



Eva J. Henry - District #1
Charles "Chaz" Tedesco - District #2
Erik Hansen - District #3
Steve O'Dorisio - District #4
Mary Hodge - District #5

**STUDY SESSION AGENDA
TUESDAY
September 18, 2018**

ALL TIMES LISTED ON THIS AGENDA ARE SUBJECT TO CHANGE

11:00 A.M.	ATTENDEE(S):	Ken MacKenzie, Executive Director
	ITEM:	Urban Drainage and Flood Control District Presentation
11:30 A.M.	ATTENDEE(S):	Kim Roland / Ben Dahlman / Susan Borup
	ITEM:	Expense Management System Overview
12:00 P.M.	ATTENDEE(S):	Raymond Gonzales
	ITEM:	Administrative Item Review / Commissioner Communications
12:30 P.M.	ATTENDEE(S):	Heidi Miller
	ITEM:	Executive Session Pursuant to C.R.S. 24-6-402(4)(b) for the Purpose of Receiving Legal Advice Regarding Building Code Enforcement for Rocky Mountain Synod
2:30 P.M.	ITEM:	Gaylord Hotel Tour

(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

AGENDA IS SUBJECT TO CHANGE



STUDY SESSION AGENDA ITEM

DATE: September 18, 2018
SUBJECT: Update from Urban Drainage and Flood Control District
FROM: County Manager's Office
AGENCY/DEPARTMENT: County Manager's Office
ATTENDEES: Ken MacKenzie, Executive Director
PURPOSE OF ITEM: Update from Urban Drainage and Flood Control District
STAFF RECOMMENDATION: Informational

BACKGROUND:

Urban Drainage and Flood Control District will be providing an update to the board.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

ATTACHED DOCUMENTS:

 PowerPoint Presentation

FISCAL IMPACT:

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

Fund:**Cost Center:**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			

New FTEs requested: ☐ YES ☐ NO

Future Amendment Needed: ☐ YES ☐ NO

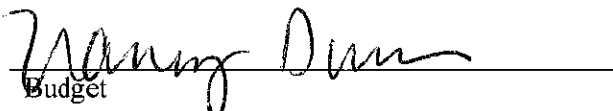
Additional Note:**APPROVAL SIGNATURES:**

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Patti Duncan, Deputy County Manager

APPROVAL OF FISCAL IMPACT:
Budget



Urban Drainage and Flood Control District

Ken MacKenzie, P.E.
Executive Director



Urban Drainage and Flood Control District

Annual Budget

\$32 Million

32 Employees

7 Counties

36 Cities &
Towns

3,500

Miles of Streams

Service Area (Acres)

1 Million

14.5

Inches of Rain
Annually

3 Million

people living in the district

Created by State Legislature in

1969



Mission and Vision

Protecting people,
property, and the
environment

Through
preservation,
mitigation and
education



Stapleton Greenway



Stapleton Greenway



Stapleton Greenway 1 Day After the Flood



How do we help you?



