



Eva J. Henry - District #1
Charles "Chaz" Tedesco - District #2
Emma Pinter - District #3
Steve O'Dorisio - District #4
Lynn Baca - District #5

**STUDY SESSION AGENDA
TUESDAY
June 29, 2021**

**ADAMS COUNTY GOVERNMENT CENTER
CONFERENCE CENTER, ROOM BRANTNER GULCH B**

ALL TIMES LISTED ON THIS AGENDA ARE SUBJECT TO CHANGE

12:30 P.M.	ATTENDEE(S):	Jenni Grafton / Ryan Nalty / Byron Fanning / Brian Staley / Jen Rutter / Chris Chovan / Libby Tart
	ITEM:	Advancing Adams Phase 2 Update
1:30 P.M.	ATTENDEE(S):	Matt Rivera / Jennifer Stanley / Beth Torgersen / Gail Moon / Douglas Fish
	ITEM:	Neighborhood Parking Program Ordinance No. 16
2:00 P.M.	ATTENDEE(S):	Brian Mason / Alisha Reis / Nancy Duncan
	ITEM:	District Attorney's FTE Request / COVID Backlog Project
2:30 P.M.	ATTENDEE(S):	Raymond Gonzales / Nancy Duncan / Chris Kline
	ITEM:	Biweekly Payroll Transition
3:00 P.M.	ATTENDEE(S):	Jenni Grafton / Ryan Nalty / Melissa Scheere
	ITEM:	CDBG-CV Follow Up
3:30 P.M.	ATTENDEE(S):	Raymond Gonzales
	ITEM:	Administrative Item Review / Commissioners Communication

(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

AGENDA IS SUBJECT TO CHANGE



STUDY SESSION ITEM SUMMARY

DATE OF STUDY SESSION: June 29, 2021
SUBJECT: Advancing Adams Phase 2 Update
OFFICE/DEPARTMENT: CEDD
CONTACT: Libby Tart, Byron Fanning, Chris Chovan
FINANCIAL IMPACT: No additional financial impact
SUPPORT/RESOURCES REQUEST: Informational Update
DIRECTION NEEDED: N/A
RECOMMENDED ACTION: N/A

DISCUSSION POINTS:

This study session presentation is an update on Phase 2 of the Advancing Adams long range planning campaign. Advancing Adams encompasses the Comprehensive Plan, Parks Open Space and Trails Master Plan (POST) and Transportation Master Plan (TMP) and envisions the future of Adams County for the next 20 years. Staff will provide the BOCC with a Phase 2 overview with a PowerPoint presentation and go through a scenario planning exercise with them for feedback.

Single bullet points summarizing the pertinent information Commissioners will be informed of, or the action needed from the Commissioners.

- Phase 2 Overview
- Timeline
- Outreach Opportunities
- Scenario Planning Exercise and Discussion (Feedback from Commissioners Sought at this Time)
- Overview of Areas of Stability and Areas of Change
- Discussion/Questions

ADVANCING **ADAMS**
PLANNING FOR A SHARED FUTURE



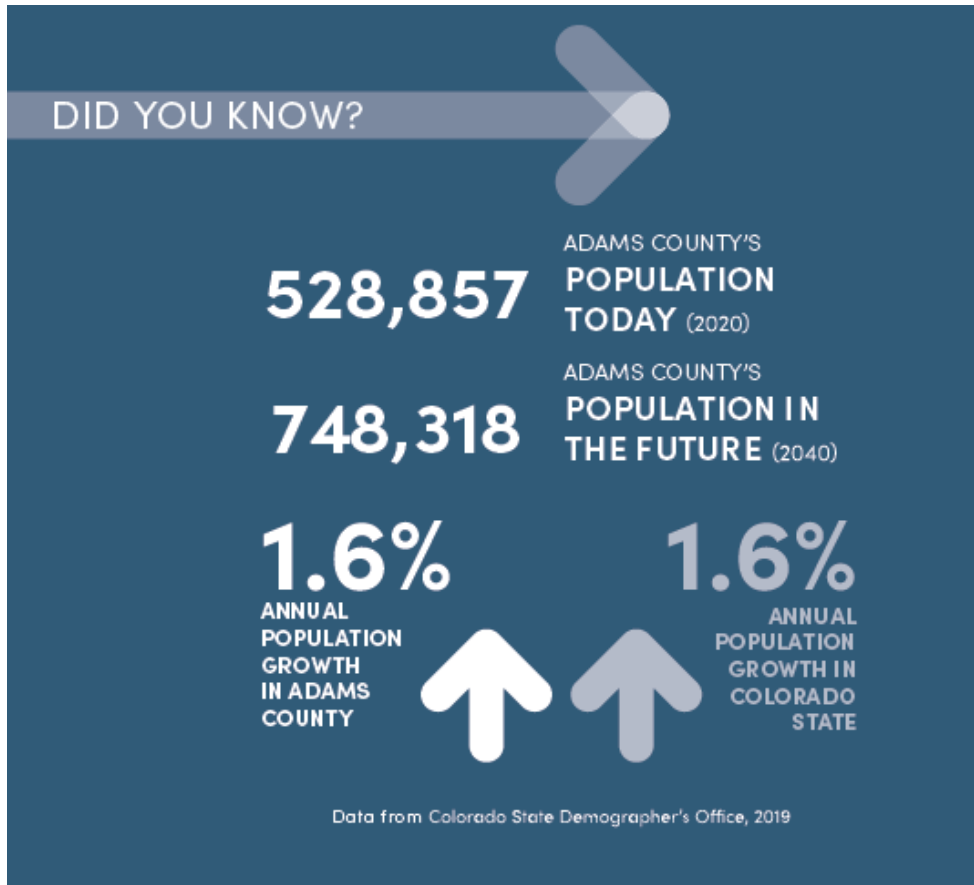
Today's Update

- Phase 2 Overview*
- What is Scenario Planning?
- Scenario Planning in Adams County
- Overview of Areas of Stability and Areas of Change
- Discussion/Questions

**Provided in your packet*

What is Scenario Planning?

What and Why?



