human Services Center	February 6, 2015 to June 23, 2015 (4.6 months)
Justice Center Ph II	November 18, 2015 to April 19, 2016 (5.1 months)
Leader Blade Station	December 18, 2018 to May 28, 2019 (5.35 months)
Riverdale Animal Shelter	February 28, 2017 to August 22, 2017 (5.8 months)
Fleet / PW Facility	July 30, 2018 to March 26, 2019 (7.9 months)

Opportunities for Improvement

▶ **Audit Review / Response** (*Eide Bailly from 2018*)

- ▶ Consider Signing Authority Changes (Increases)
 - ▶ BoCC approved increases in early 2019 / Potential to consider again for major capital
 - ▶ Eliminates the time involved in scheduling and formal approvals (Study Session / Public Hearing)
- ▶ Consider periodic qualifications reviews on multi-year projects
 - ▶ Qualifications only valid for 1 year +/-
- ▶ Consider Project Specific Requirements more frequently

▶ **Contractor Experience / Feedback**

- ▶ Survey Conducted from October 24, 2019 through November 1, 2019

Opportunities for Improvement

▶ Other Opportunities

- ▶ Consider the Market
 - ▶ Slow Down / Stagger Work
- ▶ Contract/Retract the 2 Step Review and Approval Process
 - ▶ Conduct the same evaluations, but do it all as part of the RFP
- ▶ Allow Vendors approved as part of the SOQ on a previous project (within the previous 12-16 months) to participate without going back through the SOQ efforts.
- ▶ Don't "Fix" It
 - ▶ Proven track record of high-quality workmanship, managed schedules, and within project budgets

Discussion and Next Steps

- ▶ **Next Steps**
- ▶ **Open Discussion**



STUDY SESSION AGENDA ITEM

DATE: November 12, 2019
SUBJECT: Fall 2019 Open Space Sales Tax grant award recommendations
FROM: Byron Fanning, Parks, Open Space and Cultural Arts Director, Shannon McDowell, and Renee Petersen
AGENCY/DEPARTMENT: Parks, Open Space & Cultural Arts
ATTENDEES: Byron Fanning, Shannon McDowell, Renee Petersen, Open Space Advisory Board members
PURPOSE OF ITEM: Present the Open Space Advisory Board's recommendations to the Board of County Commissioners to understand whether there is concurrence prior to presenting awards in public hearing.
STAFF RECOMMENDATION: That the Board of County Commissioners accepts the Open Space Advisory Board's recommendations for funding

BACKGROUND:

On July 24, 2019, the Open Space Program received twenty grant applications, including ten passive grant applications, six active grant applications, and four mini-grant applications. The total amount requested was \$10,624,517, which included \$8,881,857 for passive projects, \$1,725,500 for active projects, and \$17,160 for mini-grants. The total amount available for distribution was \$11,995,098.27.

The Open Space Advisory Board (OSAB) recommended full funding of all of the applications. If the Board of County Commissioners follows the OSAB's recommendations, the fund will carry a balance of \$1,370,581.27 to the next grant cycle. The recommended funding will decrease the level of overall active funding from 27.89% to 27.21%.

Detailed information about each grant and the OSAB's recommendations are below. The projects are listed according to their ranking, with mini-grants listed first.

Mini Grant: Twin Lakes Park Mile High Youth Corps Russian Olive Tree Removal-Adams County

Project Summary: This project proposes to hire the Mile High Youth Corps (MHYC): Sawyer Crew to aid in the removal of the invasive Russian Olive on county open space property. This grant will help fund the use of the MHYC crew to cut the stumps and treat them with herbicide. Twin Lakes Park is located at 200 West 70th Avenue.

Type: Passive

Grant Request: 20.1% of the total project costs, up to \$5,000

Previous Grant Request: ☐ Yes ☒ No

OSAB Recommendation: Full funding, \$5,000

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments: None

Mini Grant: High School Seniors Beautification Project at Colorado Park- City of Brighton

Project Summary: This project will use High School Seniors who volunteer to plant 30 trees at Colorado Park along the new trail. The trees will provide shade for park and trail users. Colorado Park is located at 265 Miller Avenue.

Type: Passive

Grant Request: 52.6% of the total project costs, up to \$5,000

Previous Grant Request: ☐ Yes ☒ No

OSAB Recommendation: Full funding, \$5,000

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments: None

Mini Grant: Blender Bikes- City of Northglenn

Project Summary: This project will provide funding for the purchase of two blender bikes to utilize as an outreach and engagement tool at community events. Participants ride the bike for approximately 30 seconds to a minute and blend a healthy drink while in use. The bikes will be used at community events throughout the city.

Type: Passive

Grant Request: 50% of the total project costs, up to \$2,160

Previous Grant Request: ☐ Yes ☒ No

OSAB Recommendation: Full funding, \$2,160

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments: None

Mini Grant: Community Garden in Brother's Four- Town of Bennett

Project Summary: This project will provide funding for 4 raised garden beds for the community at the Brothers Four neighborhood park. With many residents nearby, this will provide the opportunity for outdoor gardening space. Brothers Four Park is located at the intersection of Kiowa Street and Ash Street.

Type: Passive

Grant Request: 50% of the total project costs, up to \$5,000

Previous Grant Request: ☐ Yes ☒ No

OSAB Recommendation: Full funding, \$5,000

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments: None

Wagner Street Land Acquisition- Strasburg Metro Parks & Recreation District

Project Summary: This project will provide funding support for the acquisition of a 3.79 acre site located adjacent to the School District campus and the Recreation District facilities. Acquisition of the site allows for the establishment of a "recreational hub" within Strasburg. The property is located at 1866 Wagner Street.

Type: Active

Grant Request: 52% of the total project costs, up to \$200,000

Previous Grant Request: ☐ Yes ☒ No

OSAB Recommendation: Full funding, \$200,000

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments:

- I support funding the Wagner Land for Strasburg Recreational District. It is a unique opportunity to purchase a 4 acre piece of land between local public schools and other park facilities. The land can be cleaned up and, in the future, be developed into another park, recreation space, and connection for schools, stadium, and community. I encourage designing quiet spaces within the park as well.
- After the site visit, it is obvious how important the opportunity to obtain this property is. The location is central for many groups and future activities. The property will provide crucial community connectivity.
- This is a very valuable piece of land that will tie the community together.

Morimitsu Farm Acquisition- City of Brighton

Project Summary: This project will provide funding to acquire and preserve the Morimitsu Farm property. This is a 78.9 acre property and includes 54 shares of Fulton Ditch water. The property is located within the District Plan area which is an area of high priority for farmland conservation. The Morimitsu Farm is located at 14201 Sable Boulevard.

Type: Passive

Grant Request: 46.8% of the total project costs, up to \$1,750,000

Previous Grant Request: ☐ Yes ☒ No

OSAB Recommendation: Full funding, \$1,750,000

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments:

- Water resources need to be secured for local food production which this project does. In the future, if the farmland is preserved, I encourage a full dialogue take place with all stakeholders on best practices for water quality and quantity management that will conserve and preserve a scarce resource, water.
- I support acquiring the Morimitsu Farmland, historic family home/outbuildings, and water shares that helps preserve local food production in the newly designated Historic Splendid Valley. I strongly urge City Staff work with farmers on ways to reduce farm production chemicals, including phosphorus, access into water sources.
- Of all the grant projects, this is my favorite. I grew up on a 5th generation family farm and my heart broke when it was sold as I was unable to maintain it. My husband also chose Brighton as our home 36 years ago because of the rural feel and the wonderful farmlands. Much of the valuable farmland has been lost in the past few years to development. The acquisition and preservation of this land needs to happen now and helps maintain the roots of the community. It is important for future generations to connect where food is grown to the land and people who farm the area.
- Having the water rights is critical but using them wisely is also important. The city should not profit from an excess water and any water used off the property should require money be returned to the sales tax.
- Another great opportunity to add to the growing agricultural lands conservation in historic Splendid Valley.

Kiowa Creek Property Acquisition- Adams County

Project Summary: This project will provide funding to acquire the Kiowa Creek property, located east of the Town of Bennett. Adams County and the Town of Bennett will partner in the acquisition to preserve the 146 acres of riparian and forested habitats. The Kiowa Creek property is located at Oak Park Drive and Old Victory Road.

Type: Passive

Grant Request: 67.6% of the total project costs, up to \$381,520

Previous Grant Request: ☐ Yes ☒ No

OSAB Recommendation: Full funding, \$381,520

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments:

- There seems to be a high potential for a variety of wildlife, including native grasses and other plants, for habitats throughout the seasonal changes. I strongly recommend contact with the Bird Conservancy of the Rockies for bird life habitat consultation and for environmental learning programs that can be coordinated with local schools and community recreation centers.
- I strongly support the land purchase. If the property is secured, I encourage quickly moving ahead on the trail and other amenity development.
- Preserving this undisturbed, pristine property for future generations is the highest priority for me. When an opportunity such as this becomes available, every effort should be made to seize it. Especially in the areas of increased development.
- Great opportunity to add to Bennett's open space with future trail connectivity along the remainder of the creek.

Heron Pond/Heller Open Space Site Improvements- Denver Parks & Recreation (Sponsored by Adams County)

Project Summary: This project will provide funding support for improvements at the 25 acres within Adams County at the Heron Pond/Heller Open Space. Trail connections, wildlife viewing area, interpretive signage, environmental education space, and two park access points are included in the improvements. Heron Pond/Heller Open Space is located at 800 East 54th Avenue.

Type: Passive

Grant Request: 63.8% of the total project costs, up to \$750,000

Previous Grant Request: ☐ Yes ☒ No

OSAB Recommendation: Full funding, \$750,000

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments:

- I commend the recognition to curtail people and pets from accessing ground nesting birds in their habitat/space. I also encourage consulting with and using Bird Conservancy of the Rockies expertise in Grassland Bird conservation efforts and environmental education programs, which have some bilingual field days.
- I support funding for the Heron Pond project that will bring many wonderful outdoor experiences, gathering and recreation spaces in an area of Denver that's way past due for recreation and outdoor activities. I hope, too, local residents and any park goer learn about Leave No Trace ethics to help care for this great natural resource and any other outdoor locations. Colorado Parks & Wildlife have an excellent updated learning experience about Leave No Trace concepts.
- From the site visit it is obvious that open recreation and space is sorely needed in this area. I was impressed by the vision set forth for the entire area and think Open Space funding would be well used to create a green space in this community.
- This section of town is in desperate need of open space. There are many challenges to development but the rewards for this underserved community are worth it.