Capital Improvement Projects



Storm Drain Construction at HWY 85



Tanglewood Creek Restoration



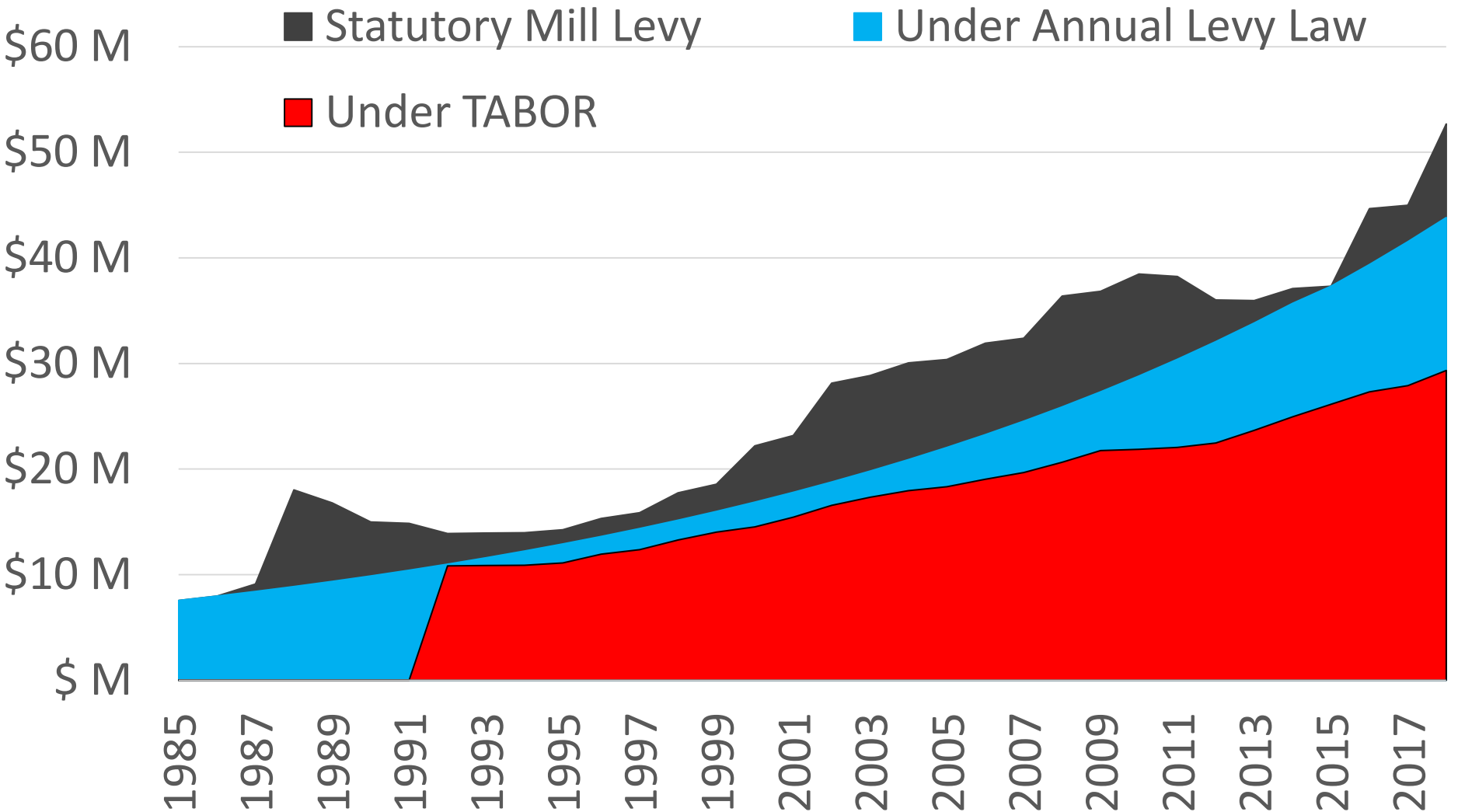
Maintenance



FUNDING

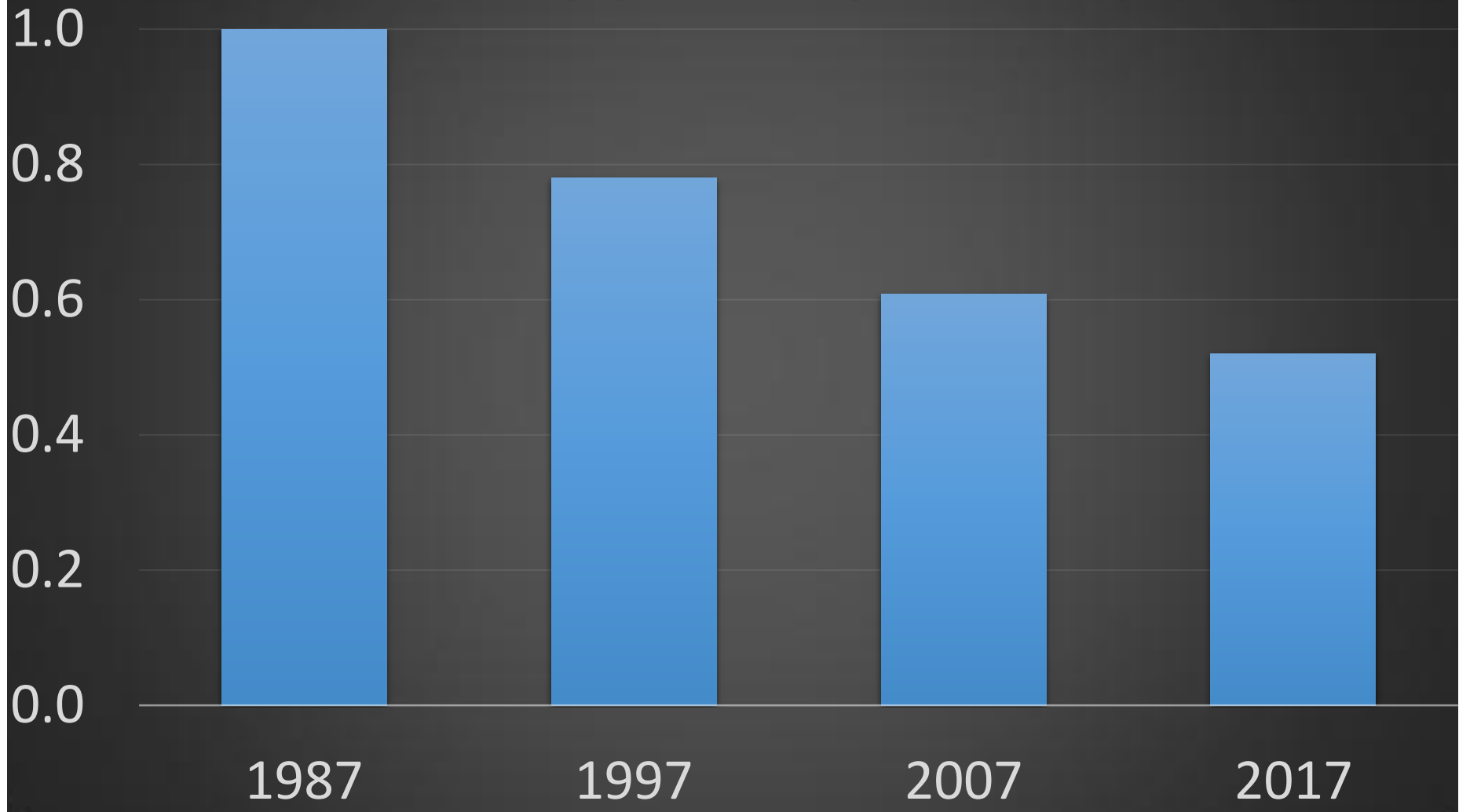
Mill Levy	Year Granted	Amount
Engineering & Operations	1969	0.1 mill
Construction	1973	0.4 mill
Maintenance	1979	0.4 mill
South Platte River	1986	0.1 mill
	TOTAL:	1.0 mill

