



Eva J. Henry - District #1
Charles "Chaz" Tedesco - District #2
Erik Hansen - District #3
Steve O'Dorisio - District #4
Mary Hodge - District #5

**STUDY SESSION AGENDA
TUESDAY
June 19, 2018**

ALL TIMES LISTED ON THIS AGENDA ARE SUBJECT TO CHANGE

- | | | |
|-------------------|---------------------|--|
| 11:00 A.M. | ATTENDEE(S): | Chris Kline / Sue Bozinovski / Eric Bettinger / Amy Anderson / Andrea Zugschwert |
| | ITEM: | Community Support Services A-Stat |
| 11:30 A.M. | ATTENDEE(S): | Chris Kline / Eric Bettinger / Jodie Kammerzell / Jennifer McDaniel |
| | ITEM: | Workforce and Business Center A-Stat and Workforce Development Board Bylaws Discussion |
| 12:00 P.M. | ATTENDEE(S): | Chris Kline / Herb Covey |
| | ITEM: | Community Partner Space Update |
| 12:30 P.M. | ATTENDEE(S): | Gregg Moss, President & CEO, Metro North Chamber |
| | ITEM: | Metro North Chamber Update |
| 1:00 P.M. | ATTENDEE(S): | Raymond Gonzales |
| | ITEM: | Administrative Item Review / Commissioner Communications |
| 1:30 P.M. | ATTENDEE(S): | Heidi Miller |
| | ITEM: | Executive Session Pursuant to C.R.S. 24-6-402(4)(b) and (e) for the Purpose of Receiving Legal Advice and Instructing Negotiators Regarding Positions on Proposals for Aerotropolis Regional Transportation Authority |

(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

AGENDA IS SUBJECT TO CHANGE



STUDY SESSION AGENDA ITEM

DATE:	June 19, 2018
SUBJECT:	Community Support Services A-Stat
FROM:	Chris Kline, Director
AGENCY/DEPARTMENT:	Human Services Department
ATTENDEES:	Chris Kline, Eric Bettinger, Sue Bozinovski, Amy Anderson, and Andrea Zugschwert
PURPOSE OF ITEM:	The purpose is to provide the Board with a performance/operational update on the Community Support Services division
STAFF RECOMMENDATION:	Informational

BACKGROUND:

Provide the Board with a performance / operational update on the Community Support Services Division.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Human Services/Community Support Services division

ATTACHED DOCUMENTS:

A-Stat summary for key performance indicators being presented.

FISCAL IMPACT:

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

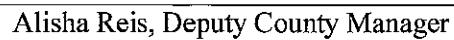
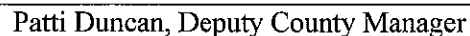
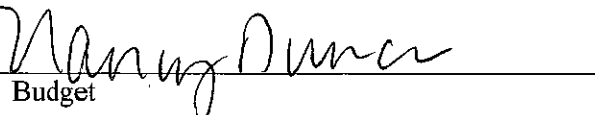
Fund:**Cost Center:**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

Additional Note:**APPROVAL SIGNATURES:**
Raymond H. Gonzales, County Manager
Alisha Reis, Deputy County Manager
Bryan Ostler, Deputy County Manager
Patti Duncan, Deputy County Manager**APPROVAL OF FISCAL IMPACT:**
Nancy Duncan
Budget

Study Session A-Stat

Human Services

Community Support Services

Key Performance Indicators:

Food Assistance Regular Application Timeliness
Food Assistance Expedited Application Timeliness
Food Assistance Redetermination Timeliness
Adult Financial Application Timeliness
Adult Financial Redetermination Timeliness
Colorado Works Application Timeliness
Colorado Works Redetermination Timeliness

ADAMS COUNTY

June 19, 2018

Study Session A-Stat

Division Narratives, Core Services, Performance Metrics

Community Support Services

To help low income Adams County residents move toward economic security and self-sufficiency by providing access to food, medical and cash public assistance programs and community resources.

Core Services:

- Food Assistance
- Low Income Energy Assistance
- Health First Colorado
- Colorado Works
- Aid to the Needy Disabled
- Aid to the Blind
- Old Age Pension
- Long Term Care Medical Assistance
- Home Care Allowance
- Medicare Savings Program
- Low Income Subsidy
- Colorado Supplemental to SSI
- Adult Protective Services
- Child Care Assistance
- Burial Assistance

Commissioners Goal

Community Enrichment

Strategy

Ensure Adams County households meet their nutritional needs and that eligible families will not go hungry by maintaining timeliness and accuracy goals as set forth by State and Federal guidelines.

Key Performance Indicator #1

Food Assistance Regular Application Timeliness

→ Why this matters:

Processing new applications efficiently ensures eligible Adams County residents have access to needed financial assistance for food within thirty days of requesting assistance ultimately reducing the likelihood of citizens going hungry.

Key Performance Indicator #2

Food Assistance Expedited Application Timeliness

→ **Why this matters:**

Processing expedited applications efficiently ensures eligible Adams County residents, in emergency situations, have access to needed financial assistance for food within seven days of requesting assistance, ultimately reducing the likelihood of citizens going hungry.

Key Performance Indicator #3

Food Assistance Redetermination Timeliness

→ **Why this matters:**

Processing redetermination applications efficiently ensures eligible Adams County residents receiving Food Assistance do not experience a gap or delay in benefits and have continued access to needed financial assistance for food, ultimately reducing the likelihood of citizens going hungry.