Ruston Park-Phase A- City of Federal Heights

Project Summary: This project will provide funding support for park improvements at Ruston Park, which is the main recreation area for city residents along the central and northern end of town. Enhancements include the addition of riparian vegetation, a viewing area, and educational amenities for the wetlands area. A new parking lot will provide access to the existing playground and trails, along with ADA access. Ruston Park is located at 9901 Zuni Street.

Type: Passive

Grant Request: 39.4% of the total project costs, up to \$1,800,000

Previous Grant Request: ☐ Yes ☒ No

OSAB Recommendation: Full funding, \$1,800,000

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments:

- The Ruston Park project is a unique opportunity to improve a residential park that will combine improving the park's natural resources and recreational opportunities.
- I support funding of the Ruston Park project that will be done in phases. It's also an interesting area historically. However, the greater good, I think, will be improving the natural resources, storm water drainage, and recreation accessibility. It is a challenging project for stream/drainage flow. I encourage a water quality plan for educating residents, and park users on how each person can help with reducing water pollution, such as reducing lawn/turf fertilization.
- This is a lovely park that is probably underutilized because of the terrain as it exists now. The project will transform the space and improve access for the users.
- Prime location for the community but with serious engineering issues that need to be addressed now.

Speer Canal Trail- City of Brighton

Project Summary: This project will provide funding support for a safe new trail access adjacent to the canal in northeastern Brighton. The project will create 1.56 miles of 10' wide concrete trail, dog pick-up stations, benches, and directional signage along the trail. The trail will be located at East Bridge Street and Golden Eagle Parkway.

Type: Passive

Grant Request: 50% of the total project costs, up to \$322,358

Previous Grant Request: ☐ Yes ☒ No

OSAB Recommendation: Full funding, \$322,358

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments:

- I commend the City staff for their work with the developer to help with this project both in concept, developing, and funding.
- This is an excellent project for City residents and visitors in the east side of Brighton to have more trails for recreation and connecting to other parts of the City. If possible, I encourage some of the trail be constructed with soft surface materials alongside concrete surface for aging walkers whose orthopedic needs require less jarring from concrete and asphalt.
- Is it possible to consider some shade structure or trees near the benches? I recommend signage about Leave No Trace practices, e.g. carry your trash and dog poo bags to a trash can; don't feed the wildlife, etc.
- I recommend protecting the Speer Canal from various chemicals, including residential and commercial fertilizer residue, that can pollute water. I encourage consulting with Barr-Milton Watershed Association and Steve Lundt, specifically, on a water quality plan for the new trail connections which the developer and home owners can be educated on its implementation.
- It makes sense to complete this part of the overall trail project as it is created during development of the neighborhood and as part of a larger trail sequence.
- There may be small affects to habitat, but the trail is a positive project.
- Key section of trail that will completely circle the city.

Trupp Park Phase IV- Amenity Improvements- Town of Bennett

Project Summary: This project will provide funding support for Phase IV at Trupp Park. The planned improvements include drainage improvements, improved irrigation at the multi-use play fields, solar lighting, a butterfly garden, and filling the skate bowl to create a flat viewing area. Trupp Park is located at 105 West Palmer Avenue.

Type: Active

Grant Request: 60% of the total project costs, up to \$120,000

Previous Grant Request: ☐ Yes ☒ No

OSAB Recommendation: Full funding, \$120,000

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments:

- I support funding for Trupp Park amenity improvements to drainage, lighting, etc. I recommend using dark sky lighting fixtures in the park areas.
- The park is an asset to the community and the requests are reasonable. The skatepark issue will address numerous safety concerns.
- This is a much needed project to solve drainage and other problems limiting the use of this important community park.

Purple Pipe- Sustainable Parks and Open Space Irrigation- Town of Bennett

Project Summary: This project will provide funding support to convert the irrigation of parks and open spaces within the Town to reclaimed water usage. The project will focus on converting the irrigation for Trupp Park, Centennial Park, Civic Center Park, the Field of Dreams, and the Paul Reid Field.

Type: Active

Grant Request: 60% of the total project costs, up to \$900,000

Previous Grant Request: ☐ Yes ☒ No

OSAB Recommendation: Full funding, \$900,000

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments:

- It seems like an important water saving project that may have other cost reduction benefits, e.g. less fertilization application in City park landscapes. I support the concept. I recommend water quality testing on the reclaimed water be known before applying reclaimed water to other parks in case there may be high sodium levels or other quality issues that adversely affects plantings. If a future Splash Pad is planned for a park and as a cooling space, than reclaimed water may not be the way to go, in my opinion.
- Reclamation and re-use of water is a crucial and critical issue for our valuable water resource. Recognizing that this water can be put to use for irrigation in the community demonstrates the Towns stewardship of the resource. I caution the use of fertilizers as they can also be pollutants when the runoff goes to a larger body of water.
- Bennett is to be commended for planning for and implementing water conservation methods. I hope other communities take note.

Community Park Restrooms- City of Thornton

Project Summary: This project will help fund the design and construction of a restroom facility at Community Park. Community Park is highly utilized with recreational opportunities for swimming, a skate park, multipurpose fields, courts, playgrounds, and trails. Community Park is located at 2141 East 95th Avenue.

Type: Active

Grant Request: 60% of the total project costs, up to \$411,000

Previous Grant Request: ☐ Yes ☒ No

OSAB Recommendation: Full funding, \$411,000

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments:

- I support funding for the flush restrooms in the community park.
- After the site visit it was very obvious there is a great need for this project and port-o-lets do not meet the needs of such a large park with much use.

- This heavily used community park is in desperate need of restrooms to replace port-o-lets currently in use.

Thornton 2019 Trail Connections- City of Thornton

Project Summary: This project will provide funding support for design and construction for multi-purpose trails, missing link connections, and concrete replacement in parks. The project also includes design for a pedestrian underpass on Big Dry Creek Regional Trail, trail replacement to 10' wide regional standards and over 1.77 miles of new trail, including lighting and site furniture.

Type: Passive

Grant Request: 59.9% of the total project costs, up to \$1,830,479

Previous Grant Request: ☐ Yes ☒ No

OSAB Recommendation: Full funding, \$1,830,479

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments:

- I support funding the project for new and updated trails throughout the City's various locations. I appreciate a full written explanation of the project and your conscious efforts to combine work activities with other projects.
- The project makes sense for an ongoing completion and maintenance of the trail system requested by the community. Repair of certain areas will improve safety concerns.
- Great project linking many sections of trail along Big Dry Creek.

Project Facelift- Bennett Park & Recreation District

Project Summary: This project will provide funding support for the Bennett Park & Recreation District. Improvements include renovations to the outdoor stucco, floor reconstruction within the exercise room, repair and paint interior stucco, repaint the conference rooms, sand filter replacement for three pools, and repairs to the women's sauna. The Bennett Park & Recreation District is located at 455 South 1st Street.

Type: Active

Grant Request: 58.6% of the total project costs, up to \$17,000

Previous Grant Request: ☒ Yes ☐ No

OSAB Recommendation: Full funding, \$17,000

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments:

- I appreciate staff efforts to improve financial, facility viability, and community services with a less than favorable situation that preceded their tenure. I strongly support community based recreation centers and programming. I support working with staff on ways to make necessary fixes, e.g. flooring, pool filters. Bennett anticipates residential growth that may challenge existing resources such as the Recreation Center. Is it possible for the Town officials, Recreation officials, developers, and related business interest to have a discussion on the near and projected future on what the current Recreation building requires to improve and make more efficient the building itself? How about one suana rather than two or none, as an example of interior building facility updating?
- It seems very reasonable to maintain what is in place and a lot of thought went into finding the most effective and economical solutions, especially given the location and availability of contractor choices.
- Addressing the roof in the future will prevent future problems.
- Very important projects, but should be postponed pending roof repairs.

Carl Park ADA Trail Project Additional Funding- Hyland Hills Park & Recreation District

Project Summary: This project includes additional funding for the construction of an ADA accessible trail from the Hyland Hills Carl Park Community Center and extending 1000 feet to a loop trail that will

connect to the Adams County Clear Creek Trail. This trail link will provide improved access for the existing neighborhoods to recreational amenities, including the Clear Creek Trail network. The Carl Park Community Center is located at 5401 Meade Street.

Type: Passive

Grant Request: 66.3% of the total project costs, up to \$249,500

Previous Grant Request: ☐ Yes ☒ No

OSAB Recommendation: Full funding, \$249,500

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments:

- I did not see a soil test report upon which the trail is to be built on a very steep hillside that may or may not be able to sustain the trail infrastructure over time and in varying weather conditions. I prefer succinct written engineering reports be provided, so the design and construction project with its problems are known.
- I understand the important need to connect a trail from a neighborhood high above the Clear Creek Trail, to which the trail is planned to go. I support the concept for the project. I hope OSAB can obtain the soil study for the trail construction. I understand the need for more switchbacks in the trail. I strongly support the storm runoff construction piece in the project.
- It will be nice to have this project move forward. I am concerned that although it will meet ADA standards, it seems that it will be difficult to navigate if handicapped. During the site visit it was apparent that the trail is well used by bicyclists. When the trail is completed, additional signage should be installed for pedestrians and cyclists.
- The Berkley neighborhood has no safe and easy access to the trail system. This project will remedy that.

Northglenn Civic Campus Outdoor Recreation Improvements- City of Northglenn

Project Summary: This project will provide funding support for a new outdoor space which will be located at the redeveloped Civic Campus. Improvements for the outdoor space include a lawn area, Veteran's Memorial plaza, patios, multi-use trails and trail connections, and landscaping. The overall redevelopment will include a new Recreation Center, Senior Center and Theater. Civic Campus is located at 11701 Community Center Drive.