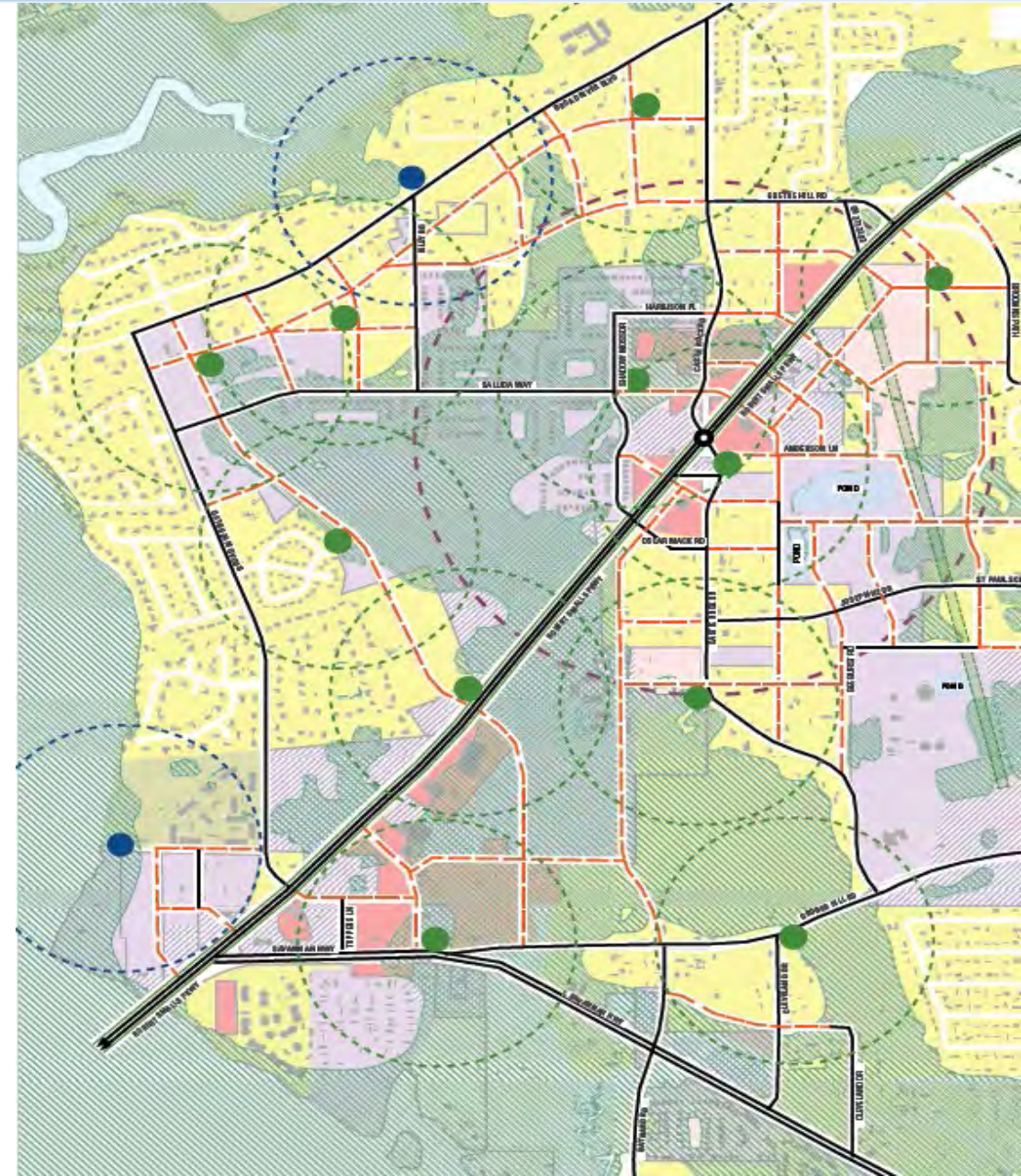
With immense population growth, how does the County want to grow?

Objective

Develop land use, transportation, and open space scenarios that proactively plan for the anticipated **192,000** new population growth by 2040.

Scenario Planning – Imagining the Final Product

- Each Scenario will:
 - show a different growth pattern – three potential futures
 - accommodate the 192,000 anticipated population growth in unincorporated Adams County
 - incorporate land use, housing, economics, parks, open space, trails, and transportation

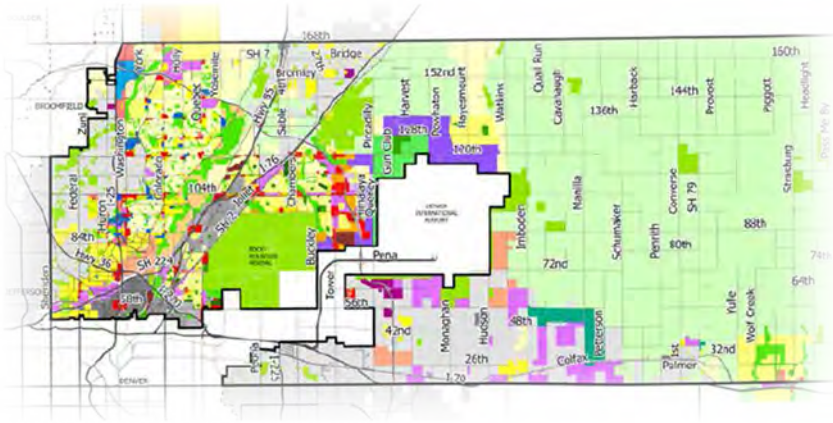


Scenario Planning in Adams County

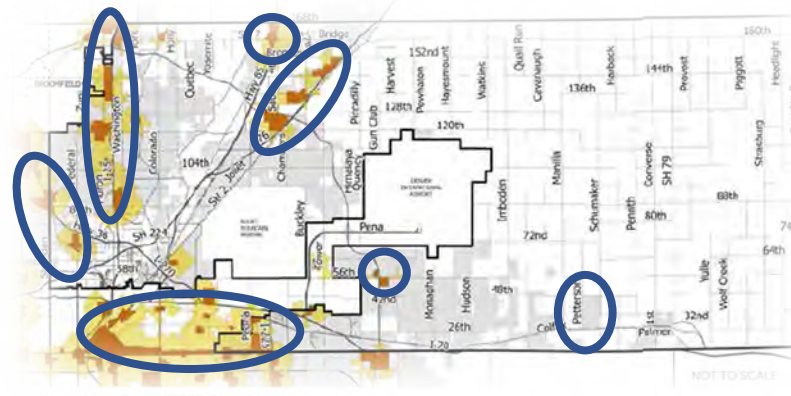
Scenario Planning In Adams County

Objective

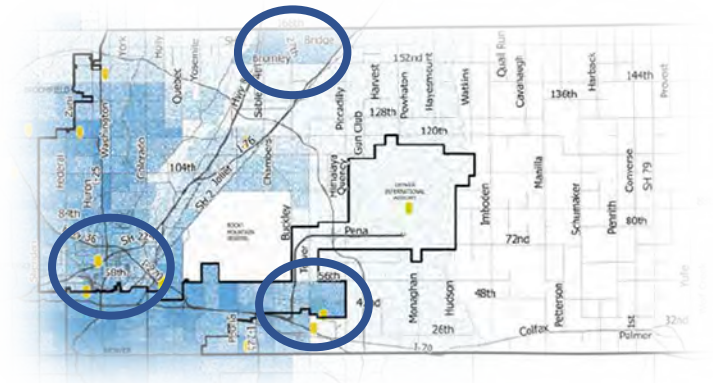
Each scenario will identify and allocate space for Adams County's future households. The ways in which growth will be absorbed will vary between each scenario. We will work with Adams County staff to determine how much growth may be allocated to municipalities versus unincorporated areas in each scenario.