Strategy

Maximize the independence of older and disabled Adams County residents by providing cash assistance benefits. The assistance provided enables eligible individuals to have better access to necessary resources such as housing, transportation, medical treatment and services, etc., thereby increasing their economic security.

Key Performance Indicator #4

Adult Financial Application Timeliness

→ **Why this matters:**

Processing new Adult Financial applications efficiently ensures eligible Adams County residents have access to necessary resources that increase their economic security within forty-five days of requesting assistance.

Key Performance Indicator #5

Adult Financial Redetermination Timeliness

→ **Why this matters:**

Processing Adult Financial redetermination applications efficiently ensures eligible Adams County residents receiving assistance do not experience a gap or delay in benefits so they can have continued access to resources that increase their economic security.

Strategy

Assist low income families in Adams County in becoming self-sufficient and increase family stability by providing cash assistance benefits, case management, child care services, and ongoing employment services that improve economic security.

Key Performance Indicator #6

Colorado Works Application Timeliness

→ **Why this matters:**

Processing new applications efficiently ensures eligible Adams County residents have access to needed cash assistance and resources that increase their economic security within forty-five days of requesting assistance.

Key Performance Indicator #7

Colorado Works Redetermination Timeliness

→ **Why this matters:**

Processing Colorado Works redetermination applications efficiently ensures eligible Adams County residents receiving assistance do not experience a gap or delay in benefits so they can have continued access to needed cash assistance, case management, and employment services that increase their economic security.



STUDY SESSION AGENDA ITEM

DATE:	June 19, 2018
SUBJECT:	Workforce and Business Center A-Stat and Workforce Development Board Bylaws Discussion
FROM:	Chris Kline, Director
AGENCY/DEPARTMENT:	Human Services Department
ATTENDEES:	Chris Kline, Eric Bettinger, Jodie Kammerzell and Jennifer McDaniel
PURPOSE OF ITEM:	The purpose is to provide the Board with a performance/operational update on the Workforce and Business Center and update on the Workforce Development Board bylaws.
STAFF RECOMMENDATION:	Informational only

BACKGROUND:

Provide the Board with a performance / operational update on the Workforce Business Center and discussion on the Workforce Development Board bylaws.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Human Services/Workforce and Business Center

ATTACHED DOCUMENTS:

A-Stat summary for key performance indicators being presented
Draft Bylaws

FISCAL IMPACT:

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

Fund:**Cost Center:**

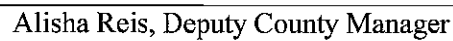
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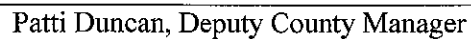
New FTEs requested: ☐ YES ☐ NO

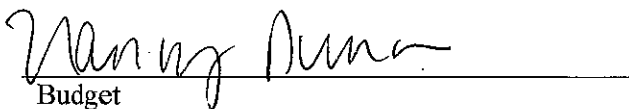
Future Amendment Needed: ☐ YES ☐ NO

Additional Note:**APPROVAL SIGNATURES:**

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Patti Duncan, Deputy County Manager**APPROVAL OF FISCAL IMPACT:**

Budget

Study Session A-Stat

Human Services

Workforce & Business Center

Key Performance Indicators:

Adult Program Employment Rate
Dislocated Worker Program Employment Rate
Youth Placement Rate
Wagner-Peyser Employment Rate

ADAMS COUNTY

June 19, 2018

Study Session A-Stat

Division Narratives, Core Services, Performance Metrics

Workforce & Business Center

Create opportunities for success by connecting businesses to a quality workforce.

Core Services:

- Career services
- Employment assessments
- Job referral
- Career Ready classes
- Labor market information/economic modeling
- Unemployment registration and assistance
- Employer hiring events
- Supportive services support

Commissioners Goal

Education and Economic Prosperity

Strategy

Provide area employers a skilled workforce.

Key Performance Indicator #2

Adult Program Entered Employment Rate (second quarter after exit)

→ Why this matters:

Tracks the success of our WIOA Adult program participants, by reporting the percentage of participants who are employed shortly after receiving WIOA funded services.

Key Performance Indicator #3

Dislocated Worker Program Entered Employment Rate (second quarter after exit)

→ Why this matters:

Tracks the success of WIOA Dislocated Worker program participants, by reporting the percentage of participants who are employed shortly after receiving WIOA funded services.

Key Performance Indicator #4

Youth Placement Rate (second quarter after exit)

→ Why this matters:

Tracks the success of WIOA Youth program in placing participants in employment or higher-education as they exit the program.

Key Performance Indicator #5

Wagner-Peyser Program Entered Employment Rate (second quarter after exit)

→ **Why this matters:**

Tracks the success of all of our customers, by reporting the percentage of those who are employed shortly after receiving services from or job searching through any one of our offices.



ADAMS COUNTY WORKFORCE DEVELOPMENT BOARD

BYLAWS

Article I: Purpose

The Adams County Workforce Development Board (ACWDB) has been established pursuant to the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 (29 U.S.C. Sec. 3101 et. seq.), as amended, to set policy for the Adams County Workforce & Business Center (ACWBC) in partnership with and subject to the approval of the Adams County Board of County Commissioners (BOCC).

Article II: Functions

Section 1: Local Plan

The ACWDB, in partnership with the Adams County BOCC and subject to the approval of the BOCC, shall develop and submit a local four year plan to the Governor.