Funding



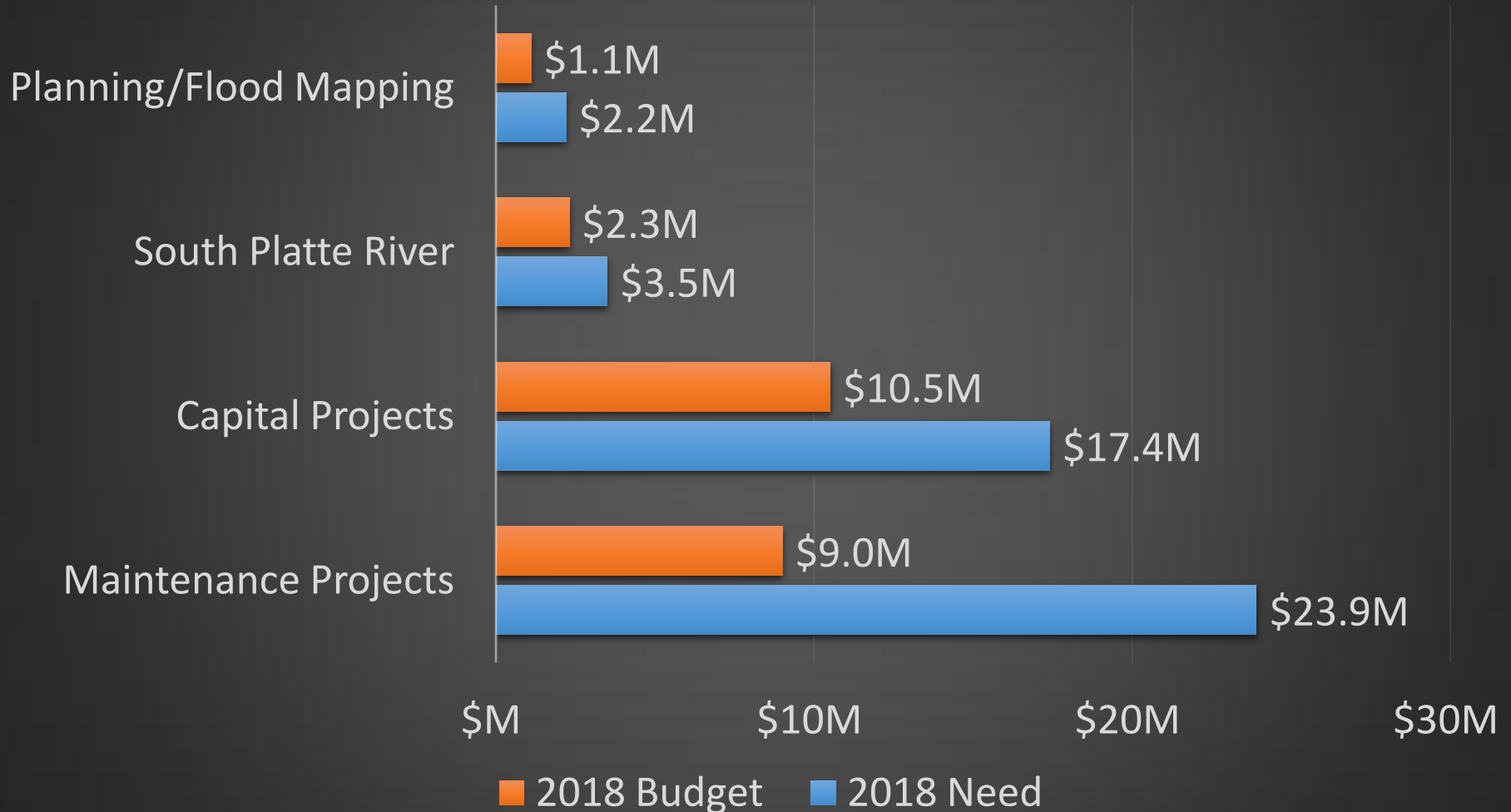
Funding Under TABOR

UDFCD Mill Levy (Statutory Authority = 1.0)