Scenario A: **Stay the Course**
(Current Zoning)



Scenario B: **Many Focused Centers**
(Many small nodes)



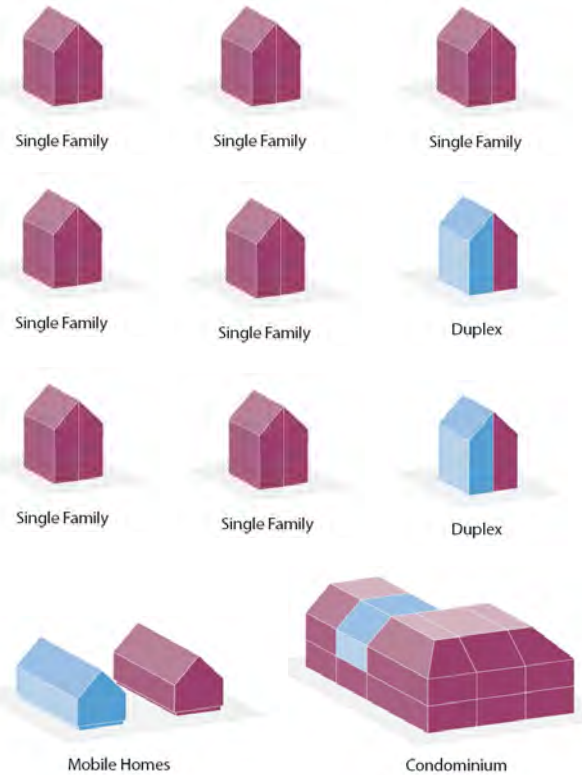
Scenario C: **Larger Areas of Concentrated Development**
(Fewer, denser nodes)

Example of Growth Models as Applied - Housing

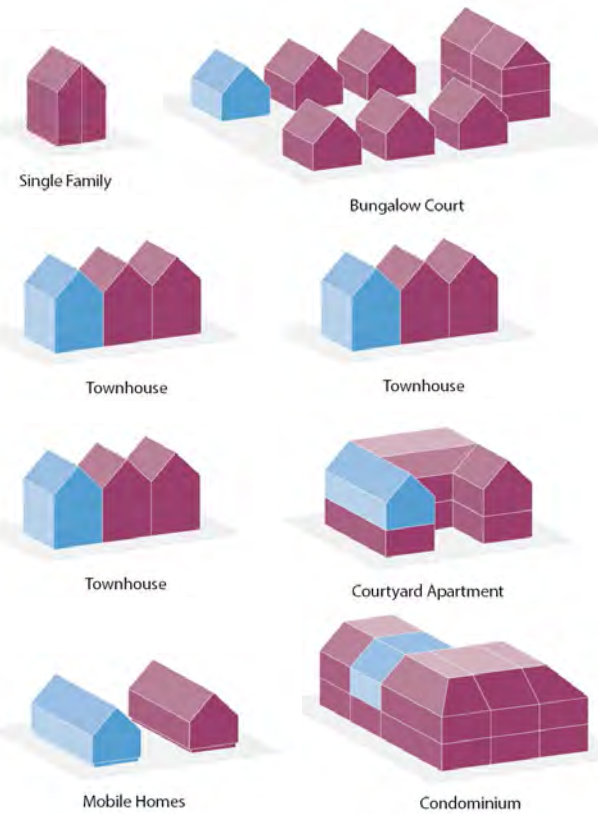
WHAT TYPE OF
HOUSING
MIGHT EXIST?

 Dwelling Units

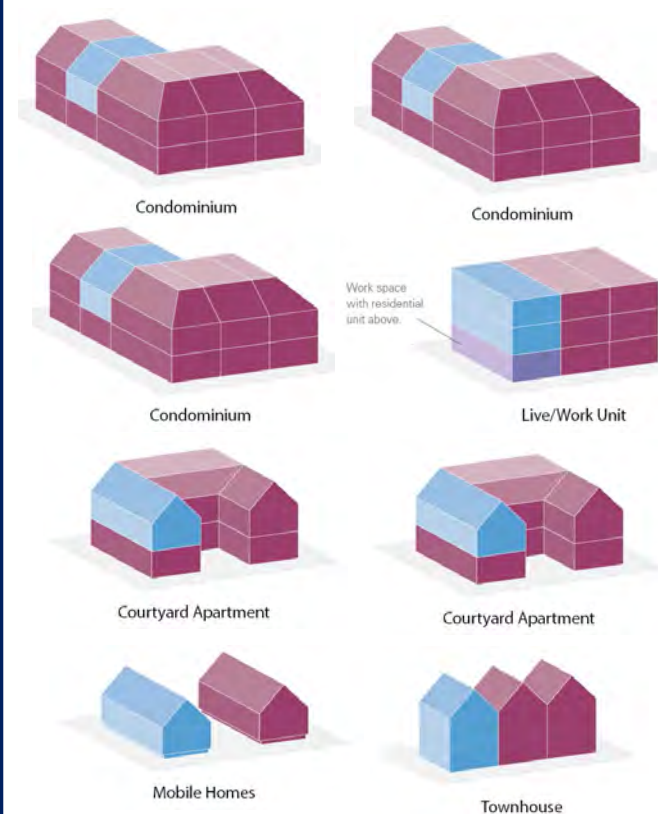
SCENARIO A



SCENARIO B



SCENARIO C



Objective: Utilize future population projections to determine *housing stock diversity and supply needs*

Examples of Growth Models as Applied - Transportation

SCENARIO A



SCENARIO B




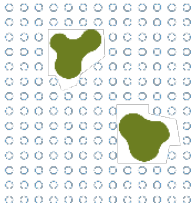
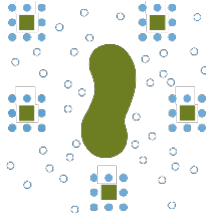
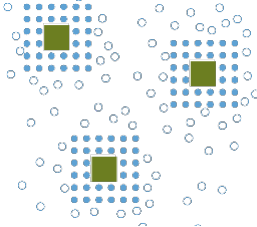


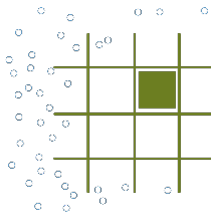
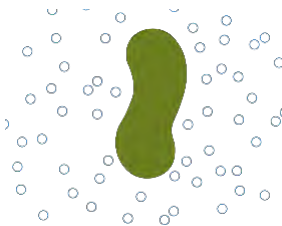




SCENARIO C



**HOW WILL
PEOPLE TRAVEL?**

Objective: Identify an approach and inputs that demonstrates transportation implications of land use alternatives

Examples of Growth Models as Applied - Parks, Open Space and Trails

	SCENARIO A	SCENARIO B	SCENARIO C
PARKS 			
OPEN SPACE 			
TRAILS 			

Objective - Maintain standard of provision for existing levels of service in relationship to where population growth occurs

Examples of Growth Models as Applied – Economic Development

WHAT TYPE OF BUSINESSES MIGHT EXIST?

SCENARIO A



- Strip style / pad site retail
- 2-3 story office space
- Auto-centric job sites

SCENARIO B

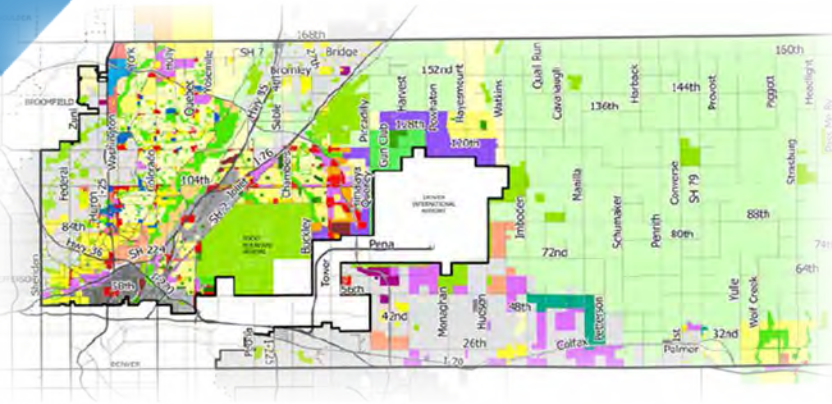


- Ground floor retail integrated into building program
- Class A office space
- Destination development