Section 1.1: Regional Plan

To align resources between multiple local boards officials in the planning region must “prepare, submit, and obtain approval” of a regional plan. ACWDB and the BOCC in conjunction with other local boards must submit a 4-year regional plan to the Governor for approval. The local boards and BOCC must review the regional plan every 2 years and submit modifications for significant changes.

Section 2: Workforce & Business Center one-stop Operator

Pursuant to the WIOA, Title 1, subtitle B, Chapter 1, subsection d, as amended, the ACWDB, with the agreement of the BOCC and the Governor, shall certify the ACWDB as Adams County’s workforce and business center delivery system. Certification as a one-stop operator will occur on a four year cycle starting July 1, 2017.

Section 3: Standing Committees

The ACWDB will establish standing committees to assist the board in carrying out its responsibilities as outlined in WIOA sec. 107. This will expand the capacity of the board in meeting required functions. To this end ACWDB will establish the following committees:

(A) The ACWDB Executive Committee is at the least a five member committee composed of the:

- I. ACWDB Chair
- II. ACWDB Vice-Chair
- III. Local Area Director (Administrator) of the Workforce & Business Center (non-voting member)
- IV. Three or more regular board members

The Executive Committee will meet during months when a regular full member ACWDB meeting is not scheduled or when an immediate decision or discussion is required. Decisions made by the committee will be presented at the next full board meeting for endorsement.

The Executive Committee will also function as the A One-Stop Delivery System Standing Committee to meet, review and discuss the results of the Parties' monitoring reports to assess whether any changes or adjustments are needed in the processes and procedures. The Parties shall negotiate modifications to the provisions of the Memo of Understanding (MOU) and proceed to amend the MOU (section 8 of the by-laws).

(B) The ACWDB Youth Sub-committee replaces the WIA Youth Council. Membership is open to non-board and board members alike with the requirement that at least 3 members of the sub-committee are current board members. At the initiation of the ACWDB Youth Services supervisor or manager, the sub-committee shall identify eligible providers of youth activities in Adams County, in accordance with federal, state, and/or Adams County policies and procedures, whichever is more restrictive, by awarding grants or contracts on a competitive basis based on the recommendations of the Youth Sub-committee or ACWDB. Each regular ACWDB meeting will have time devoted to youth issues and decisions. Youth sub-committee decisions are subject to ACWDB oversight and revision.

(C) The ACWDB Career Pathways Sub-committee was created May 12th, 2016 on a WDB motion to ensure compliance with the WIOA required board responsibility to lead and promote local area career pathway development. Membership is open to non-board and board members alike with the requirement that at least 3 members of the sub-committee are current board members. Each regular ACWDB meeting will have time devoted to career pathway issues and decisions. Career pathway sub-committee decisions are subject to ACWDB oversight and revision.

Section 4: Identification of Eligible Providers of Training and Intensive Services

The ACWDB shall identify eligible providers of training and intensive services for adults and dislocated workers in compliance with the WIOA, and relevant federal and state regulations.

Section 5: Budget

The ACWDB fiscal year shall be the state program year, which is from the first (1st) day of July of one calendar year through the thirtieth (30th) day of June of the next calendar year. The ACWDB shall develop an annual budget for the purposes of carrying out its duties, and shall submit the budget to the BOCC, or its designated authority, for approval.

Section 6: Oversight

The ACWDB, in partnership with and subject to the approval of the BOCC, shall conduct oversight with respect to youth activity programs, employment and training activities authorized under the WIOA, as amended, and shall conduct oversight of the ACWBC.

Section 7: Local Performance Measures

The ACWDB and the BOCC shall negotiate with the Governor, the Colorado Workforce Development Council (CWDC) and the Colorado Department of Labor and Employment to reach agreement on local performance measures, pursuant to the requirement of the WIOA, and relevant federal and state regulations. The ACWDB shall report annually to

the BOCC on the status of Adams County's four year plan and the bi-annual strategic plan.

Section 8: Partnership Memo of Understanding (MOU)

A Memorandum of Understanding will be made between the Colorado Department of Labor and Employment on behalf of the Division of Unemployment Insurance (UI), the Division of Employment and Training/Workforce Development Programs (WDP), the Colorado Department of Human Services (DVR, TANF) on behalf of the TANF program, the Colorado Department of Corrections (DOC), and ACWDB and set forth the Parties' understanding and responsibilities to successfully deliver services pursuant to the Workforce Innovation and Opportunity Act.

The review of the MOU shall include:

- I. An analysis of the successes and challenges in operations pursuant to these provisions;
- II. Infrastructure cost sharing methodologies;
- III. Any programmatic budgetary changes that may impact a Party's responsibilities; and
- IV. Consideration of any issues, findings and/or recommendations identified in the Parties' annual monitoring reports
- V. The Parties' performance under the MOU shall commence on July 1, 2016, and shall terminate on June 30, 2019, unless previously terminated by one of the parties pursuant to the terms of the MOU.

Section 8.1: Public Access

ACWDB meetings shall be held at the times and in the places designated by the chairperson, and all meetings shall be conducted in accordance with the Colorado Open Meetings Law, C.R.S. §§ 24-6-401 et seq. In addition, the local board shall make available to the public, on a regular basis through electronic means and open meetings, information regarding the activities of the local board, including information regarding the:

- Local plan prior to submission of the plan

- Membership
- Selection and certification of one-stop operators
- Award of grants or contracts to eligible providers of youth workforce development activities, and
- Minutes of formal meetings of the ACWDB.