FUNDING Gap

2018 Funding Gap is \$24.1M



Status Quo under TABOR		If Restored to Statutory Mill Levy	
Levy	Revenue	Levy	Revenue
0.557	\$29 Million	1.000	\$53 Million

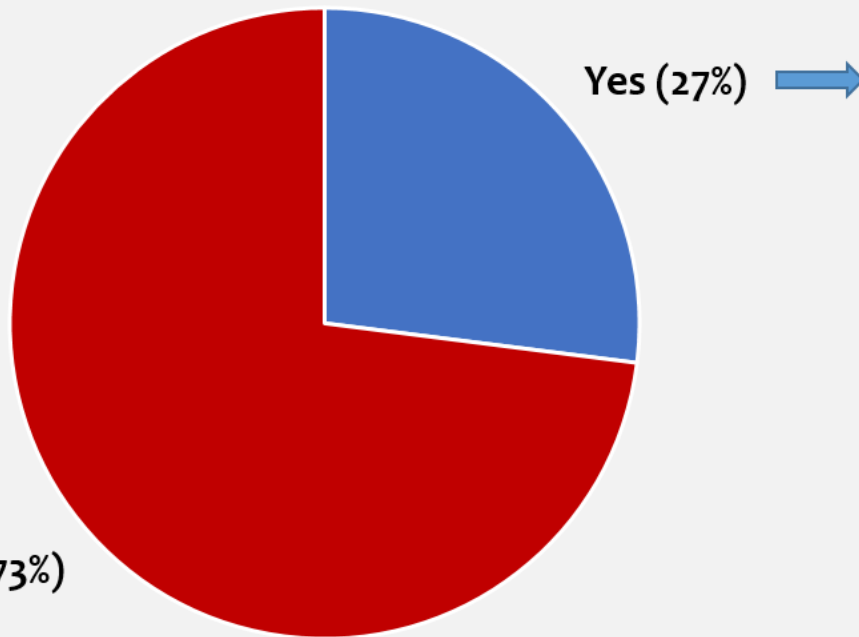


Restore Statutory Mill Levy

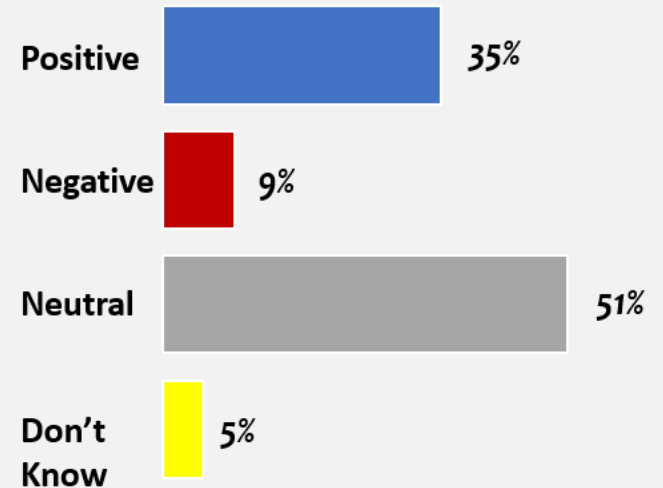


Voter Awareness Poll

*Have you ever heard of an organization called
"The Urban Drainage and Flood Control
District?"*



Opinion of UDFCD; If YES:
*Is your opinion of them positive,
neutral, or negative?*