Type: Passive

Grant Request: 3.6% of the total project costs, up to \$1,500,000

Previous Grant Request: ☐ Yes ☒ No

OSAB Recommendation: Full funding, \$1,500,000

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments:

- Northglenn's Civic Campus is a major rework and updating for City residents and others to enjoy and participate in recreation, performance arts, and other gatherings for people of all ages. The outdoor spaces offer a variety of gathering, reflection, and memorializing places with amenities, plantings, and sculpture.
- I support Northglenn's efforts to update and expand spaces for their Civic Campus that includes both indoor and outdoor spaces for recreating and gathering for performance arts, concerts, and personal reflection.

- The project is well thought out to include the old memorial but improve the space surrounding it. The new community recreation center will be an asset to the city and the land around it will be enhanced.
- This project will improve and enhance this much used community park.

Commerce City Master Planning Efforts- City of Commerce City

Project Summary: This project will provide funding support for two master planning efforts. The first master plan would consolidate and update the four existing master plans guiding parks, recreation, and golf into one comprehensive plan. The second planning effort would create a master plan for the incomplete portion of the Bison Ridge Recreation Center site. The new Recreation Center was completed in 2018, but the remaining 6 acres of the site are still available for development. This master plan would focus on feedback from staff and residents to determine the best use of that space. The Bison Ridge Recreation Center is located at 13905 East 112th Avenue.

Type: Passive

Grant Request: 50% of the total project costs, up to \$100,000

Previous Grant Request: ☐ Yes ☒ No

OSAB Recommendation: Full funding, \$100,000

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments:

- I support funding for Commerce City's complication of various master plans into a long-term Master Plan. I strongly urge the planners to incorporate Leave No Trace education and amenities that support Leave No Trace behavior along trails, etc. I urge, too, water use education about the Barr-Milton Watershed and ways for preserving both the quality and quantity of water as a natural resource. I also encourage reducing turf areas by establishing native grasses in areas other than active sport/recreation fields.
- It is good to have a comprehensive plan.
- Helps consolidate disparate plans.

Ragweed Draw Ball Fields- City of Commerce City

Project Summary: This project will focus on creating additional ball fields in the northern part of Commerce City. Within the River Run subdivision, a multi-use field will be converted into two ball fields in a way that allows the outfield to continue as multi-use space and provide additional practice space closer to home for many residents. The Ragweed Draw Ball Fields will be located at 11393 River Run Parkway.

Type: Active

Grant Request: 50% of the total project costs, up to \$77,500

Previous Grant Request: ☐ Yes ☒ No

OSAB Recommendation: Full funding, \$77,500

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments:

- I support improving local neighborhood parks and, in particular, Ragweed to have ball fields, as part of the overall park experience. I encourage efforts to reduce motorized traffic and to increase non-motorized (except electric motors) ways of getting to the park, e.g. walk, jog, bike and fun interactive ways children and families can make a game of getting to the park on foot.
- The need for this project was well supported. The area is growing and will provide a much needed amenity to the residents.
- The project will not move forward without grant funding.
- The new fields will provide new recreation amenities to this neighborhood.

Bell Roth Park Irrigation Renovation Project Additional Funding- Hyland Hills Park & Recreation District

Project Summary: This project will fund renovations to the irrigation system at Bell Roth Park. The project includes replacement of the irrigation system with a new pump house, a more efficient control system, new transport piping, a new irrigation distribution system, and replacement of the lake spillway discharge pipe. Bell Roth Park is located at 1498 Milky Way.

Type: Passive

Grant Request: 68.3% of the total project costs, up to \$198,000

Previous Grant Request: ☐ Yes ☒ No

OSAB Recommendation: Full funding, \$198,000

OSAB Vote: Motion for full funding passed 7-0

OSAB Comments:

- I understand and support irrigation infrastructure in the park and project. Maybe I missed it but what are the dimensions for the storm water runoff pipe replacement? Also, if the project's water runoff is part of the Niver Creek Watershed, does Hyland Hills Parks have a water quality and quantity policy and plan? If so, what is the water plan for this project?
- While it makes sense, it is disappointing that the need was not recognized with the initial application. I hope the additional funding will allow the project to move forward without delay.
- This project takes care of a safety concern and improves irrigation methods, which will lead to improved water conservation.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Open Space Advisory Board, Applicants

ATTACHED DOCUMENTS:

Worksheet summarizing grant recommendations
OSAB meeting minutes from September 25, 2019

FISCAL IMPACT:

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

Fund: 28**Cost Center: 6202**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:	8810		10,624,517
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			10,624,517

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

Additional Note:

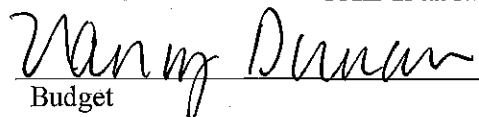
APPROVAL SIGNATURES:

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Chris Kline, Deputy County Manager

APPROVAL OF FISCAL IMPACT:
Budget

<div>Adams County Open Space Grant Program</div> <div>Fall 2019 Grant Cycle - July 24, 2019</div>							
Ranking	Score	Applicant	Project Name	Active Request	Passive Request	Funding Recommendation	% of Funding (as requested)
Mini		Adams County	Twin Lakes Park MHYC Russian Olive Removal		\$ 5,000.00	\$ 5,000.00	20.1%
Mini		City of Brighton	High School Seniors Beautification Project at Colorado Park		\$ 5,000.00	\$ 5,000.00	52.6%
Mini		City of Northglenn	Blender Bikes		\$ 2,160.00	\$ 2,160.00	50.0%
Mini		Town of Bennett	Community Garden in Brother's Four		\$ 5,000.00	\$ 5,000.00	50.0%
1	18	Strasburg Metro Parks & Rec.	Wagner Street Land Acquisition	\$ 200,000.00		\$ 200,000.00	52.0%
2	21	City of Brighton	Morimitsu Farm Acquisition		\$ 1,750,000.00	\$ 1,750,000.00	46.8%
3	21	Adams County	Kiowa Creek Property Acquisition		\$ 381,520.00	\$ 381,520.00	67.6%
4	28	Denver Parks & Rec.	Heron Pond/Heller Open Space Site Improvements		\$ 750,000.00	\$ 750,000.00	63.8%
5	40	City of Federal Heights	Ruston Park- Phase A		\$ 1,800,000.00	\$ 1,800,000.00	39.4%
6	56	City of Brighton	Speer Canal Trail		\$ 322,358.00	\$ 322,358.00	50.0%
7	61	Town of Bennett	Trupp Park Phase IV- Amenity Improvements	\$ 120,000.00		\$ 120,000.00	60.0%
8	66	Town of Bennett	Purple Pipe- Sustainable Parks & Open Space Irrigation	\$ 900,000.00		\$ 900,000.00	60.0%
9	67	City of Thornton	Community Park Restrooms	\$ 411,000.00		\$ 411,000.00	60.0%
10	68	City of Thornton	Thornton 2019 Trail Connections		\$ 1,830,479.00	\$ 1,830,479.00	59.9%
11	78	Bennett Park & Rec District	Project Facelift	\$ 17,000.00		\$ 17,000.00	58.6%
12	81	Hyland Hills Park & Rec	Carl Park ADA Trail Project Additional Funding		\$ 249,500.00	\$ 249,500.00	66.3%
13	82	City of Northglenn	Northglenn Civic Center Campus Outdoor Recreation Improvements		\$ 1,500,000.00	\$ 1,500,000.00	3.6%
14	83	City of Commerce City	Commerce City Master Planning Efforts		\$ 100,000.00	\$ 100,000.00	50.0%
15	84	City of Commerce City	Ragweed Draw Ball Fields	\$ 77,500.00		\$ 77,500.00	50.0%
16	98	Hyland Hills Park & Rec	Bell Roth Park Irrigation Renovation Project Addt'l Funding		\$ 198,000.00	\$ 198,000.00	68.3%
Total				\$ 1,725,500.00	\$ 8,899,017.00	\$ 10,624,517.00	
Available to Award (before recommendations)			\$ 11,995,098.27	Total Requested		\$ 10,624,517.00	
Active \$ Available to Award (after recommendations)			\$ 1,194,163.14	Recommended + Previous Funded	27.21%	71.88%	
Fund Balance (after recommendations)			\$ 1,370,581.27				

Adams County Open Space Advisory Board

Meeting Minutes

September 25, 2019

5:30 p.m.

Adams County Regional Park

OSAB Members in Attendance:

Ed Hickel

Doug Cuillard

Mark Stickel

Paul Weinrauch

Rachel Connor

Cynde Barnes

Christy Dowling

Parks & Open Space Staff in Attendance:

Byron Fanning

Shannon McDowell

Renee Petersen

County Attorney in Attendance:

Meredith Van Horn

Introductions

Mr. Stickel called the meeting to order at 5:30 PM. The meeting began with the Pledge of Allegiance. The Open Space Advisory Board members and County staff introduced themselves.

Approval of Meeting Minutes from August 28, 2019

A motion was made by Ms. Dowling and seconded by Ms. Connor to ***Approve the minutes*** for the August 28, 2019 meeting. The motion passed unanimously.

Update on Fund Balance

Ms. McDowell informed the Board that there was \$11,995,098.27 available to award. In the current grant cycle, \$10,624,517 was being requested and there was enough funding available to fully support the active and passive requests.

Review of Grant Applications in Rank Order

Adams County- Twin Lakes Park MHYC Russian Olive Removal mini grant- There was no discussion or questions from the OSAB.

City of Brighton- High School Seniors Beautification Project at Colorado Park mini grant- There was no discussion or questions from the OSAB.

City of Northglenn- Blender Bikes mini grant- There was no discussion or questions from the OSAB.

Town of Bennett- Community Garden in Brother's Four mini grant- There was no discussion or questions from the OSAB.

Strasburg Metro Parks & Rec. District- Wagner Street Land Acquisition- The OSAB agreed it was a great opportunity to acquire this site.