SCENARIO C

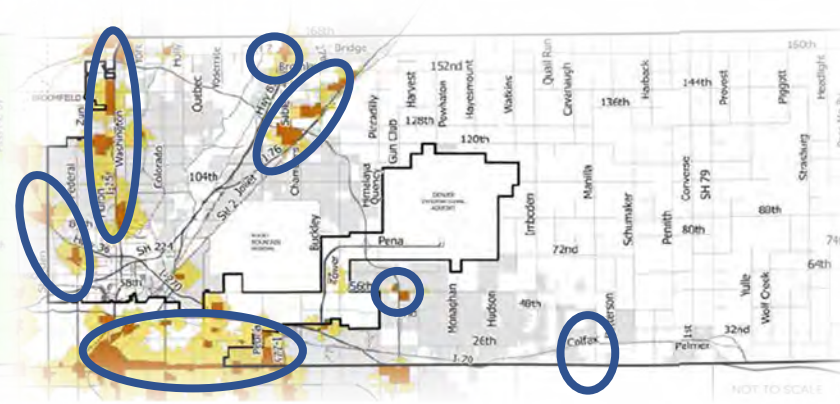


Scenario Planning Exercise



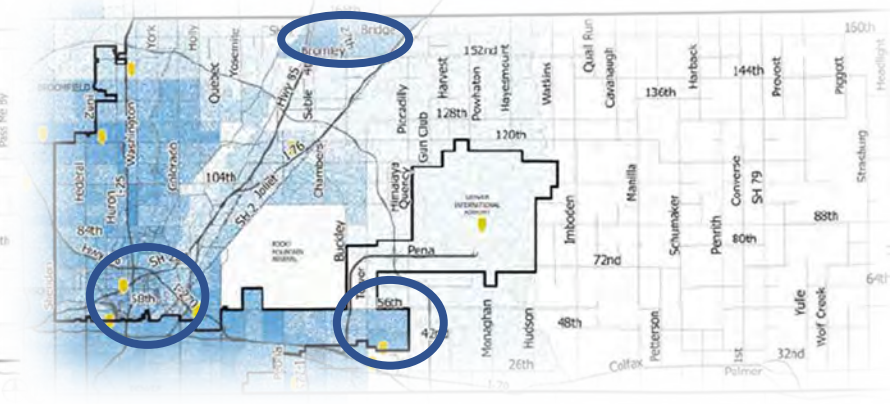
Scenario A:
Stay the Course
(Current Zoning)

Focus on single family neighborhoods
Driving is the predominant transportation mode
Maintain existing park service levels



Scenario B:
Many Focused Centers
(Many small nodes)

More dense, mixed-use neighborhoods
More frequent transit and on-street bike lanes
Expanded regional parks and trails



Scenario C:
Larger Areas of Concentrated Development
(Fewer, denser nodes)

Concentrates residential density in key centers
Frequent transit and protected bicycle infrastructure
Pocket parks and plazas develop in activity hubs

Pause for Discussion

1. What questions, if any does the BoCC have about scenario planning in Adams County?

Do the different scenarios represent the types of growth patterns you could anticipate in Adams County?

25% A. Yes, this is on right track

25% B. Yes, with some modifications

25% C. There are other growth patterns that we should consider

25% D. I am not sure

At this initial stage, do you have an anticipated preferred growth model?

20% A. Stay the Course

20% B. Scenario B

20% C. Scenario C

20% D. I would like a combination of the Scenarios

20% E. I'm not sure yet

What are the most important topics that should be addressed in the Scenarios?

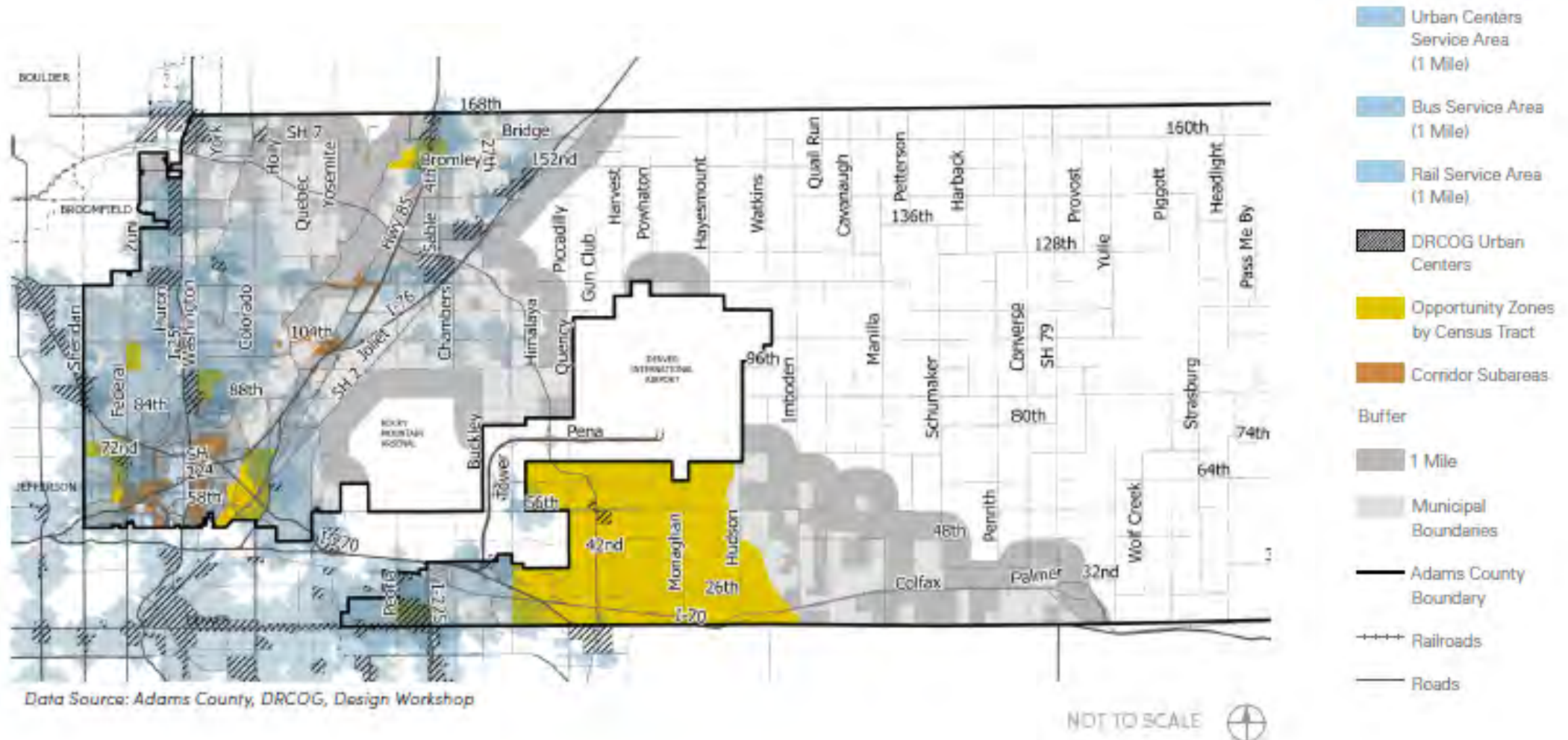
-
- A horizontal bar chart with 9 bars of equal length, each representing 11% of the total responses. The bars are color-coded: blue, orange, grey, yellow, blue, green, light blue, light orange, and grey. Each bar contains the percentage and the topic name.
- | Topic | Percentage |
|------------------------------------|------------|
| A. Housing Types | 11% |
| B. Commercial Types | 11% |
| C. Neighborhood Preservation | 11% |
| D. Transportation Modal-Split | 11% |
| E. Agricultural Land Preservation | 11% |
| F. Parks and Open Space | 11% |
| G. Historic and Cultural Resources | 11% |
| H. Natural Hazards | 11% |
| I. I have another idea | 11% |
- 11% A. Housing Types
 - 11% B. Commercial Types
 - 11% C. Neighborhood Preservation
 - 11% D. Transportation Modal-Split
 - 11% E. Agricultural Land Preservation
 - 11% F. Parks and Open Space
 - 11% G. Historic and Cultural Resources
 - 11% H. Natural Hazards
 - 11% I. I have another idea