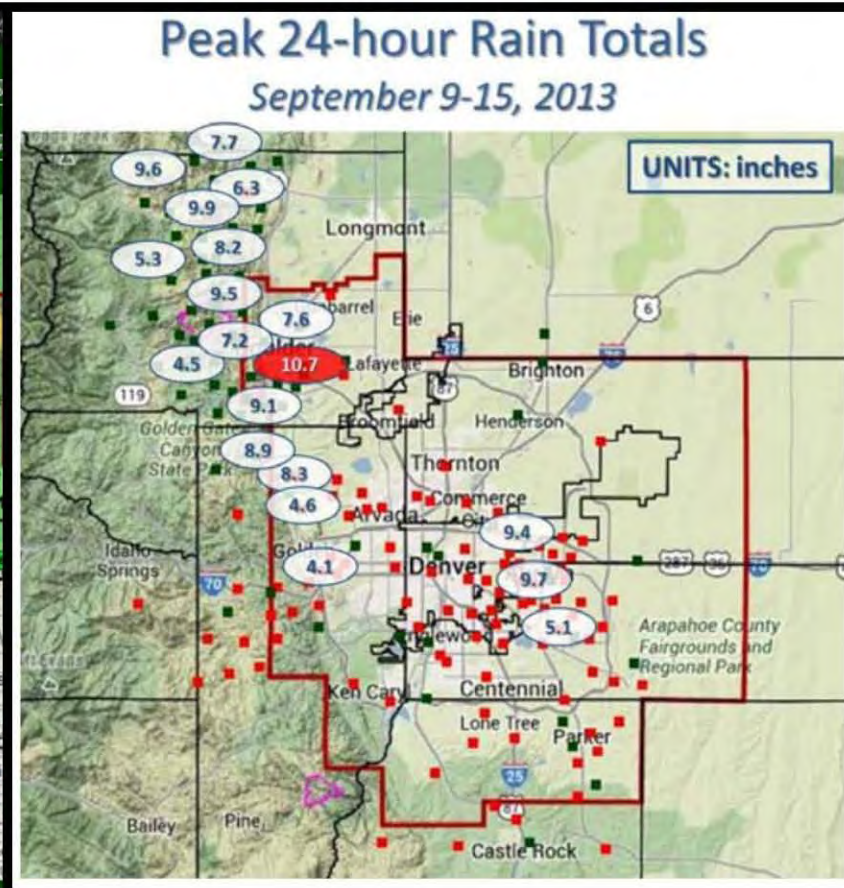
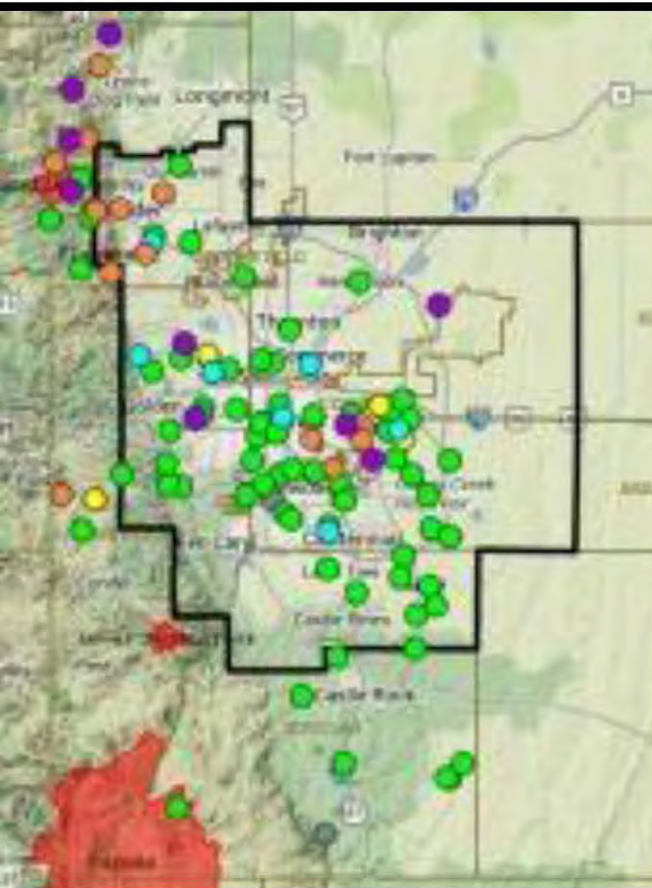
We Protect You & Your Property from Flooding