City of Brighton- Morimitsu Farm Acquisition- Ms. Dowling felt it was important to focus on preserving land, especially when it is in food production currently and ensuring that use is continued.

Adams County- Kiowa Creek Property Acquisition- The OSAB was excited to preserve this property.

Denver Parks & Rec.- Heron Pond/Heller Open Space Site Improvements- Mr. Stickel was proud of the partnerships to move this project closer to execution. Ms. Dowling hoped that they consider the habitat for grassland birds. Mr. Hickel felt the area surrounding the site was in need of a park.

City of Federal Heights- Ruston Park- Phase A- Mr. Hickel was happy to see the wetland area included in the property.

City of Brighton- Speer Canal Trail- There was no discussion or questions from the OSAB.

Town of Bennett- Trupp Park Phase IV- Amenity Improvements- There was no discussion or questions from the OSAB.

Town of Bennett- Purple Pipe- Sustainable Parks & Open Space Irrigation- Mr. Stickel stated that this project made him consider a similar use in Federal Heights for the future. Ms. Barnes wanted to make staff aware of the phosphates as a pollutant in addition to considering the benefits to using the non-potable water.

City of Thornton- Community Park Restrooms- There was no discussion or questions from the OSAB.

City of Thornton- Thornton 2019 Trail Connections- There was no discussion or questions from the OSAB.

Bennett Park & Rec. District- Project Facelift- There was no discussion or questions from the OSAB.

Hyland Hills Park & Rec. District- Carl Park ADA Trail Project Additional Funding- Ms. Dowling asked about the status of the soil report. Mr. Barnhart stated that would be available and shared with the OSAB next week.

City of Northglenn- Northglenn Civic Center Campus Outdoor Recreation Improvements- Mr. Stickel wanted to again point out how impressed he was with the memorial statue.

City of Commerce City- Commerce City Master Planning Efforts- There was no discussion or questions from the OSAB.

City of Commerce City- Ragweed Draw Ball Fields- There was no discussion or questions from the OSAB.

Hyland Hills Park & Rec. District- Bell Roth Park Irrigation Renovation Project Additional Funding- Mr. Barnes was glad the project was being constructed at once and not later on.

Applicant Comments

Ms. Ferguson stated that during the site tour at the Ragweed Draw Ball Field site, the OSAB had asked about possibly including a concrete pad for port-o-let use in the future. As a result, that was now something the city was planning to include so those amenities are available during higher usage of the site.

Ranking Confirmed and Funding Strategy Discussion

The OSAB confirmed that the current rankings were appropriate.

Break

The OSAB skipped this break as they were far ahead of schedule.

Provisional Funding Discussion

The OSAB agreed that this portion of the meeting was not necessary this cycle as the fund balance exceeds requests.

Grant Funding Recommendations

Adams County- Twin Lakes Park MHYC Russian Olive Removal mini grant

A motion was made by Mr. Cuillard and seconded by Mr. Hickel to ***Approve the request*** in the amount of \$5,000. The motion passed unanimously.

City of Brighton- High School Seniors Beautification Project at Colorado Park mini grant

A motion was made by Mr. Cuillard and seconded by Mr. Hickel to ***Approve the request*** in the amount of \$5,000. The motion passed unanimously.

City of Northglenn- Blender Bikes mini grant

A motion was made by Mr. Hickel and seconded by Ms. Dowling to ***Approve the request*** in the amount of \$2,160. The motion passed unanimously.

Town of Bennett- Community Garden in Brother's Four mini grant

A motion was made by Ms. Connor and seconded by Ms. Dowling to ***Approve the request*** in the amount of \$5,000. The motion passed unanimously.

Strasburg Metro Parks & Rec. District- Wagner Street Land Acquisition

A motion was made by Mr. Stickel and seconded by Ms. Barnes to ***Approve the request*** in the amount of \$200,000. The motion passed unanimously.

City of Brighton- Morimitsu Farm Acquisition

A motion was made by Ms. Barnes and seconded by Ms. Dowling to ***Approve the request*** in the amount of \$1,750,000. The motion passed unanimously.

Adams County- Kiowa Creek Property Acquisition

A motion was made by Ms. Connor and seconded by Mr. Hickel to ***Approve the request*** in the amount of \$381,520. The motion passed unanimously.

Denver Parks & Rec.- Heron Pond/Heller Open Space Site Improvements

A motion was made by Mr. Cuillard and seconded by Ms. Dowling to ***Approve the request*** in the amount of \$750,000. The motion passed unanimously.

City of Federal Heights- Ruston Park- Phase A

A motion was made by Mr. Weinrauch and seconded by Mr. Cuillard to ***Approve the request*** in the amount of \$1,800,000. The motion passed unanimously.

City of Brighton- Speer Canal Trail

A motion was made by Ms. Barnes and seconded by Ms. Connor to ***Approve the request*** in the amount of \$322,358. The motion passed unanimously.

Town of Bennett- Trupp Park Phase IV- Amenity Improvements

A motion was made by Ms. Connor and seconded by Ms. Dowling to ***Approve the request*** in the amount of \$120,000. The motion passed unanimously.

Town of Bennett- Purple Pipe- Sustainable Parks & Open Space Irrigation

A motion was made by Mr. Stickel and seconded by Mr. Hickel to ***Approve the request*** in the amount of \$900,000. The motion passed unanimously.

City of Thornton- Community Park Restrooms

A motion was made by Mr. Weinrauch and seconded by Ms. Connor to ***Approve the request*** in the amount of \$411,000. The motion passed unanimously.

City of Thornton- Thornton 2019 Trail Connections

A motion was made by Ms. Connor and seconded by Mr. Hickel to ***Approve the request*** in the amount of \$1,830,479. The motion passed unanimously.

Bennett Park & Rec. District- Project Facelift

A motion was made by Ms. Connor and seconded by Mr. Cuillard to ***Approve the request*** in the amount of \$17,000. The motion passed unanimously.

Hyland Hills Park & Rec. District- Carl Park ADA Trail Project Additional Funding

A motion was made by Mr. Stickel and seconded by Mr. Hickel to ***Approve the request*** in the amount of \$249,500. The motion passed unanimously.

City of Northglenn- Northglenn Civic Center Campus Outdoor Recreation Improvements

A motion was made by Mr. Weinrauch and seconded by Mr. Stickel to ***Approve the request*** in the amount of \$1,500,000. The motion passed unanimously.

City of Commerce City- Commerce City Master Planning Efforts

A motion was made by Ms. Dowling and seconded by Mr. Cuillard to ***Approve the request*** in the amount of \$100,000. The motion passed unanimously.

City of Commerce City- Ragweed Draw Ball Fields

A motion was made by Ms. Barnes and seconded by Ms. Dowling to ***Approve the request*** in the amount of \$77,500. The motion passed unanimously.

Hyland Hills Park & Rec. District- Bell Roth Park Irrigation Renovation Project Additional Funding

A motion was made by Mr. Cuillard and seconded by Ms. Connor to ***Approve the request*** in the amount of \$198,000. The motion passed unanimously.

Public Comment

The applicants expressed their gratitude and appreciation for the recommendations for funding that were made. The OSAB thanked the applicants for their hard work and dedication.

Matters from the Parks Staff

Ms. Petersen shared the upcoming schedule with a study session with the BoCC on October 15th, and public hearing on November 12th.

Matters from the Board

Mr. Stickel was proud of the OSAB and appreciates the impact they make in the community. Mr. Weinrauch wanted to clarify the role of the OSAB. He feels the applicants value their feedback but there also needs to be a boundary on what they require of the applicants. Ms. Dowling felt each OSAB member brings their own opinions and preferences to the table. Ms. McDowell explained it was their role to share their comments and preferences regarding a project, but without forcing those preferences through stricter guidelines and policy. Mr. Stickel appreciated the research and suggestions of Mr. Cuillard and the board, which have helped him become more educated. Mr. Fanning wanted to make note of looking to the future of the Open Space Sates Tax and wanting to ensure the money is well spent and the community views it as a necessary program to support. Mr. Cuillard wanted to ensure that consideration for more sustainable practices was encouraged. Ms. Barnes felt that as a board member she appreciates being able to offer suggestions and be good stewards of the funds.

The meeting adjourned at 6:35 PM.



STUDY SESSION AGENDA ITEM

DATE: November 12, 2019
SUBJECT: Marijuana Hospitality Establishments
FROM: Jill Jennings Golich, Director
AGENCY/DEPARTMENT: Community & Economic Development
ATTENDEES: Jill Jennings Golich – Director Christy Fitch – Assistant County Attorney Andrea Berg – Customer & Process Development Manager Brandan Slattery – Licensing Administrator
PURPOSE OF ITEM: To provide some information regarding the proposed regulation amendments as well as proposed fee structure.
STAFF RECOMMENDATION: Receive direction from the Board.

BACKGROUND:

On July 23, 2019, in study session, the Community and Economic Development Department presented information regarding HB19-1230 Marijuana Hospitality Establishments. The Board of County Commissioners gave direction to move forward with amending the Development Standards and Regulations, as well as the Marijuana Licensing Regulations, to allow for marijuana hospitality establishments.

In this study session, staff will present information regarding the proposed regulation amendments as well as a proposed fee structure.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Community & Economic Development, County Attorney

ATTACHED DOCUMENTS:

PowerPoint presentation

FISCAL IMPACT:

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

Fund:**Cost Center:**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

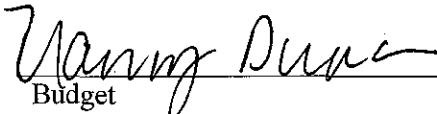
Additional Note:**APPROVAL SIGNATURES:**

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Chris Kline, Deputy County Manager

APPROVAL OF FISCAL IMPACT:
Budget

Marijuana Hospitality

Community and Economic Development

11.12.19



Background

- July 23, 2019 Study Session regarding Marijuana Hospitality
- Direction:
 - Allow for Retail Marijuana Hospitality Establishment License
 - Allow for a Marijuana Hospitality Establishment License

What Does this mean?