1. What ideas do you have to refine the scenario creation?

Areas of Stability and Change

Areas of Stability and Areas of Change

Objective: Strategically explore and map potential areas for growth and change



Examples of Areas of Stability and Areas of Change

Areas of Stability	Areas of Change
Open space, parks, trails, and protected lands, including wildlife, soils, agriculture, wetland/riparian, and conservation lands	Areas served by infrastructure - bus/transit access, 20-minute community, DRCOG centers, Opportunity Zones, and corridor subareas
Scenic byways and scenic views	"Market-ready" zones such as transit stations and enhanced multi-modal arterials; the Colorado Air and Space Port
Cultural landscapes and structures	Vacant land and agricultural areas without prime soils
Legacy Subdivisions / Neighborhoods	Areas considered well-served in the 20-Minute Community Analysis
Mobile Home Parks	CDC Vulnerable Population Areas with unmet service needs (parks, food access, etc.)
Hazardous Areas (to be avoided)	Remediation/superfund sites

Objective: Areas of stability depict what elements of the community are being protected and why, while areas of change depict where change and growth can be accommodated

Which of these topics should be considered Areas of Stability?

- 10% A. Parks, Open Space, and Trails
- 10% B. Conservation Areas, Wildlife Corridors, Riparian Areas
- 10% C. Scenic Byways and Scenic Views
- 10% D. Cultural Landscapes and Structures
- 10% E. Agricultural Lands WITH Prime Farm Soils
- 10% F. Legacy Neighborhoods / Subdivisions
- 10% G. Mobile Home Parks
- 10% H. Hazardous Areas Inappropriate for Development
- 10% I. All of the Above
- 10% J. I have another idea

Which of these topics should be considered Areas of Change?

10% A. Areas Currently Served by Infrastructure

10% B. DRCOG Urban Centers

10% C. Opportunity Zones

10% D. 5 Corridors

10% E. Colorado Air and Space Port

10% F. Vacant Lands

10% G. Agricultural Lands WITHOUT Prime Farm Soils

10% H. CDC Vulnerable Population Areas with unmet service needs

10% I. All of the Above

10% J. I have another idea

1. Does the BoCC have any suggestions on specific aspects of Adams County that should be included as an area of stability or an area of change to update the previous table?

Next Steps

- Continued Community Engagement
 - Stars and Stripes Event
 - Community Survey
 - Focus Groups
 - Adams County Fair
- July: Survey and Story Map
- August: Program and Project Prioritization
- December: Plan Comment



Discussion/Questions

www.advancingadams.org





STUDY SESSION ITEM SUMMARY

DATE OF STUDY SESSION: June 29, 2021
SUBJECT: Neighborhood Parking Program Ordinance Presentation
OFFICE/DEPARTMENT: Neighborhood Services/Community Safety and Well-Being
CONTACT: Douglas Fish, Gail Moon, Matthew Rivera, Beth Torgersen, Jennifer Stanley
FINACIAL IMPACT: N/A
SUPPORT/RESOURCES REQUEST: N/A
DIRECTION NEEDED:
RECOMMENDED ACTION: Approval to move forward with next steps in process for approval of Ordinance No 16.

DISCUSSION POINTS:

- In October 2020, the Board of County Commissioners approved the development of an Adams County Parking Program.
- On April 27, 2021, a presentation to the Board of County Commissioners was completed which provided an update and timeline on the Neighborhood Parking Program which included discussion on the following: the status of parking districts, communication plan, draft ordinances, status of the RFP for hardware and compliance monitoring and a program implementation timeline. At that time, the Board of County Commissioners approved moving forward in drafting of the ordinances.
- This presentation is intended to inform and have discussion regarding the draft ordinances prepared by the CSWB/Neighborhood Services team and the County Attorney's office.

Adams County Ordinance No 16

Presented by Douglas Fish- Parking/ Code
Compliance Officer

June 29th, 2021



Ordinance No 16

Designated
Residential
Parking Districts

Believes the adoption of this ordinance will benefit all Adams County residents...

All Adams County Code Compliance Officers and their supervisors, Adams County Sheriff, and Adams County Deputy Sheriff as authorized enforcement

Authorizes fines to be imposed for violations



Ordinance No 16

Section 1

Applies to all public streets and parking areas within unincorporated Adams County

“District” means an area in which the parking of vehicles has been restricted to residents

“Permit” means an authorization issued by Adams County allowing the permit holder to park



Ordinance No 16

Section 3

CSWB is authorized to determine the need to restrict parking in a designated area

Restrictions may limit the duration of parking for non-residents, designate “No Parking” areas, and limit parking on certain days/ hours

Holders of permits shall have unrestricted parking access within their district



Ordinance No 16

Section 4

An officer may place upon the vehicle a penalty assessment notice

Requires that the alleged offender pay the fine online, by mail, or in person or appear in court

Infractions subject to a total fine of \$21 including a state mandatory surcharge



ORDINANCE NO. 16
ADAMS COUNTY, COLORADO
DESIGNATED RESIDENTIAL PARKING DISTRICTS

WHEREAS, Colorado Revised Statute (C.R.S.) § 30-15-401(1)(h), authorizes the Board of County Commissioners (BoCC) to adopt ordinances which control and regulate the movement and parking of vehicles and motor vehicles on public property; and,

WHEREAS, C.R.S. § 30-15-402(1), authorizes fines to be imposed for violations of any county ordinance; and,

WHEREAS, C.R.S. § 30-15-402.5(1) authorizes the BoCC to designate personnel authorized to enforce its duly adopted county ordinances by issuing citations or summonses and complaints to violators of its ordinances; and,

WHEREAS, the BoCC has determined that it should designate all Adams County Code Compliance Officers and their supervisors, the Adams County Sheriff, and all Adams County Deputy Sheriffs as authorized enforcement personnel of the provisions of this Ordinance; and,

WHEREAS, the BoCC believes that the adoption of this Ordinance will benefit Adams County residents by allowing individual neighborhoods to request the implementation of designated residential parking districts.

NOW, THEREFORE, BE IT ORDAINED, by the Board of County Commissioners of Adams County, Colorado as follows:

ARTICLE I: GENERAL PROVISIONS

Section 1.1 Title.

This ordinance shall be known and referred to as the “Adams County Designated Residential Parking Districts Ordinance.”

Section 1.2: Application.

This Ordinance shall apply to all public streets and parking areas within the unincorporated areas of Adams County, Colorado.

Section 1.3: Definitions.

Pursuant to C.R.S. § 2-4-101, all words and phrases contained in this Ordinance shall be read in context and construed according to the rules of grammar and common usage, unless otherwise particularly defined herein.