Section 8.2: Technology

ACWDB shall develop strategies for using technology to maximize the accessibility and effectiveness of the local workforce development system for employers, workers and job seekers. Phone and web-based technologies will be employed to promote member participation.

Section 9: Employer Linkages

The ACWDB shall coordinate the workforce investment activities authorized under the WIOA, as amended, with economic development strategies implemented by Adams County, and develop other employer linkages with such activities. The ACWDB shall promote the participation of private sector employers in the Colorado Workforce Development System, and ensure the effective provision, through the system, of connecting, brokering, and coaching activities, through intermediaries such as the ACWBC or through other organizations, to assist such employers in meeting hiring needs.

Article III: Membership

Section 1: General

The BOCC shall appoint members to the ACWDB in accordance with the mandates of the WIOA, including criteria established by the Governor in partnership with the Colorado Workforce Development Council.

Section 2: Composition

The ACWDB shall not exceed twenty-five (25) members, and, pursuant to the WIOA, Title I, sec. 107 (b)(2) shall include representatives from each of the type of entities described below.

- (A) A majority of the members of the ACWDB, , shall be representatives of businesses in Adams County, and shall have the following qualifications:
 - (i) members shall be owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority; and
 - (ii) shall represent businesses with employment opportunities that reflect the employment opportunities in Adams County; and
 - (iii) shall be appointed from among individuals nominated by local business organizations and business trade associations.
- (B) not less than 20 percent of the members of ACWDB will be representatives of the workforce within the local area who represent -
 - (i) At least two (2) members shall be representatives of labor organization, and shall be nominated by a local labor federation or shall be otherwise representative of employees.
 - (ii) apprenticeship programs
 - (iii) employment needs of individuals with barriers to employment.
 - (iv) Employment, training or education needs of eligible youth both in-school and out-of-school.
- (C) Representatives of entities administering education and training in Adams County, who represent –
 - (i) Eligible providers administering adult education and literacy activities.
 - (ii) Institutions of higher learning
 - (iii) Local community-based organizations.
- (D) Representatives of entities of governmental, economic and community development entities serving Adams County who represent –
 - (i) Economic and community development entities.
 - (ii) The state employment service office under Wagner-Peyser.

- (E) The BOCC may appoint as members other such individuals or representatives of entities as determined by the BOCC to be appropriate.
- (F) When appropriate, a member may represent one or more of the agencies, organizations, or entities specified in paragraphs (A) through (E), above.

Section 3: Qualifications

Members of the ACWDB, who represent organizations, shall be individuals with policymaking authority and/or serve in a human resources function; such as training or hiring within the organizations, they represent.

Section 3.1: Appointment Process

The BOCC shall appoint the members of the ACWDB. Such appointments may be based on recommendations made by the ACWBC Local Area Director and/or any other sources deemed appropriate by the BOCC.

Section 3.2: Vacancies

Should a vacancy occur on the ACWDB the ACWDB Local Area Director shall inform the BOCC Office of such and the appointment process will be started to fill the position in accordance with WIOA local board composition requirements.

Section 4: Terms of Service

The term of service for each ACWDB member shall be for a period of three (3) consecutive years, renewable at expiration upon the BOCC's discretion. Members of the ACWDB who resign, leave, or who are removed from office, for whatever reason, shall be replaced as soon as possible by the BOCC, in accordance with the provisions of the WIOA, and relevant federal and state regulations, and these Bylaws, as amended, and the replacement member shall serve out the unexpired term of service of the member being replaced.

Membership terms, length of service, may vary due to the WIOA requirement for an annual balanced turnover.

Section 5: Removal from Service

Under the following circumstances, the BOCC may remove any ACWDB member from his/her term of service before the term is completed.

- (A) Failure to attend or designate a proxy for three (3) consecutive regularly scheduled meetings of the ACWDB in one calendar year, unless excused by the Chairperson; or
- (B) Failure to attend all meetings in one calendar year, excused and unexcused; or
- (C) Any other cause as determined by the BOCC or ACWDB.

Section 6: Ensuring Active Participation

It is the duty of all ACWDB members to be actively engaged in board activities. The Chairperson and Vice Chair will monitor and address issues of lack of participation and, if necessary, make recommendations to the Executive Committee, BOCC or full board to address non-compliance with this requirement.

Article IV: Officers

Section 1: Chairperson

At the May meeting of the ACWDB, the members shall elect a Chairperson, by simple majority vote, from among the representatives described in Section 2(A), above. The Chairperson shall serve for a term of two (2) consecutive years, which term shall begin on the first (1st) day of July of the first (1st) year of his/her term, and end on the thirtieth (30th) day of June of the final year of his/her term.

The duties of the Chairperson shall be to preside over the meetings of the ACWDB to call special meetings, or to poll members of the ACWDB as the Chairperson deems necessary and proper. It shall also be the duty of the Chairperson to establish such committees as necessary, within each program year, to effectively and efficiently carry out the functions of the ACWDB.

Section 2: Vice Chairperson

At the May meeting of the ACWDB, the members shall elect a Vice Chairperson, by simple majority vote, from among the representatives described in Section 2(A), above. The Vice Chairperson shall serve for a term of two (2) consecutive years, which term shall begin on the first (1st) day of July of the first (1st) year of his/her term, and end on the thirtieth (30th) day of June of the final year of his/her term.

The Vice Chairperson shall perform the duties of the Chairperson in the event of the Chairperson's absence or in the event of a vacancy in the position of Chairperson.