- Current Marijuana Retail Store licensees may add a hospitality space
 - 4 Marijuana Retail Stores in operation
 - 1 Marijuana Retail Store in build out
 - 1 additional Marijuana Retail Store with the conversion of the Testing license
- Existing Marijuana Retail Store License would convert to a Retail Marijuana Hospitality Establishment License

What does this mean?

- Current “membership clubs” may obtain a Marijuana Hospitality Establishment License
 - iBake
 - Studio 420
- A 3rd establishment has come forward
 - Puff Pass Paint/Cannabis Tours
 - 381 E 55th Avenue, Denver
- Are there others?

Proposed Fee Structure

- Retail Marijuana Hospitality Establishment - \$25,000
- Marijuana Hospitality Establishment - \$15,000

FYI: Additional Fee added to the Fee Structure

- Change of Ownership - \$5,000

Staff Recommendations

- Approve 6 Retail Marijuana Hospitality Establishment Licenses
- Approve 3 Marijuana Hospitality Establishment Licenses
- Approve Fee Structure

Development Regulations

Public Feedback



STUDY SESSION AGENDA ITEM

DATE: November 12, 2019
SUBJECT: 2019 2 nd Update on Public Works Projects
FROM: Kristin Sullivan, Director of Public Works
AGENCY/DEPARTMENT: Public Works
ATTENDEES: Kristin Sullivan, Brian Staley, René Valdez
PURPOSE OF ITEM: Provide an overview and update of the 2019 Public Works Projects
STAFF RECOMMENDATION: Informational and recommendation to move forward with requested change orders and agreements.

BACKGROUND:

This study session will provide a general overview of the 2019 Public Works Projects and request approval of agreements or change orders as stated below.

Request guidance on place-making monumentation.

The following project information and specific requests and recommendations are as follows:

- Lowell Blvd (Clear Creek to W 62nd Ave)
 - Working on Agreement with RTD to place segments of sidewalk pads as part of the trail that crosses the tracks.
 - RTD to be fully responsible for all cost associated with this work.
 - Our Contractor to perform the work. Will require time extension and Change Order.
- West 66th Avenue – project complete in warranty period.
- ADA 5 Areas
 - **E 68th Avenue (Washington Street to York Street)**
 - Discussion with Fischer Ditch on impacts to ditch and alternatives.
 - **E 66th Avenue (Washington Street to York Street)**
 - Discussion with Fischer Ditch on impacts to ditch and alternatives.
 - **Steele Street from the south of 86th Ave to Railroad Tracks**
 - Requesting Change Order for redesign that we anticipate will be offset by a reduction in construction costs (approx. \$100,000 for redesign + \$100,000 for property acquisition).
 - **E 56th Avenue (Lincoln Street to Washington Street)**
 - Working on ROW acquisition including easements.
 - **E 55th Avenue – (Lincoln Street to Washington Street) - under construction**
 - Need one temporary construction easement to construct a driveway.

- Welby Road and E 88th Avenue
 - Under construction, in negotiations with RTD about easement or property purchase for SW corner ADA compliant ramp.
 - Gas line being relocated at **SW** corner of intersection.
- York Street Phase I (SH 224 to E 78th Ave)
 - Request Change Order to redesign stormwater line to avoid CenturyLink vault. (est. \$30,000).
 - Agreement with North Washington Street Water and Sanitation District in process, terms being finalized.
 - Two remaining property negotiations.
 - One will go to condemnation. We have obtained rights to work on property.
 - Negotiations on irrigation line being finalized.
- York Street Phase II (E 78th Ave to E 88th Ave)
 - Agreements with Lower Clear Creek Canal Company and Colorado Agricultural Ditch Company for crossings. Clarifying maintenance responsibilities.
 - Agreement with North Washington Street Water and Sanitation District for their water and sanitary sewer upgrades.
- York Street Phase III (E 58th Ave to SH 224)
 - No requests.
- Steele Street (E 86th Ave to E 88th Ave)
 - Agreement with City of Thornton
 - County to Construct improvements
 - City to own and maintain
 - No exchange of monies
- Dahlia Street (SH 224 to E 78th Ave)
 - License Agreement with Farmers Reservoir Irrigation Company (FRICO) for stormwater trunk line under the O'Brian Canal.
 - B & M Agreement for property exchange to minimize or avoid impact to existing Aggregate Industries facilities.
 - South Adams County Water and Sanitation District agreement for water and sanitary improvements.
 - Temporary easements with FRICO and B & M.
 - Mile High Flood District is primary lead Dahlia Outfall trunk line improvements.
- Dahlia Street (E 70th Ave to SH 224)
 - Working on Intergovernmental Agreement with City of Commerce City for reimbursement on portions of work within their ROW.
 - Have requested \$1,000,000 commitment. Still in negotiations.
- Pecos Street (W 52nd Ave to W 58th Ave)
 - In discussions with City and County of Denver on cost sharing for W 52nd Avenue and Pecos street signalized intersection improvements.
 - Agreement with developer on NW corner of Pecos and W 56th Ave to have them build portion of project.
- E 58th Avenue (Washington Street to York Street)
 - Agreement with Denver Rock Island Railroad in progress to allow us to build within their ROW.
 - Exchanging appraisals with residential property owner.
- Hoffman Drainageway – project complete
- E 88th Avenue Bridge Rehabilitation
 - Under construction working on 2nd traffic phasing of project.
- E 96th Avenue Bridge over Bijou Creek
 - Anticipated to start construction in October.
- Federal Boulevard Multimodal Transportation Study
 - Agreement between the City of Westminster, City of Federal Heights, and Adams County (\$262,500 Adams County contribution).

- I-270 Environmental Assessment
 - CDOT drafting Intergovernmental Agreement. Multi-year commitment payments to be made as expenditure reimbursements. (\$1,200,000 budgeted this year) will not be spent until reimbursements requested from CDOT.
- CDOT Emerging Mobility Impact Study
 - General update to be provided on the work of the Committee
- 2019 Street Paving Program
 - Change Order to add roads to 2019 Street Paving Project (\$940,000) within annual budget
 - Havana and Lima (from SH 7 to E 168th Avenue)
 - E 120th Avenue from Gun Club Road to Trussville Street

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Public Works
 County Attorney's Office
 North Washington Street Water and Sanitation District
 City of Thornton
 South Adams County Water and Sanitation District
 Mile High Flood District (MHFD)
 City and County of Denver
 City of Westminster
 Colorado Department of Transportation (CDOT)

ATTACHED DOCUMENTS:

PowerPoint, Story map in ArcGIS

FISCAL IMPACT:

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

Fund:**Cost Center:**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			

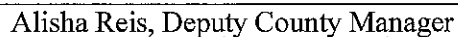
New FTEs requested: ☐ YES ☒ NO

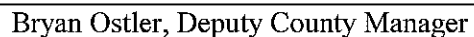
Future Amendment Needed: ☐ YES ☒ NO

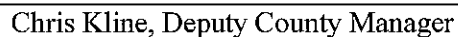
Additional Note:

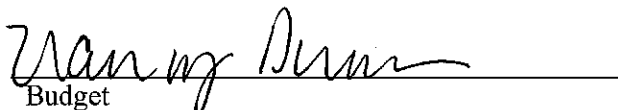
*Proposed expenditures are covered by appropriated budget.

APPROVAL SIGNATURES:

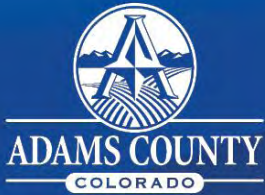
Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Chris Kline, Deputy County Manager**APPROVAL OF FISCAL IMPACT:**

Wanying Sun
Budget



Public Works Projects Update

Public Works Projects and Updates on Program

New method of providing information to general public on projects (Story Map in ArcGIS)

- Staff will automatically be informed of Projects adjacent to permit or development inquires
- Narrative inside of Map available to residents with locations of projects
 - As an example we will present the Projects update in ArcGIS Story Map format
 - <https://storymaps.arcgis.com/stories/b658d1af3a0649dda36bb7055ab18194>

Project Requests and Recommendations

- Agreements
- Change Orders



Public Works Projects Update Requests and Recommendations

Public Works Recommends Approval of the Following Agreements:

Project	Agencies
Lowell Blvd	RTD
York Street Phase I (SH 224 to E 78th Ave)	North Washington Water and Sanitation District
York Street Phase II (E 78 th Ave to E 88 th Ave)	Lower Clear Creek Canal Company
	Colorado Agricultural Ditch
	North Washington Water and Sanitation District
Steele Street	City of Thornton
Dahlia Street (SH 224 to E 78 th Ave.)	Aggregate Industries
	South Adams County Water & Sanitation District
Dahlia Street (E 69 th Ave to SH 224)	City of Commerce City
Pecos Street (W 52 nd Ave to W 58 th Ave)	City & County of Denver
	Pecos Logistics Park LLP
E 58 th Avenue (Washington Street to York Street)	Denver Rock Island Railroad
Federal Boulevard Multimodal Transportation Study	City of Westminster
	City of Federal Heights
I-270 Environmental Assessment	Colorado Department of Transportation
Clear Creek Drop Structure Project	Burlington Northern and Santa Fe Railroad

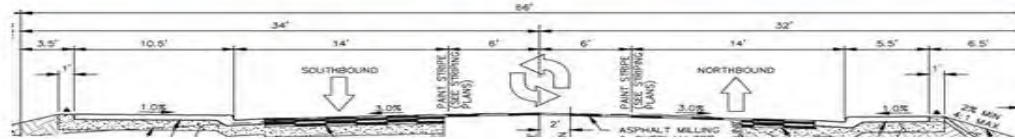


Public Works Projects Update Requests and Recommendations

Staff recommends approval of the following Change Orders that are within the appropriated budgets:

Project	Recommended Change
Lowell Blvd	Change order to place pedestrian panels across RR tracks (Costs to be reimbursed by RTD)
ADA 5 Areas	Change Order for redesign and property acquisition for Steele Street improvements (\$300,000)
York Street Phase I	Change Order to redesign stormwater line to avoid CenturyLink vault and provide design construction support services. (\$80,000)
Pecos Street	Change Order to extend project limits on side streets for pedestrian connectivity (e.g. W 52nd Pl., W 55th Ave.)((\$50,000)

LOWELL BLVD PROJECT



Typical Section



ADAMS COUNTY
COLORADO

PUBLIC WORKS

SCOPE

Lowell Blvd. from Clear Creek to 62nd Avenue. Widen for center turn lanes, add curb, gutter, and sidewalk on both sides of street.