We Keep the Waterways Free of Trash & Debris



We Predict Floods and Provide Early Warning

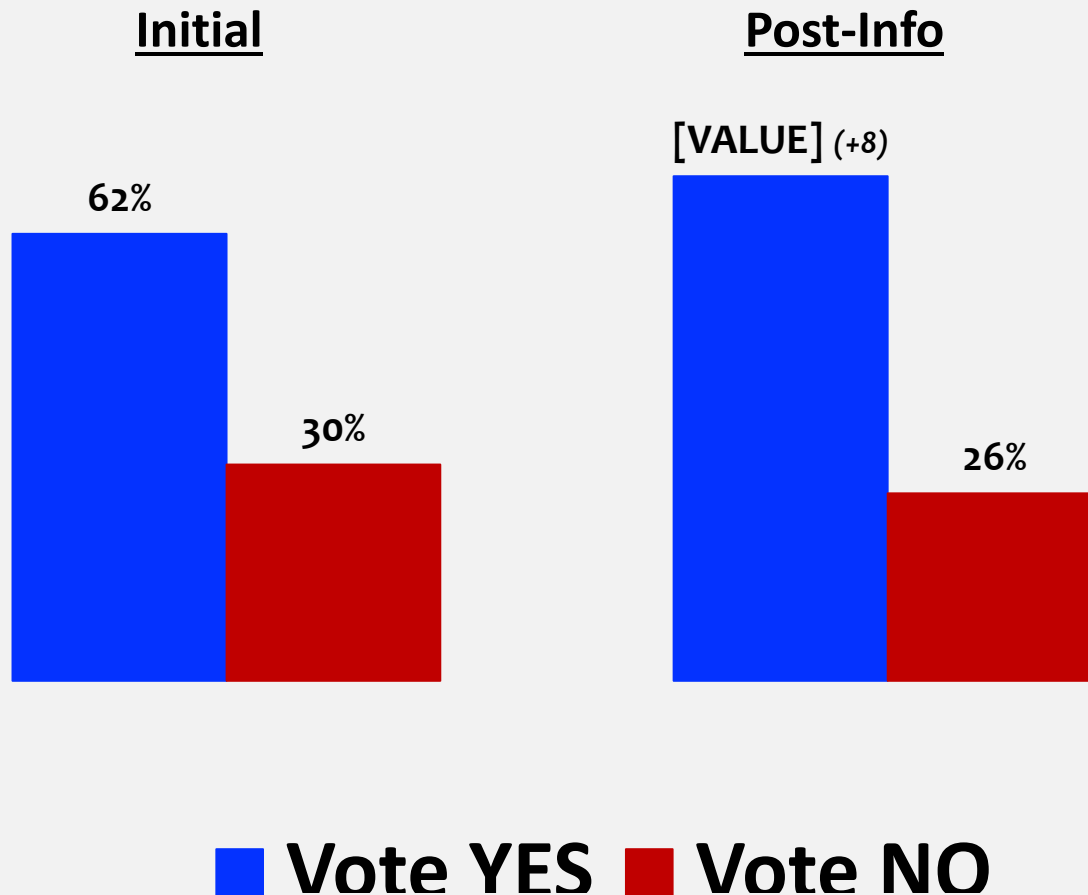


We Create and Preserve the Open Spaces You Love



IMPACT OF PRO-BALLOT MESSAGES – YES gains +8%

BALLOT: INCREASE TO 60 CENTS PER MONTH/\$7 PER YEAR



Let's Connect!

Search “Flood Control District” on the Mobile App

- **Facebook.com/FloodControlDistrict**
- **Twitter.com/FloodControlDis**
- **Instagram.com/FloodControlDistrict**



Ballot Question

URBAN DRAINAGE AND FLOOD CONTROL DISTRICT BALLOT ISSUE 7A:

SHALL URBAN DRAINAGE AND FLOOD CONTROL DISTRICT TAXES BE INCREASED \$14.9 MILLION IN 2019 (RESULTING IN AN ANNUAL TAX INCREASE NOT TO EXCEED \$1.97 IN 2019 FOR EACH \$100,000 OF ACTUAL RESIDENTIAL VALUATION) AND BY SUCH AMOUNT AS MAY BE RAISED ANNUALLY THEREAFTER FROM A LEVY NOT TO EXCEED 1.0 MILLS TO PAY FOR DISTRICT WORK IN COORDINATION WITH LOCAL GOVERNMENTS, INCLUDING:

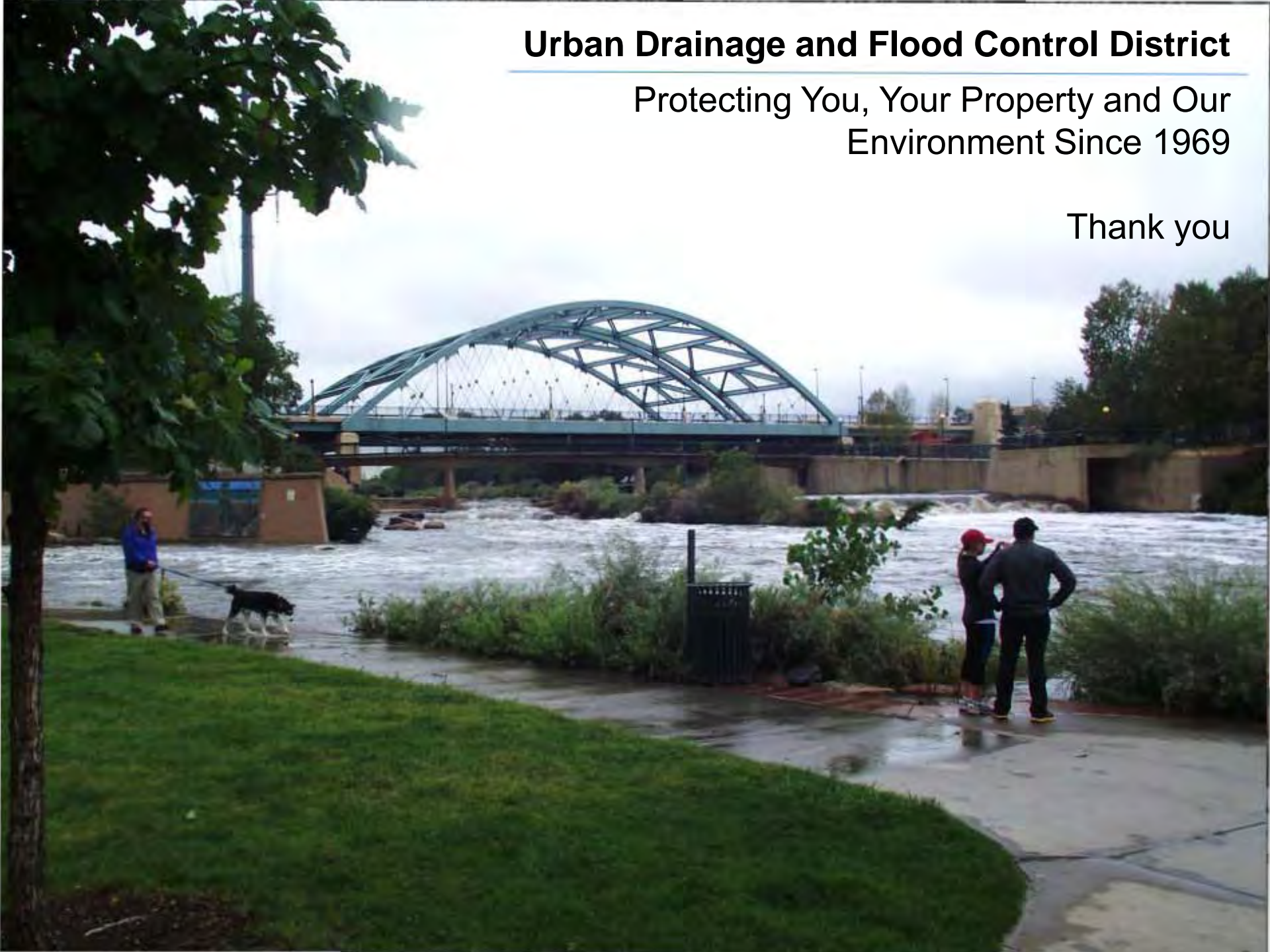
1. MAINTAINING EARLY FLOOD WARNING GAUGES TO PROVIDE POTENTIAL EVACUATION WARNINGS,
2. PROVIDING TRAILS, WILDLIFE HABITAT, AND RECREATIONAL ACCESS TO RESIDENTS BY PRESERVING THOUSANDS OF ACRES OF PARKS AND OPEN SPACE IN FLOODPLAIN AREAS WHICH PROTECT THE ENVIRONMENT AND PRIVATE PROPERTY, AND
3. REMOVING DEBRIS, GARBAGE AND OBSTRUCTIONS FROM STREAMS, CREEKS AND RIVERS RESULTING IN REDUCED RISK TO THE HEALTH AND SAFETY OF RESIDENTS, PROTECTING PROPERTY, AND RESTORING NATURAL BEAUTY;

WITH THE DISTRICT'S ENTIRE MILL LEVY RATE SUBJECT TO STATUTORY CAPS AND TO ADJUSTMENT TO OFFSET REFUNDS, ABATEMENTS AND CHANGES TO THE PERCENTAGE OF ACTUAL VALUATION USED TO DETERMINE ASSESSED VALUATION; AND SHALL ALL DISTRICT REVENUES BE COLLECTED, RETAINED AND SPENT NOTWITHSTANDING ANY LIMITS PROVIDED BY LAW?

Urban Drainage and Flood Control District

Protecting You, Your Property and Our
Environment Since 1969

Thank you





STUDY SESSION AGENDA ITEM

DATE: September 18, 2018	
SUBJECT: Expense Management Program Overview	
FROM:	Benjamin Dahlman, Finance Director Susan Borup, Deputy Finance Director Kim Roland, Procurement and Contracts Manager
AGENCY/DEPARTMENT: Finance Department	
ATTENDEES: Ben Dahlman, Susan Borup, Kim Roland	
PURPOSE OF ITEM: Provide BOCC with an overview of the Expense Management Program	
STAFF RECOMMENDATION: Informational only	

BACKGROUND:

The Expense Management project aims to provide a tool to account for and process primarily small dollar p-card transactions typically less than \$5,000 in an efficient and effective way. An analysis of our processes identified that our current process presents challenges such as an inefficient password resets for users and timely reporting to improve justification and reporting of transactions. This project will also address simplifying the process to pay reimbursements for employees' personal use of vehicles, per diems for travel and other miscellaneous reimbursement payments.

The project will provide a system that is auditable, accountable and automated. It will also store justification documentation that is accessible.

The project will help the County toward achieving the project mission and the County's mission to responsibly serve the Adams County community with integrity and innovation. The project will be completed with the following countywide goal in mind: to be a high performing, fiscally sustainable government.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

All Departments and Elected Offices

ATTACHED DOCUMENTS:

Expense Management Program Overview

FISCAL IMPACT:

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.


Fund: 01**Cost Center:** 1057

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			

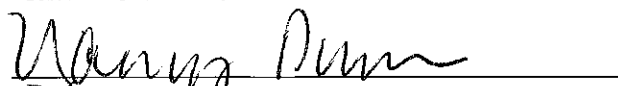
	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:	7635	10571504W	\$30,000
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			\$30,000

New FTEs requested: ☐ YES ☐ NO

Future Amendment Needed: ☐ YES ☐ NO

Additional Note:**APPROVAL SIGNATURES:**
Raymond H. Gonzales, County Manager
Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Patti Duncan, Deputy County Manager**APPROVAL OF FISCAL IMPACT:**
Nancy Dunn
Budget



The Time Machine!