Section 3: Replacement of Chairperson and/or Vice Chairperson

In the event of a vacancy in the position of Chairperson, the Vice Chairperson shall fill the vacancy only until the ACWDB elects a successor to complete the unexpired term of service of the vacating Chairperson.

In the event of vacancies at the same time in the positions of Chairperson and Vice Chairperson, the Local Area Director (Administrator) of the ACWBC shall act as Chairperson only until the ACWDB elects successors to complete the unexpired terms of service of the vacating Chairpersons and Vice Chairpersons.

When either the Chairperson or the Vice Chairperson for any reason vacates his/her term of service before it is completed, that vacancy shall be filled as provided herein no later than the second (2nd) scheduled ACWDB meeting after the date the office is vacated.

Article V: Meetings

Section 1: Meetings

The ACWDB shall hold at least five (5) scheduled meetings during each program year, which is from the first (1st) day of July through the thirtieth (30th) day of June. The ACWBC shall determine the time and place for the meetings, and ensure that notice is given to each member of the ACWDB.

The ACWDB may also be called into special session at such times and dates and at such locations as the Chairperson shall deem necessary and appropriate.

Section 2: Agenda

ACWBC shall ensure that the agenda for each meeting of the ACWDB shall be presented with the notice of meetings whenever feasible; and may be amended, if necessary, at the commencement of such meeting.

Section 3: Voting

Each ACWDB member shall be entitled to one vote. Each member may designate an alternate to attend any specific meeting and vote by proxy at said meeting. Such designation must be accomplished prior to the beginning of the meeting in question and may be accomplished either orally or in writing to the Chairperson of the ACWDB.

The WDB Executive committee meetings are often via phone conference. Under such circumstances, voting is permitted as long as a quorum is present and the votes are tallied and available for public inspection and comment. All votes are reported to the full WDB at the next scheduled meeting.

Section 3.1: Local Area Director Succession Planning

In the event the WBC Administrator/Local Area Director position becomes vacant, The Human Services Director will assign those responsibilities to one or more members of the WBC leadership team.

A three person committee of board members, the Chair, Vice Chair, and one other Executive Team representative will be involved with applicant screening and selection process. Final selection of a WBC Administrator/Local Area Director shall be subject to Adams County hiring procedures and authority.

Section 4: Quorum Necessary

A quorum shall consist of a simple majority of ACWDB voting members and either the Chairperson or the Vice Chairperson. A quorum must be present at any meeting of the ACWDB for the valid transaction of business to occur.

The Executive Board must have at least three members in attendance to have a quorum.

Section 5: Conflict of Interest

An ACWDB member shall not vote on a matter under consideration by the ACWDB regarding the provision of services by such member, or by an entity that such member represents, or that would provide direct financial benefit to such member or the immediate family of such member, or engage in any other activity that constitutes a conflict of interest as specified in the State plan.

Section 6: Open Records

Pursuant to the WIOA, as amended, the ACWDB shall make available to the public, on a regular basis through open meetings, information regarding the activities of the ACWDB, including information regarding the local plan prior to submission of the plan, and regarding membership, the designation and certification of workforce and business center operators, and the award of grants or contracts to eligible providers of youth activities, and, on request, minutes of formal meetings of the ACWDB.

Article VI: Bylaw Revisions

ACWBD bylaws will require periodic alignment with state and federal statutes, and modifications to comply with changing state and federal regulations. The ACWBD Executive Committee will undertake the reviews on an annual basis or when required.

IN WITNESS WHEREOF, the Parties have caused their names to be affixed hereto.

Mary Hodge, Chair
Adams County Board of County Commissioners

Date

Tricia Allen, Chair
Adams County Workforce Development Board

Date

Chris Kline, Director
Adams County Human Services Department

Date

/ Local Area Director
Adams County Workforce & Business Center

Date

Approved as to form:

Doug Edelstein
Adams County Attorney's Office

Date



STUDY SESSION AGENDA ITEM

DATE:	June 19, 2018
SUBJECT:	Community Partner Space Update
FROM:	Herb Covey
AGENCY/DEPARTMENT:	Human Services Department
ATTENDEES:	Chris Kline, Herb Covey and representatives from some of our community partner agencies.
PURPOSE OF ITEM:	Provide the Board with an update on how well the community partner space at the human services building is working and ask for direction on if the Board supports a new solicitation for unused space.
STAFF RECOMMENDATION:	Recommend the Board approve a new solicitation for community partners.

BACKGROUND:

By design, the Pete Mirelez Human Services Building design included an office area where community partner agencies could co-locate to better serve Adams County residents. In 2017, a group of non-profit agencies were selected through a competitive process to contract with the county for space. Five agencies were awarded some but not all of the space.

The community partner began occupying the space the first part of 2018. It is now time to brief the Board on how well this has worked and make a recommendation on whether another solicitation is warranted. A number of agencies have inquired into occupying the unused space.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Human Services, A Precious Child, La Raza, Family Tree, Inc., Denver Indian Center, Unison, Maple Star, Senior Resource Center (A-Lift), and CSU Extension Service.

ATTACHED DOCUMENTS:

Community Partner Space Powerpoint

FISCAL IMPACT:

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.