PROJECT COST

\$3,200,000

SCHEDULE

Engineering	
Design.....	Completed ROW
Acquisition.....	2019
Construction.....	2019

2019 PROJECT STATUS

Project is under construction and 65% completion.

CONTACT PUBLIC WORKS

720.523.6875

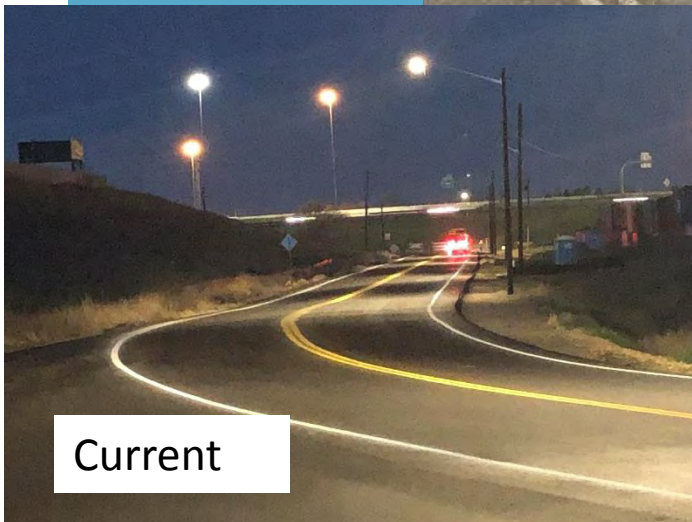
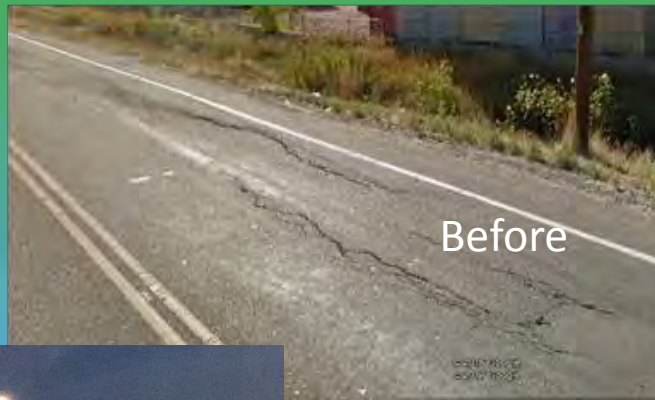
publicworks@adcgov.org

W. 66TH AVENUE PROJECT



ADAMS COUNTY
COLORADO

PUBLIC WORKS



SCOPE

The project is on W. 66th Ave., west of Broadway with a total length of approximately 1,540 feet. Improving existing roadway pavement strength and drainage infrastructure to enhance public safety. Project will consist of design and construction components.

PROJECT COST

\$600,000

SCHEDULE

Engineering Design.....
Completed
Construction.....
..... 2019

2019 Project Status

Construction is complete.
Warranty work on northern roadside ditch.

CONTACT PUBLIC WORKS

720.523.6875

publicworks@adccogov.org

ADA FIVE AREAS PROJECT



ADAMS COUNTY
COLORADO

PUBLIC WORKS



SCOPE

Americans with Disabilities Act improvements (curb, gutter, and sidewalk) in the following areas:

- Area 1: E 68th Ave. - Washington St to York St
- Area 2: E 66th Ave - Washington St to York St
- Area 3: Steele St - Niver Creek Tr To E 86th Ave
- Area 4: E 56th Ave - Lincoln St to Washington St
- Area 5: E 55th Ave - Lincoln St to Washington St

PROJECT COST

Areas 1-4 Total: \$5,360,000

Area 5 Total: \$680,000

SCHEDULE (Areas 1-4)

Engineering Design.....
2019
ROW Acquisition
.....2019/2020
Construction.....2020/2021

SCHEDULE (Area 5)

Construction.....
2019 -

CONTACT PUBLIC WORKS

720.523.6875

STATUS

- Area 1: E 68th Ave. -----Design 30% Complete
- Area 2: E 66th Ave. -----Design 30% Complete
- Area 3: Steele St -----Design 60% Complete

- Area 4: E 56th Ave. -----Design 95% ROW 10%
- Area 5: E 55th Ave. -----In construction

AREA 3 UPDATE (STEELE STREET)



ADAMS COUNTY
COLORADO

PUBLIC WORKS



CHANGE ORDER

Potential Change Order for the Redesign of Steele Street that will reduce construction costs.

REQUEST

Design Services Total: \$100,000

Property Acquisition Services: \$100,000

SCHEDULE (Area 3)

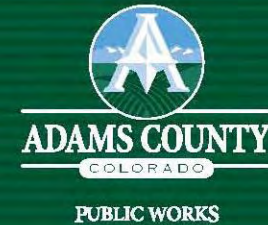
Engineering Design.....	2019
ROW Acquisition.....	2019/2020
Construction.....	2021

CONTACT PUBLIC WORKS

720.523.6875

publicworks@adcogov.org

WELBY RD. & E. 88TH AVE. INTERSECTION IMPROVEMENTS



SCOPE

Intersection improvements to Welby Road and E. 88th Avenue, including traffic signals and ADA compliant curb ramps.

PROJECT COST

\$800,000

SCHEDULE

Construction.....
2019

2019 PROJECT STATUS

The project is currently under construction. Building has been removed. RTD negotiations with SW corner parcel.

CONTACT PUBLIC WORKS

720.523.6875

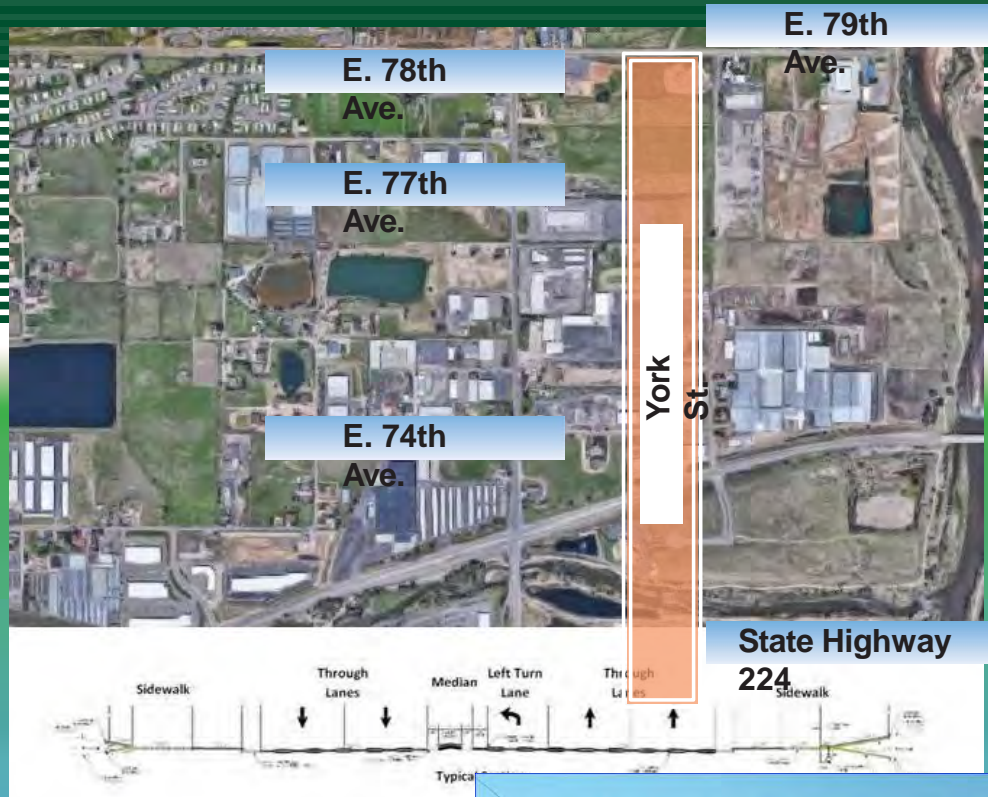
publicworks@adcogov.org

YORK STREET PHASE I



ADAMS COUNTY
COLORADO

PUBLIC WORKS



SCOPE

York Street from Hwy. 224 to 78th Ave. Widen to four lanes, add curb, gutter and sidewalk, bike lanes, and a pedestrian underpass (Hwy. 224).

PROJECT COST

\$6,500,000

SCHEDULE

Engineering/Design.....	95% complete
Acquisition.....	2018/2019
Construction.....	2019

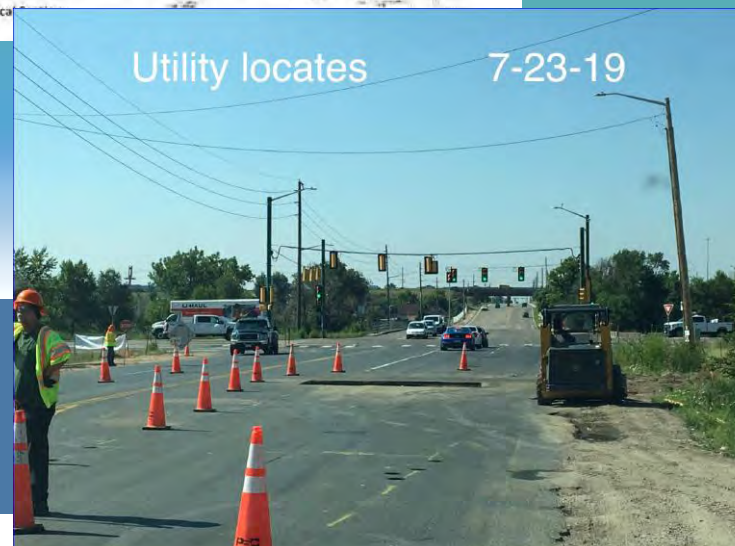
2019 Project Status

ROW acquisition is 98% complete. Utility relocation underway. Waiting on 404 permit for Pedestrian Underpass advertisement. Agreement with water and sanitation district in process. Two remaining property negotiations. Century Link requests and adjacent properties requests.