Coming to a desktop near you – September 24, 2018

Brought to you by the JD Edwards Expense Management System Project Team:

Ben Dahlman

Brian Dobbins

Brent Voge

Susan Borup

Nick Ingmire

Nick Beston

Kim Roland

Ross Kimball

Shawn Hartmann

Cheri Macias

Eric Vance

Michelle Espinoza

Crystal Stout

Cari Johnson

We are Adams!



Purpose

- Fiscally sound, more efficient and innovative
 - Reduce costs
 - Minimize paper usage
 - Streamline processes
 - Improve accountability



Projected Annual Savings for P-Card, Reimbursements & Per Diems

Total Annual Hours Spent
Assembling, Printing,
Scanning, etc.: **4,100**

- Labor \$145,000
- Material \$ 3,000
 \$148,000

Writing/Voiding
Reimbursement Checks

- Issue 102 mileage checks per year for DA's Office
- Issue 3600-4800 mileage checks per year HS
- Multiple steps involved when voiding a check – then need to reissue



Additional P-Card Savings:

- P-Card Rebates

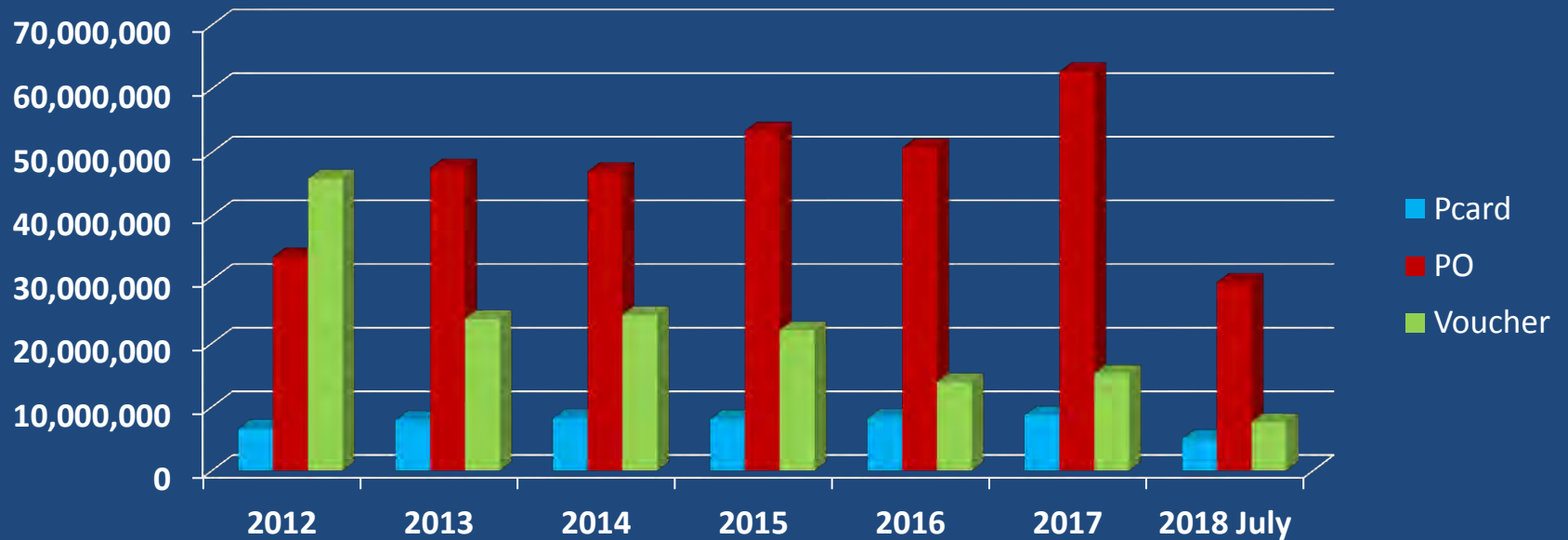
➤ 2015:	\$103,658
➤ 2016:	\$116,456
➤ 2017:	<u>\$127,684</u>
	\$347,798

- Early Pay Savings

➤ Nov. 2016:	\$ 842
➤ 2017:	\$5,052
➤ 2018 July:	<u>\$2,923</u>
	\$8,817



Spending Trends



TOTALS:	2012	2013	2014	2015	2016	2017	2018 July
P-Card	6,685,321	8,018,274	8,304,837	8,198,081	8,314,599	8,810,986	5,105,806
PO	33,627,577	47,596,938	47,032,451	53,427,642	50,757,058	62,742,847	29,643,400
Voucher	45,937,287	23,859,122	24,494,570	22,051,744	13,918,112	15,244,137	7,620,956