Fund:**Cost Center:**

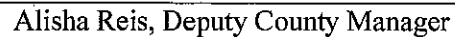
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Total Expenditures:			

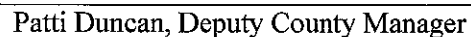
New FTEs requested: ☐ YES ☒ NO

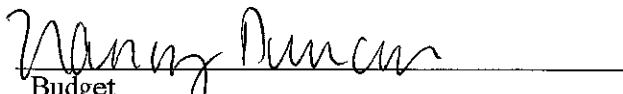
Future Amendment Needed: ☐ YES ☒ NO

Additional Note:**APPROVAL SIGNATURES:**

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Patti Duncan, Deputy County Manager**APPROVAL OF FISCAL IMPACT:**

Budget

COMMUNITY PARTNER BOCC STUDY SESSION

June 2018

Current Community Partners

- Servicios de la Raza
- Senior Resource Center (A-Lift)
- Family Tree, Inc.
- Denver Indian Center
- Unison Housing Partners
- Maple Star
- CSU Extension Service

- A Precious Child - Boutique

Two offices and ten cubicles are occupied

Two offices and 11 cubicles are vacant

Two Community Partner Space Stories

Servicios De La Raza & Unison

Sylvia is a grandmother whose house burned down. She was connected to Servicios by Unison for additional support during the holidays. Servicios delivered a Holiday food basket, toiletries, and toys for the youngest kids.

Family Tree & Unison

Mary participated in Family Tree's voluntary SafeCare in-home parenting skills program. Family Tree connected her to Unison who provided rent and utility workshops within the Adams County Human Services Center. After successfully completing the workshop, Mary was able to pay more than \$3,000 on Mary's back property taxes and \$1,000 towards her Xcel bill! For Mary, the collaboration and warm hand-off between the Family Tree and Unison workers was a direct result of the Community Partners shared space. As an outcome, Mary has stable housing and a plan for sustained self-reliance, as well as improved parenting skills to benefit her grandson.

Activity Levels

- Senior Resource Center/A-Lift - **688 rides, 298 unique riders** for **3,129 miles** (3/16/18 to 5/15/18)
- Servicios Del La Raza – **24 appointments, 8 trained, and 8 referrals** (4/15/18 to 5/25/18)
- Unison – **3,785 requests for services** from opening in 9/17 to 5/23/18. **261 clients attended** rent and utility workshops, **96 households** received rental assistance, **96 attended** homeownership workshops, and **88 received 1:1 counseling** and or referrals to other agencies.
- Family Tree – **23 walkups, 8 appointments, 14 partner referrals** (1/2018 to 4/2018)
- Denver Indian Center- Two fatherhood series are planned.
- Maple Star – **40 diligent searches, 8 kinship groups, 23 domestic violence clients, and 76 staff** have used the space for meetings, trainings, and office work (1/18 to 5/18)
- CSU Extension Service – **Two workshops are planned** at the HSC building (5/18)
- A Precious Child – **105 children and 174 adults** have received crisis clothing and/or essential supplies (11/17- 5/25/18)

Comments from Partners

Question to Board:

Would the Board support another solicitation for additional community partners?



STUDY SESSION AGENDA ITEM

DATE: June 19, 2018
SUBJECT: Metro North Chamber Update
FROM: Raymond H. Gonzales, County Manager
AGENCY/DEPARTMENT: County Manager's Office
ATTENDEES: Gregg Moss, President & CEO, Metro North Chamber
PURPOSE OF ITEM: Metro North Chamber Update
STAFF RECOMMENDATION: Informational

BACKGROUND:

Metro North Chamber will be providing an update to the Board.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Manager's Office

ATTACHED DOCUMENTS:

PowerPoint Presentation

FISCAL IMPACT:

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

Fund:

Cost Center:

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			

New FTEs requested: ☐ YES ☐ NO

Future Amendment Needed: ☐ YES ☐ NO

Additional Note:

APPROVAL SIGNATURES:

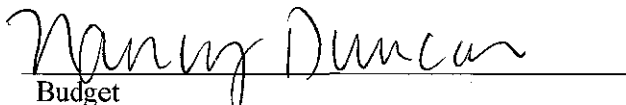
Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Patti Duncan, Deputy County Manager

APPROVAL OF FISCAL IMPACT:


Budget

Metro North Chamber of Commerce

***Building the Chamber of
the Future***

Understanding Where We Are Today- Voice of the Ecosystem Process



5
Step Process

The process included both qualitative and quantitative steps. The goal of the voice of the ecosystem is to uncover the compelling areas of focus by segment. Once the areas of focus are identified, the strategy for the chamber of the future will be developed.

Introduction

Voice of the Ecosystem

Qualitative Interviews

30

Completed Survey Responses

127

Focus Group

1



Qualitative Stage

The qualitative stage pulls out common themes to determine areas of improvement.



Quantitative Stage

The quantitative stage uses a key driver methodology to tease out behaviors – in this case, likelihood to recommend, pricing, and renew membership



Focus Group

The focus group will provide valuable insights not normally uncovered in an individual setting

Summary

Key Learnings



Millennials

Millennials represent the largest growing segment of the work force, yet are by far MNCC's smallest demographic



Underserving Large Companies

Large companies are one of the least satisfied segments, and one of the most critical segments to the Chamber's growth. MNCC's programs do not align to the needs of a large organization.



Entrepreneurs

Our Chamber provides little programming or support for start-up entrepreneurs. There is significant opportunity to be a leader in our region.