CONTACT PUBLIC WORKS

720.523.6875

publicworks@adcgov.org



YORK STREET PHASE II (E. 78TH AVE. TO E. 88TH

AVE.)



ADAMS COUNTY
COLORADO

PUBLIC WORKS



SCOPE

The overall objective of this project is to improve roadway capacity, safety, mobility, pedestrian access facilities, multi-use trail, drainage system, structure replacement or modification, and median/ landscaping amenity and street lighting.

PROJECT COST

\$14,500,000

SCHEDULE

Engineering Design.....	2018/2019
ROW Acquisition	2019/2020
Construction.....	2020/2021

2019 Project Status

Project design is 80% complete.

Working on Agreements with:

- Lower Clear Creek Canal Company for crossing at 78th Ave & York Street
- Colorado Agricultural Ditch Company for crossing at Welby Rd and ditch relocation
- North Washington Street Water and Sanitation District for its water and sanitary sewer upgrades

CONTACT PUBLIC WORKS

720.523.6875

publicworks@adcogov.org

YORK STREET PHASE III (E. 58TH AVE. TO SH 224)



ADAMS COUNTY
COLORADO

PUBLIC WORKS



SCOPE

Design and right-of-way acquisition services for York Street from E 58th Ave to State Highway 224. Improvements include roadway, sidewalks, curbs, gutters, structure modification or replacement, coordination with utilities and the Union Pacific Railroad for reconstruction of their railroad bridge. Impacts to Environment will require mitigation.

SCHEDULE

Engineering	
Design.....	2019/2020
ROW Acquisition	
.....	2020/2021
Construction.....	2021/2022

2019 PROJECT STATUS

Data Gathering.....	5%
Complete	
Preliminary Design	5%
Complete	
Clear Creek Bridge Deck Repair.....	5%
Complete	

MEETINGS

Pre-Design Public Meeting.....	2 nd Week
Sept	
Stakeholders (1 on 1).....	As
Scheduled	
Post-Design Public	
Meeting.....	2021/2022

STEELE STREET PROJECT



ADAMS COUNTY
COLORADO

PUBLIC WORKS



SCOPE

Extension of Steele Street from E 86th Ave to E 88th Ave

PROJECT COST

\$1,700,000

SCHEDULE

Engineering

Design.....2019

ROW Acquisition 2020

Construction..... 2020/2021

2019 PROJECT STATUS

Engineering design is 30% complete.

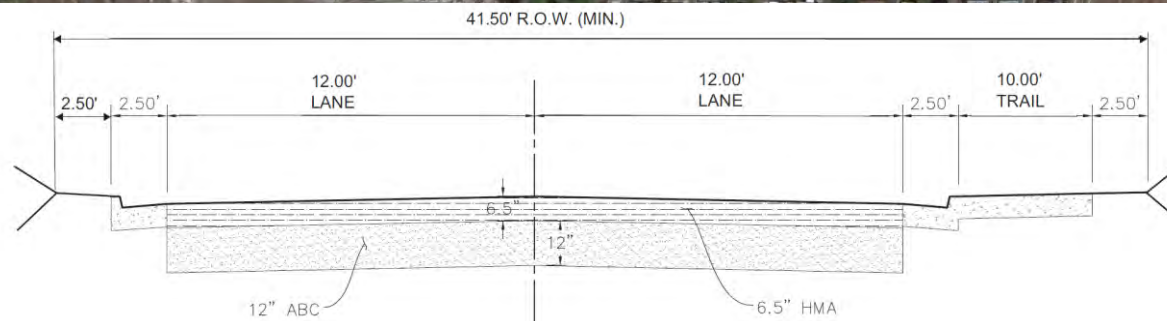
ROW acquisition is 10% complete.

Construction in 2020.

CONTACT PUBLIC WORKS

720.523.6875

publicworks@adcogov.org



DAHLIA STREET PROJECT



ADAMS COUNTY
COLORADO

PUBLIC WORKS



Major Collector (Urban)

SCOPE

Dahlia Street from 74th Avenue to 78th Avenue. Install new curb, gutter and sidewalk, turn lanes, and bike lanes. Add storm trunk line to Dahlia Pond.

PROJECT COST

\$9,000,000

SCHEDULE

Engineering Design.....2019
ROW Acquisition2019/2020
Construction.....2020/2021

2019 PROJECT STATUS

- Completed preliminary design W/CDOT for the intersection improvements at SH 224 and Dahlia St.
- Storm Outfall Phase I is under design and contracted through Mile High Flood District.
- Working on IGA with South Adams County Water and Sanitation District
- Property exchange agreement with B & M being reviewed.
- Agreements with Farmers Irrigation Ditch Company.

CONTACT PUBLIC WORKS

720.523.6875

publicworks@adcogov.org

PECOS STREET PROJECT



ADAMS COUNTY
COLORADO

PUBLIC WORKS



SCOPE

Pecos St. from W. 52nd Ave. to W. 58th Ave. Install new curb, gutter and sidewalk, turn lanes, and bike lanes.

PROJECT COST

\$8,000,000

SCHEDULE

Engineering Design.....
2019
ROW
Acquisition.....2020
Construction.....
2021

2019 PROJECT STATUS

60% design schedule to be completed Sept 4th, 2019. Schedule on track for design completion Dec 2019/Jan 2020. Currently engaging City and County of Denver to share costs on the W 52nd and Pecos St intersection for safety/traffic updates as W 52nd Ave is shared between both Counties.

CONTACT PUBLIC WORKS

720.523.6875

publicworks@adcogov.org



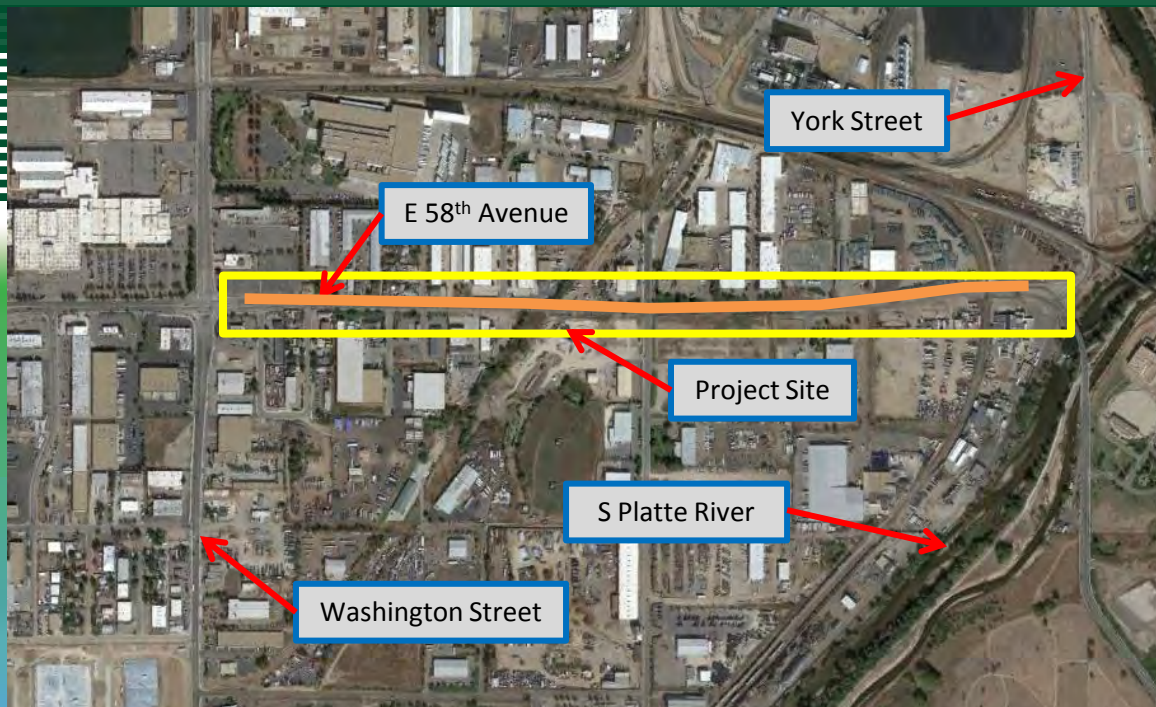
Major Collector (Urban)

E 58th AVENUE PROJECT



ADAMS COUNTY
COLORADO

PUBLIC WORKS



SCOPE

E 58th Ave from Washington Str to York St. Widen to four lanes, add curb, gutter, sidewalk, and bike lanes.

PROJECT COST

\$8,000,000

SCHEDULE

Engineering
Design.....2019
ROW Acquisition
.....2019/2020
Construction.....
2020/2021

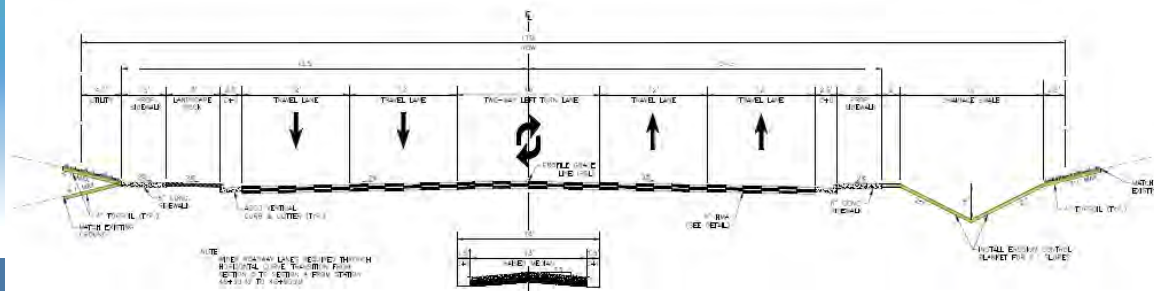
2019 PROJECT STATUS

Engineering design is 60% complete.
ROW acquisition is 10% complete.
Construction in 2020. Started negotiations with Denver Rock Island Railroad. Drainage decisions have been finalized.