- (a) “Adams County Code Compliance Officer” means a code compliance officer or supervisor employed by Adams County for the purpose of providing code compliance services for unincorporated areas of Adams County.
- (b) “Adams County Deputy Sheriff” means a law enforcement officer employed by the Adams County Sheriff’s Office with the authority to enforce state laws and county regulations, rules, ordinances, or resolutions within unincorporated Adams County.
- (c) “Designated Residential Parking District” or “District” means an area in which the parking of vehicles has been restricted to residents within the designated area, as indicated by parking control devices and outlined on the Adams County website.
- (d) “Holiday” means New Year’s Day, Martin Luther King, Jr. Day, President’s Day, Memorial Day, Independence Day, Veterans’ Day, Labor Day, Cabrini Day, Thanksgiving Day, Christmas Day, and such additional entire days declared as holidays by County Resolution or state or federal statute. Where the holiday observed differs from the day of the historical event commemorated, the day observed is the holiday for the purposes of parking enforcement.
- (e) “Household” means any individual legal address within a designated residential parking district.
- (f) “Parking Control Device” means all signs, signals, markings, and devices placed or displayed by Adams County in accordance with the provisions of this Ordinance for the purpose of regulating, warning, or guiding the parking of vehicles.
- (g) “Permit” means an authorization issued by Adams County in accordance with established County guidelines allowing the permit holder to park a motor vehicle in a Designated Residential Parking District.
- (h) “Street” means the entire width between the property boundary lines of every way publicly maintained when any part thereof is open to the use of the public for purposes of vehicular travel and includes, without limitation, alleys, and the entire width of every way declared to be a public highway by any law.
- (i) “Time” means, whenever certain hours are named herein or on any Parking Control Device, Mountain Standard Time or Mountain Daylight Time, depending on the date, as prescribed by state law. Mountain Standard Time is coordinated universal time minus seven hours. Mountain Daylight Time is coordinated universal time minus six hours.

ARTICLE II: ENFORCEMENT

Section 2.1: Enforcement

Pursuant to Adams County Ordinance No.9, the Model Traffic Code, the Adams County Sheriff and Sheriff’s deputies are authorized to enforce parking rules and regulations adopted by Adams

County. Additionally, as authorized by C.R.S. § 30-15-402.5, the Board finds it necessary and in the public interest to vest specific enforcement authority to County personnel listed in this Article who shall have the authority and responsibility to enforce this Ordinance.

Section 2.2: Who May Enforce:

This Ordinance may be enforced by:

- (a) All Adams County Code Compliance Officers and their supervisors; and,
- (b) The Adams County Sheriff and all Adams County Deputy Sheriffs.

ARTICLE III:
RESTRICTED PARKING IN DESIGNATED RESIDENTIAL DISTRICTS

Section 3.1: Applicability

This Ordinance shall apply to all public streets and parking areas in the unincorporated areas of Adams County, Colorado.

Section 3.2: Vehicle Owner Liable for Violation.

No owner of a vehicle shall allow, or fail to prevent, the stopping or parking of that vehicle, in violation of any of the prohibitions or requirements of this Ordinance. The owner of the vehicle is liable for any such violation.

Section 3.3: Restricting Parking in Designated Residential Districts

- (a) Subject to final approval by the BoCC, the Community Safety and Well-Being Department (the “Department”) is hereby authorized to determine that there is a need to restrict parking of vehicles on the streets in a designated residential area by individuals who do not reside in that area.
- (b) The determination that an area should be designated as a Residential Parking District may be made based on a finding that unrestricted parking could cause hazardous traffic conditions in the residential area; produce excessive auto emissions, noise, trash and/or refuse; unreasonably burden access by area residents to their residences; damage the character of the area; or diminish the value of property in the area.
- (c) The determination that an area should be designated as a Residential Parking District may be made if sixty percent (60%) of the households within the designated area support such determination.
- (d) The boundaries of the area within which parking will be restricted shall be determined by the Community Safety and Well-Being Department Director or their designee.

- (e) Once the area is determined, the Department shall present its finding of the need for a Residential Parking District, the proposed boundaries, and the proposed restrictions for the area to the BoCC for approval.
- (f) Proposed restrictions for the area may include limiting the duration of parking for nonresidents of the area, designating certain no parking areas, limiting parking on certain days and/or during designated hours to residents of such area, and/or imposing any other restrictions reasonably necessary to mitigate the parking problem and associated harm.
- (g) If the Residential Parking District is approved by the BoCC, the Department shall publish information about the restrictions on the county website and install Parking Control Devices in the restricted area that describe the restrictions and provide notice that vehicles parked in violation of the applicable restrictions will be subject to ticketing, fines, and/or impoundment.
- (h) If the parking restriction limits parking to residents of a District, resident permits shall be obtained from the Department. Resident parking permits shall be assigned to all residents of the designated area who provide their vehicle information.
- (i) Holders of parking permits issued in accordance with the terms of this Ordinance shall have unrestricted parking access within the District that they reside, provided that such parking shall be in accordance with all other existing laws, ordinances, rules, and regulations.
- (j) Each household within a designated permit parking District will be given two (2) visitor permits to be displayed as needed. The use of visitor permits will be limited in accordance with policies adopted by the Department. The policies will be available on the Adams County website. If a visitor permit is lost, a replacement may be obtained from the Department upon payment of a replacement fee.
- (k) No person may allow, or fail to prevent, their vehicle to be parked in any District in violation of any restriction imposed in accordance with the terms of this Ordinance.
- (l) This Ordinance shall not apply to emergency vehicles responding to an emergency or to delivery vehicles that are in the process of making a delivery

ARTICLE IV: PROCEDURES AND PENALTIES

Section 4.1: Procedures.

- (a) Pursuant to C.R.S. § 30-15-402, any person who violates any part of this ordinance commits a traffic infraction, and upon conviction thereof, shall be punished by a fine of not more than one thousand dollars for each separate violation.
- (b) Unless a person who has been cited for a traffic infraction pays the penalty assessment and surcharge as provided in the penalty assessment notice, the provisions of C.R.S. §§

42-4-1701 and 42-4-1073, and 42-4-1708 to 42-4-1718 shall apply, except that the fine or penalty for a violation charged and the surcharge thereon shall be paid to the county.

Section 4.2: Notice of Parking Violation and Penalty Assessment Procedure.

- (a) As authorized by C.R.S. § 30-15-402, the Penalty Assessment procedure provided in C.R.S. § 16-2-201 may be followed by any arresting law enforcement officer or Adams County Code Compliance Officer for any violation of this Ordinance.
- (b) When an Officer comes upon a vehicle which is parked in apparent violation of this Ordinance, the Officer may place upon the vehicle a penalty assessment notice as specified in C.R.S. § 16-2-201 (2); except that said notice shall contain the license plate number and state of registration of the vehicle and need not contain the identification of the vehicle owner.
- (c) The penalty assessment notice shall be a summons and complaint containing the license plate number and state of registration of the vehicle, specification of the offense and applicable fine, and a requirement that the alleged offender pay the fine or appear to answer the charge at a specified time and place. A duplicate copy of the notice shall be sent to the Clerk of the Adams County Court in the 17th Judicial District.
- (d) If the owner of the vehicle chooses to acknowledge their guilt, they may pay the specified fine in person, online, or by mail at the place and within the time specified in the notice. If they choose not to acknowledge their guilt, they shall appear in court as required in the notice.

Section 4.3: Penalties.