Digital Village

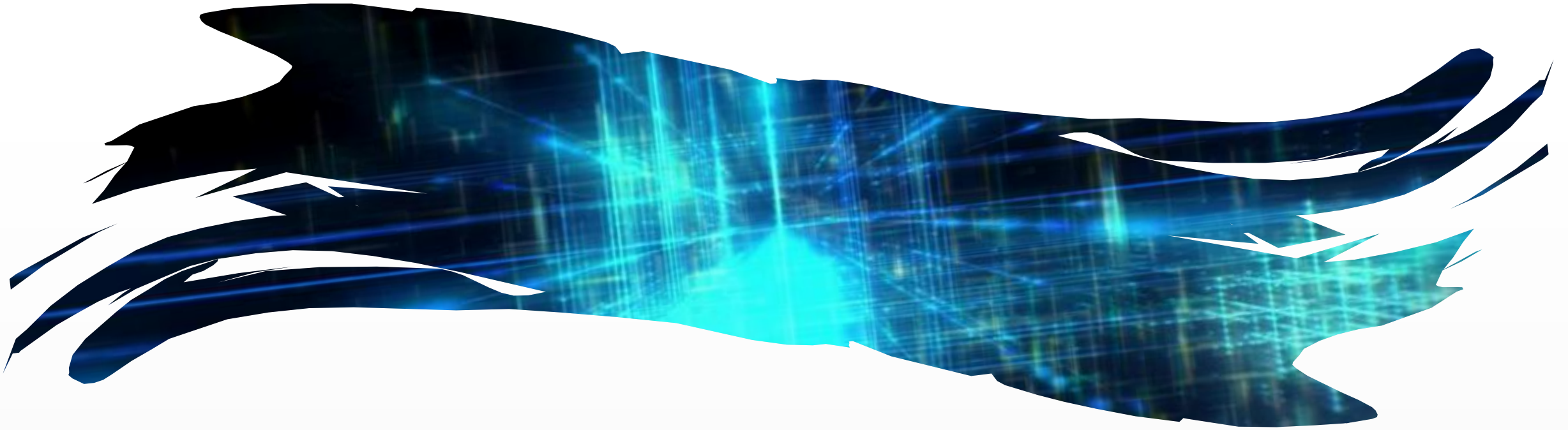
Time constraint and lack of segmented networking events were a common theme. We need to provide more support to create digital connections.



Leadership

There is a strong desire from medium and large-sized companies in our community to have access to leadership training for women, mid-level managers and other underserved populations.





**It Is Time To Build the Chamber of the
Future Through Three New Centers of
Focus**

Center for Business Advocacy



The MNCC will be a hub for business advocacy that our medium and large-sized businesses are requesting because:

- We advocate on their behalf and provide a strong regional connection – we give them a voice.
- We provide workforce development programs and connections to support their growth.
- We funnel top talent, technology, and training through our Center for Innovation and Entrepreneurship.

The MNCC will be a state of the art incubator for entrepreneurs and tech start-ups because:

- We connect innovative entrepreneurs to resources (mentors, training, funding, big business).
- We are a marketing extension for start-ups.
- We build connections of like minded people and provide a physical space to foster the connections.