CONTACT PUBLIC WORKS

720.523.6875

publicworks@adcgov.org

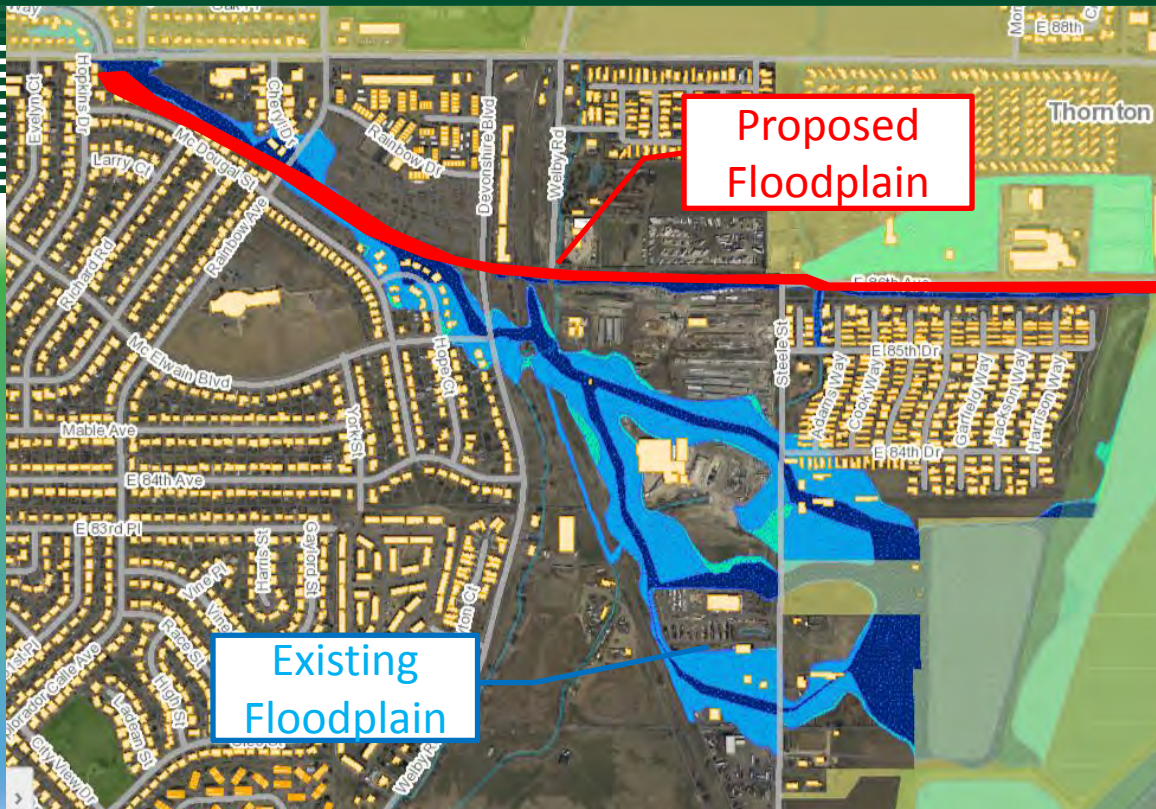


HOFFMAN DRAINAGEWAY



ADAMS COUNTY
COLORADO

PUBLIC WORKS



SCOPE

Channel improvements to reduce the risk of flooding.

PROJECT COST

\$8,000,000

SCHEDULE

Construction
complete.....2019

2019 PROJECT STATUS

Construction is complete. Lower Clear Creek separation structure maintenance responsibility negotiations to be finalized within one year.

CONTACT PUBLIC WORKS

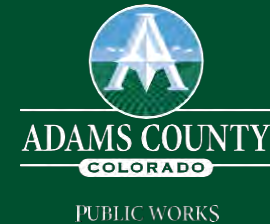
720.523.6875

publicworks@adcogov.org

FINANCIAL SUMMARY

ADAMS COUNTY	\$7,255,769
URBAN DRAINAGE AND FLOOD CONTROL DISTRICT	\$365,310
CITY OF THORNTON	\$394,600
CHAPARRAL VILLAGE	\$44,972
WELBY ROAD COMPANY	\$149,582
TOTAL	\$8,2101,232

REHABILITATION OF 88TH AVE. BRIDGE (WEST OF MANILLA RD.)



SCOPE

Rehabilitation of the existing bridge to address critical structural problems, including replace the deck system, replace both exterior steel girders, remove corrosion and repaint all structural steel, and repair channel erosion.

PROJECT COST

\$1,236,000

SCHEDULE

Engineering Design.....
Complete
Construction.....
2019

2019 PROJECT STATUS

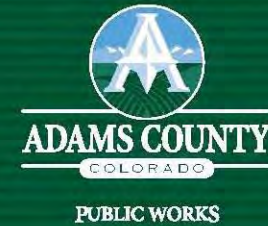
Construction is underway, (started in July 2019), and expected to be complete by December 2019.

CONTACT PUBLIC WORKS

720.523.6875

publicworks@adcogov.org

96TH AVE. BRIDGE OVER BIJOU CREEK



SCOPE

Rehabilitation of the existing bridge to address critical structural problems, including abutment and wingwall repairs, girder bearing system repairs, pier concrete repairs, raising the approach roadways above flood water elevations, deck and curb concrete repairs, expansion joint repairs, asphalt overlay replacement, and bridge rail and guardrail upgrades.

PROJECT COST

Phase 1: \$1,150,000
Phase 2: \$1,100,000
Total: \$2,250,000

SCHEDULE

Engineering Design..... Complete
Phase 1 Construction 2019
Phase 2 Construction..... 2020

2019 PROJECT STATUS

Phase 1 Construction is starting in August 2019 and expected to be complete in December 2019.

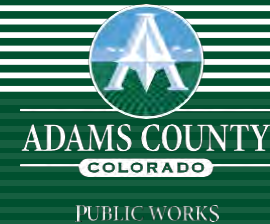
Phase 2 Construction is planned for 2020.

CONTACT PUBLIC WORKS

720.523.6875

publicworks@adcogov.org

Federal Boulevard Multimodal Transportation Study



SCOPE

Building on completed studies and plans, the study will, through technical analysis and community engagement, evaluate the corridor's existing functionality and form, identify opportunities and issues and develop and evaluate recommendations and scenarios that address near-, mid-, and long-term multimodal roadway operational and design improvements.

PROJECT COST

\$600,000*

Adams County = \$262,500

Westminster = \$262,500

Federal Heights = \$75,000

*** An IGA will be required to advance the project.**

SCHEDULE

Existing Conditions & Recommendations.....	2
020	
Recommended Alternatives & Final Report.....	2
021	

CONTACT PUBLIC WORKS

720.523.6851

msloan@adcogov.org

I-270 Corridor Environmental Assessment



ADAMS COUNTY
COLORADO

PUBLIC WORKS



SCOPE

The I-270 project will complete a National Environmental Policy Act process (NEPA) and preliminary designs to address identified safety, reliability and operational issues along the functionally obsolete, congested 5.4-mile Interstate 270 corridor. Managed lanes, interchange improvements, and improvements along and to connections to the South Platte River Trail will be part of the project.

PROJECT COST

\$5.3 million*

Adams County = \$2.5 million

Commerce City = \$1.0 million

DRCOG Subregional TIP = \$1.8 million

*** IGAs with CDOT and with Commerce City will be required to advance the project.**

SCHEDULE

Environmental Assessment (EA) 2020

Preliminary Design

Work.....2021

EA Decision & Final

Report.....2022

CONTACT PUBLIC WORKS

720.523.6851

msloan@adcogov.org

Emerging Mobility Impact Study (CDOT)



ADAMS COUNTY
COLORADO

PUBLIC WORKS

SCOPE

Per SB 19-239, CDOT has convened a working group to examine impacts of new transportation technologies and business models, identify means of addressing impacts and report findings and make recommendations to the general assembly. The effort specifically focuses on commercial vehicles (Uber, Lyft, taxis, rental cars and peer-to-peer carshare plus a vehicle used for residential delivery of goods).

Subcommittees are working on: Sustainability, Natural Environment, Congestion Management, Fee Structure, Social Impact/Equity Analysis, and Safety. Chair Tedesco is serving the group's Working Group and Fee Structure subcommittee.

SCHEDULE

Working Group.....July-Oct, 2019
Stakeholder Report.....Nov 1, 2019
SMART Hearing.....Jan 15, 2020

CONTACT PUBLIC WORKS

720.523.6851

msloan@adcogov.org





STUDY SESSION AGENDA ITEM

DATE: November 12, 2019
SUBJECT: Review of 2020 Proposed Budget
FROM: Nancy Duncan, Budget & Performance Measurement Director
AGENCY/DEPARTMENT: Budget & Performance Measurement Department
ATTENDEES: Budget & Performance Measurement Department
PURPOSE OF ITEM: To provide information to the Board of County Commissioners regarding the 2020 Proposed Budget
STAFF RECOMMENDATION: Direction from the Board of County Commissioners regarding the 2020 Proposed Budget

BACKGROUND:

The Annual Budget Process began in February 2019. This is to provide information and answer any remaining questions regarding the 2020 Proposed Budget before the First Reading of the 2020 Proposed Budget in Public Hearing on December 3, 2019.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Manager's Office and Budget & Performance Measurement Department

ATTACHED DOCUMENTS:

None.

FISCAL IMPACT:

Please check if there is no fiscal impact. If there is fiscal impact, please fully complete the section below.

Fund:**Cost Center:**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			

New FTEs requested: ☐ YES ☐ NO

Future Amendment Needed: ☐ YES ☐ NO

Additional Note:

The fiscal impact will be discussed at this Study Session.

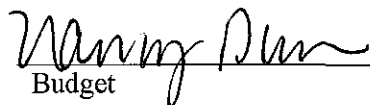
APPROVAL SIGNATURES:

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Chris Kline, Deputy County Manager

APPROVAL OF FISCAL IMPACT:
Budget