The following penalties shall apply to violations of the provisions of this Ordinance:

- (a) Any violation of this Ordinance is a traffic infraction and subject to a fine of \$15 and a surcharge of \$6. All fines or penalties and the surcharge thereon shall be paid into the treasury of Adams County.
- (b) In addition, if the penalty assessment procedure authorized by this Ordinance is not used, a person convicted of violating any provision of this Ordinance shall pay a ten-dollar (\$10.00) surcharge for each violation to the clerk of the court as provided in C.R.S. § 30-15-402(2). The Clerk of the Court shall transmit the ten-dollar surcharge to the court administrator of Seventeenth Judicial District for credit to the Victims and Witness Assistance and Law Enforcement fund established pursuant to C.R.S. § 42-4.2-103.
- (c) If the penalty assessment procedure authorized by this Ordinance is not used, Court Costs may be assessed against violators in addition to the fines and surcharges imposed by this Ordinance. Court costs, if any, shall be paid directly to the Clerk of Court.

Section 4.4: Towing and Impoundment

In addition to any other penalty imposed herein, any motor vehicle parked in violation of this Ordinance and left unattended for a period of forty-eight hours or longer may be towed and impounded by the Adams County Sheriff's Office in accordance with C.R.S. § 42-4-1801, *et seq.*

ARTICLE V: ADDITIONAL PROVISIONS

Section 5.1: Separate Infractions.

For each parking violation a new and separate infraction occurs when a vehicle remains parked in violation of the restrictions posted on a Parking Control Device for more than two hours after the issuance of the preceding parking ticket. Citations issued to a single vehicle may not exceed three (3) in any consecutive 24-hour period.

Section 5.2: Regulations Not Exclusive.

This Ordinance is in addition to, and not in place of, all other existing laws, ordinances, rules, and regulations concerning the subject matter contained herein.

Section 5.3: Interpretation.

This Ordinance shall be interpreted and construed as to effectuate its general purpose. Section headings and cross references of this ordinance shall not be deemed to govern, limit, modify or affect in any manner the scope, meaning or extent of the provisions of this Ordinance or any Section thereof.

Section 5.4: Severability.

Should any section, clause, sentence, or part of this Ordinance be adjudged by any court of competent jurisdiction to be unconstitutional or invalid, the same shall not affect, impair, or invalidate the Ordinance as a whole, or any part thereof, other than the part so declared to be invalid.

Section 5.5: Effective Date.

Pursuant to C.R.S. § 30-15-405, this Ordinance shall take effect on _____.

Adopted this _____ day of _____.

, Chair
Board of County Commissioners
Adams County, Colorado

Upon motion duly made and seconded the foregoing Ordinance was adopted by the following vote:

Commissioners

CERTIFICATE OF ATTESTATION

STATE OF COLORADO)
County of Adams)

I, Josh Zygielbaum, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for Adams County, Colorado do hereby certify that the annexed and foregoing Order is truly copied from the Records of the Proceedings of the Board of County Commissioners for said Adams County, now in my office.

The foregoing text is the authentic text of Adams County Ordinance No. 16. The first reading of said Ordinance took place on _____, at a regular Board of County Commissioners meeting. It was published in full in a newspaper of general circulation at least ten days before its adoption; to wit, in the _____ on _____. The Ordinance was adopted on second reading at a regular Board of County Commissioners meeting on _____, and published in the _____ for a second time on _____. The Ordinance shall become effective on _____.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County, at Brighton, Colorado this _____ day of _____.

County Clerk and ex-officio Clerk of the Board of County Commissioners
Josh Zygielbaum:

By:



Deputy



STUDY SESSION ITEM SUMMARY

DATE OF STUDY SESSION: 06/29/2021
SUBJECT: DA Staffing Request/COVID Backlog
OFFICE/DEPARTMENT: District Attorney's Office
CONTACT: Brian Mason
FINANCIAL IMPACT:
SUPPORT/RESOURCES REQUEST: 10.5 FTE (9.5 attorneys, 1 paralegal)
DIRECTION NEEDED: Consideration of budget amendment to allocate 10.5 FTE to address COVID backlog of cases.
RECOMMENDED ACTION: Approval

DISCUSSION POINTS:

- The courts have a backlog of 700-plus cases after impacts of COVID closures and protocols in 2020 and early 2021.
- Requesting 9.5 attorney FTEs (including one existing 0.5 FTE to full FTE) for: 1 Chief Deputy District Attorney, 5 Senior Deputy District Attorneys, 3 Deputy District Attorneys and conversion of 1 current 0.5 FTE Attorney position to 1 full FTE. Also requesting 1 FTE for a paralegal.
- Budget/Finance Director Nancy Duncan will provide cost information.
- District Attorney Brian Mason will present this request.
- <https://www.denverpost.com/2021/04/18/colorado-courts-jury-trial-backlog-covid/>



STUDY SESSION ITEM SUMMARY

DATE OF STUDY SESSION: June 29, 2021
SUBJECT: Biweekly Payroll Transition
OFFICE/DEPARTMENT: Budget & Finance Department
CONTACT: Nancy Duncan, Budget & Finance Director
FINACIAL IMPACT: The financial impact varies depending on option chosen. This will be included in the 2022 Adams County Budget.
SUPPORT/RESOURCES REQUEST: N/A
DIRECTION NEEDED: Decision whether to implement any of the options for biweekly pay lag.
RECOMMENDED ACTION: The Board of County Commissioners has an opportunity to review options around moving to biweekly payroll in 2022.

DISCUSSION POINTS:

Transitioning to biweekly pay will result in a two-week gap for the first pay period of 2022 (January 1 – 14). The first official pay period will end on January 14. Those hours will be paid on January 28.

The following options are given as considerations to help employees transition from Monthly to biweekly pay and help bridge the two-week gap in pay.

Biweekly Payroll Transition

June 29, 2021





Background:

In August 2020, the Board of County Commissioners provided county management the approval to move forward and transition from monthly to bi-weekly pay beginning January 2022.

Transitioning to biweekly pay will result in a two-week gap for the first pay period of 2022 (January 1 – 14). The first official pay period will end on January 14. Those hours will be paid on January 28.

The following options are given as considerations to help employees transition from monthly to biweekly pay and help bridge the two-week gap in pay.



Consideration 1:

On January 14, 2022, the AEI payment could be paid as a lump sum. This amount, if equal to last year – 4.2%, would be just over what the bi-weekly salary amount of 2021 would have been. Going forward, since the AEI had been paid as a lump sum in advance, the rest of 2022 would be paid at the 2021 biweekly salary amount. At the end of 2022, the full salary amount paid would be the basis for any salary adjustment in 2023. The county would pick up the estimated increased medical costs of 5%.