Center For Innovation and Entrepreneurship

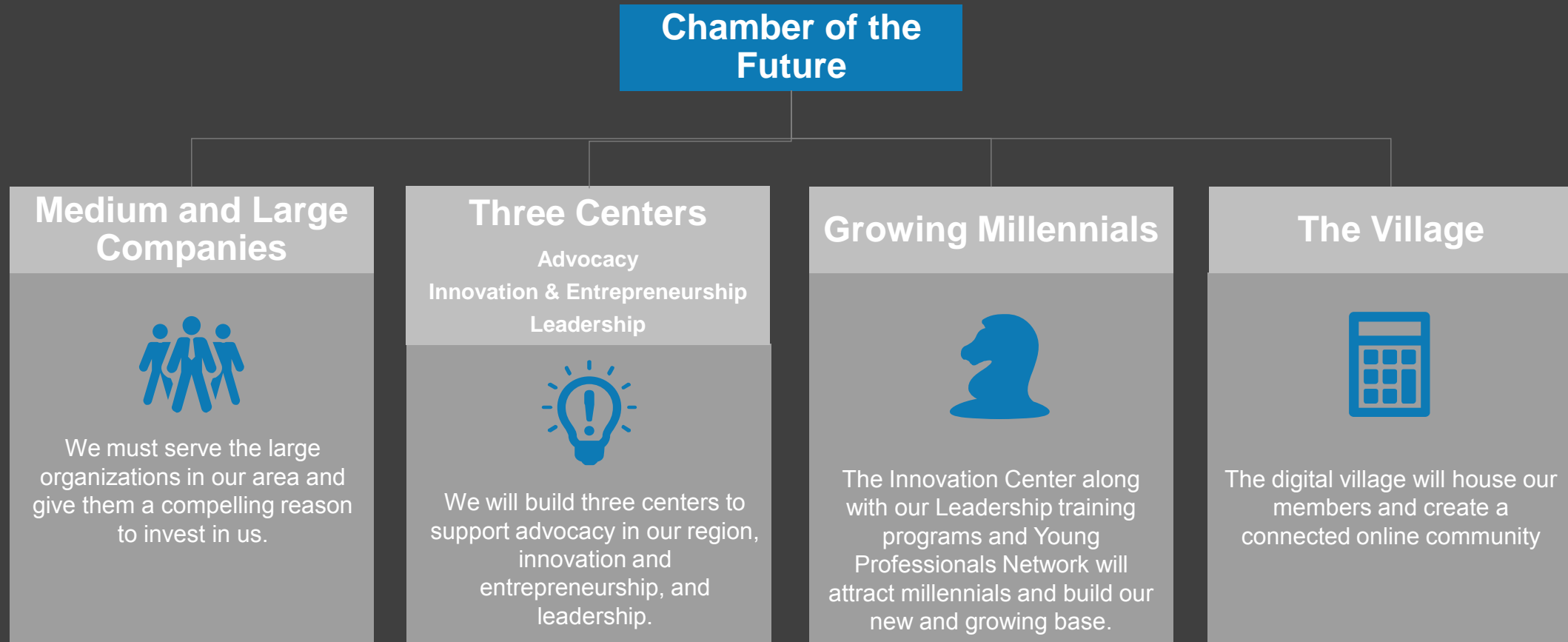


The MNCC will be known as the premier provider of innovative and transformative leadership training for medium and large-sized organizations because:

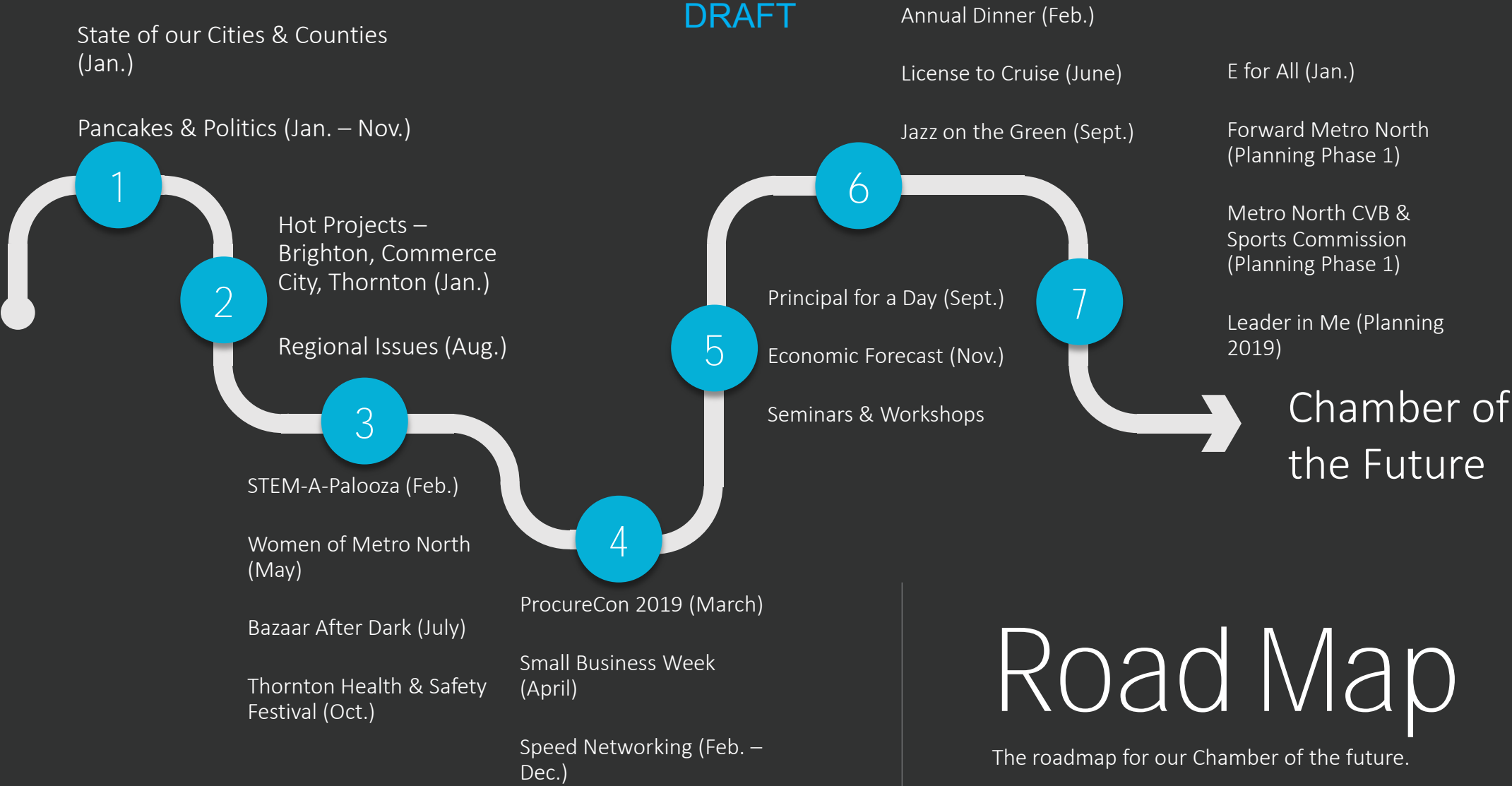
- We connect mid-level executives/leaders who are enthusiastic about our community's future through an experiential and collaborative cohort.
- We give young people the knowledge, tools and contacts to be successful leaders while instilling a sense of social responsibility
- We provide a community orientation program for executives who are eager to cultivate business and civic relationships.

Center For Leadership

The Chamber of the Future Will Focus on Four Areas




2019 Events & Programming
DRAFT



Road Map

The roadmap for our Chamber of the future.



Vision without **action** is a
daydream.

Help us
Build the
Chamber of
the Future