Payperiod
Employee Investment Payment (4.2% of salary)
January 1-14, 2022
January 15-28, 2022
January 29-February 11, 2022
February 12-February 25, 2022
February 26-March 11, 2022
March 12-March 25, 2022
March 26-April 8, 2022
April 9-April 22, 2022
April 23-May 6, 2022
May 7-May 20, 2022
May 21-June 3, 2022
June 4-June 17, 2022
June 18-July 1, 2022
July 2-July 15, 2022
July 16-July 29, 2022
July 30-August 12, 2022
August 12-August 26, 2022
August 27-September 9, 2022
September 10-September 23, 2022
September 24-October 7, 2022
October 8-October 21, 2022
October 22-November 4, 2022
November 5-November 18, 2022
November 19-December 2, 2022
December 3-December 16, 2022
December 16-December 31, 2022

Paydate	Based on 2021 Annual Salary of \$50,000
January 14, 2022	\$2,100.00
January 28, 2022	\$1,923.08
February 11, 2022	\$1,923.08
February 25, 2022	\$1,923.08
March 11, 2022	\$1,923.08
March 25, 2022	\$1,923.08
April 8, 2022	\$1,923.08
April 22, 2022	\$1,923.08
May 6, 2022	\$1,923.08
May 20, 2022	\$1,923.08
June 3, 2022	\$1,923.08
June 17, 2022	\$1,923.08
July 1, 2022	\$1,923.08
July 15, 2022	\$1,923.08
July 29, 2022	\$1,923.08
August 12, 2022	\$1,923.08
August 26, 2022	\$1,923.08
September 9, 2022	\$1,923.08
September 23, 2022	\$1,923.08
October 7, 2022	\$1,923.08
October 21, 2022	\$1,923.08
November 4, 2022	\$1,923.08
November 18, 2022	\$1,923.08
December 2, 2022	\$1,923.08
December 16, 2022	\$1,923.08
December 30, 2022	\$1,923.08
January 13, 2023	\$1,923.08

Total Compensation for all 2022 Payperiods

\$52,100.00



Consideration 1 Cost:

Using current salaries as a starting point, the amount for 4.2% AEI is \$6,907,535. The estimated cost of medical increase of 5% is \$1,353,571. The total is \$8,261,107.



Consideration 2:

On January 14, 2022, a lump sum payment equaling two weeks of the employee's regular schedule would be paid to the employee. This lump sum payment would be in addition to the annual salary.



Payperiod
 Gap Payment
 January 1-14, 2022
 January 15-28, 2022
 January 29-February 11, 2022
 February 12-February 25, 2022
 February 26-March 11, 2022
 March 12-March 25, 2022
 March 26-April 8, 2022
 April 9-April 22, 2022
 April 23-May 6, 2022
 May 7-May 20, 2022
 May 21-June 3, 2022
 June 4-June 17, 2022
 June 18-July 1, 2022
 July 2-July 15, 2022
 July 16-July 29, 2022
 July 30-August 12, 2022
 August 12-August 26, 2022
 August 27-September 9, 2022
 September 10-September 23, 2022
 September 24-October 7, 2022
 October 8-October 21, 2022
 October 22-November 4, 2022
 November 5-November 18, 2022
 November 19-December 2, 2022
 December 3-December 16, 2022
 December 16-December 31, 2022

Paydate
 January 14, 2022 \$2,003.85
 January 28, 2022 \$2,003.85
 February 11, 2022 \$2,003.85
 February 25, 2022 \$2,003.85
 March 11, 2022 \$2,003.85
 March 25, 2022 \$2,003.85
 April 8, 2022 \$2,003.85
 April 22, 2022 \$2,003.85
 May 6, 2022 \$2,003.85
 May 20, 2022 \$2,003.85
 June 3, 2022 \$2,003.85
 June 17, 2022 \$2,003.85
 July 1, 2022 \$2,003.85
 July 15, 2022 \$2,003.85
 July 29, 2022 \$2,003.85
 August 12, 2022 \$2,003.85
 August 26, 2022 \$2,003.85
 September 9, 2022 \$2,003.85
 September 23, 2022 \$2,003.85
 October 7, 2022 \$2,003.85
 October 21, 2022 \$2,003.85
 November 4, 2022 \$2,003.85
 November 18, 2022 \$2,003.85
 December 2, 2022 \$2,003.85
 December 16, 2022 \$2,003.85
 December 30, 2022 \$2,003.85
 January 13, 2023 \$2,003.85

Total Compensation for all 2022 Payperiods

\$54,103.95



Consideration 2 Cost:

Using current salaries as a starting point, the amount is \$6,907,535 for AEI and \$6,591,256 for the lump sum payment totaling \$13,498,791. This option does not consider the county picking up the full medical benefit increase.

Summary of Considerations

Consideration 1 - AEI of 4.2% Lump Sum Paid January 14, 2022 No Other Adjustments

AEI of 4.2%	\$	6,907,535
Total Salary Cost	\$	6,907,535
Increased Medical at 5%	\$	1,353,571
Total Cost	\$	8,261,107

Consideration 2 - Lump Sum Payment Paid on January 14, 2022 Payment equal to employee's 2 week schedule

AEI of 4.2%	\$	6,907,535
Lump Sum Payment	\$	6,591,256
Total Salary Cost	\$	13,498,792
Total Cost	\$	13,498,792





STUDY SESSION ITEM SUMMARY

DATE OF STUDY SESSION: June 29, 2021
SUBJECT: CDBG-CV Follow-up
OFFICE/DEPARTMENT: Community & Economic Development
CONTACT: Jenni Grafton, Director; Ryan Nalty, Deputy Director; Melissa Scheere, Community Development Manager
FINACIAL IMPACT: N/A
SUPPORT/RESOURCES REQUEST: N/A
DIRECTION NEEDED: BoCC Project Approval
RECOMMENDED ACTION: Approval to move forward with projects (slides 4 and 5) and next steps.

DISCUSSION POINTS:

- Purpose of the study session is to follow-up on two projects from the CDBG-CV study session on June 22
 - Projects are outlined on slides 4 and 5
 - Next steps are outlined on slide 6

A presentation to the BoCC regarding

CDBG-CV Follow-up

Community & Economic Development

June 29, 2021



Agenda

- Recap purpose of CDBG-CV
- Follow up with BOCC on Shiloh House and Project Angel Heart
- Next Steps

CDBG-CV Recap

- HUD awarded Adams County \$819,890 in the final round of Community Development Block Grant Coronavirus (CDBG-CV) funds
- Must be utilized to benefit the Urban County Areas
 - Bennett, Brighton, Northglenn, Federal Heights, and unincorporated Adams County
 - Homelessness/foster youth is less restrictive

Shiloh House

Location: 7400 Kearney Street, Commerce City

Recommended Award: \$75,000

Grant Purpose: Requested funds will support COVID response services at Shiloh's Adams County facility in Commerce City. Specifically, funding will provide resources to the COVID Safety Unit. The COVID Safety Unit is a safe place for counties to send youth in out-of-home placement and homeless/runaway youth to quarantine if they test positive for COVID or are exposed to someone who has tested positive. Funding will be used for staffing costs and activities for youth.

Subgrantee Agreement:

- Identify that funding must be for Adams County youth
 - Cooperation with Adams County Human Services
- Establish program milestones with quarterly monitoring measures
- Grant reimbursement is based on actual expenses, demonstrate Adams County Human Services referral, and beneficiary information

Project Angel Heart

Location: 4950 Washington Street, Denver (Denver County)

Recommended Award: \$50,000

Project: CDBG-CV will provide medically tailored meals to approximately 50 critically ill income eligible Adams County residents. The funding will enable Project Angel Heart to prioritize and expand services in Adams County who are not being served through Adams County CSBG funding and CSBG-CV funding.

Subgrantee Agreement:

- Identifies the Urban County areas as the eligible service area
- Establish program milestones with quarterly monitoring measures
- Grant reimbursement is based on actual expenses, delivery addresses, and beneficiary information

Next Steps

- CDBG-CV
 - Amend 2019 AAP
 - 5-day Public Comment Period
 - Public Hearing - July 27
- Chair to sign HUD required attachments, HUD Grant Agreements, and Subgrantee Agreements