



Eva J. Henry - District #1
Charles "Chaz" Tedesco - District #2
Emma Pinter - District #3
Steve O'Dorisio - District #4
Mary Hodge - District #5

**STUDY SESSION AGENDA
TUESDAY
May 21, 2019**

ALL TIMES LISTED ON THIS AGENDA ARE SUBJECT TO CHANGE

| | | |
|-------------------|---------------------|---|
| 10:30 A.M. | ATTENDEE(S): | Mike Holub / Sean Braden / Nicci Beauprez |
| | ITEM: | Land and Asset Management Update |
| 11:00 A.M. | ATTENDEE(S): | Nancy Duncan |
| | ITEM: | 2020 Budget Kickoff |
| 11:30 A.M. | ATTENDEE(S): | Kristin Sullivan / Brian Staley / Rene Valdez |
| | ITEM: | 2019 First Quarter CIP and Bridge Maintenance Projects Update |
| 12:30 P.M. | ATTENDEE(S): | Raymond Gonzales |
| | ITEM: | Administrative Item Review / Commissioners Communication |
| 1:00 P.M. | ATTENDEE(S): | Heidi Miller |
| | ITEM: | Executive Session Pursuant to C.R.S. 24-6-402(4)(b) for the Purpose of Receiving Legal Advice Regarding Noise Litigation |

(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

AGENDA IS SUBJECT TO CHANGE



STUDY SESSION AGENDA ITEM

| | |
|------------------------------|--|
| DATE: | May 21, 2019 |
| SUBJECT: | Land & Asset Update |
| FROM: | Nicci Beauprez, Land & Asset Coordinator |
| AGENCY/DEPARTMENT: | Facilities & Fleet Management |
| ATTENDEES: | Greg Baca – GIS, Seán Braden – Facilities & Fleet Management |
| PURPOSE OF ITEM: | Update on Centralized Land & Asset Management |
| STAFF RECOMMENDATION: | Informational only |

BACKGROUND:

Update on Centralized Land & Asset Management. Intend to review progress and cover the standards development which improves asset management and streamlines county processes.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Manager's office, ITi

ATTACHED DOCUMENTS:

Presentation

FISCAL IMPACT:

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

Fund:**Cost Center:**

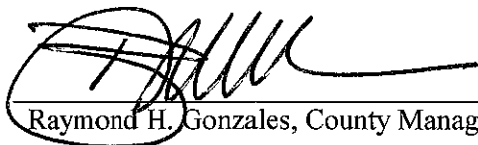
| | Object Account | Subledger | Amount |
|--|-------------------|-----------|----------|
| Current Budgeted Revenue: | | | |
| Additional Revenue not included in Current Budget: | | | |
| Total Revenues: | | | <u>0</u> |

| | Object Account | Subledger | Amount |
|---|-------------------|-----------|----------|
| Current Budgeted Operating Expenditure: | | | |
| Add'l Operating Expenditure not included in Current Budget: | | | |
| Current Budgeted Capital Expenditure: | | | |
| Add'l Capital Expenditure not included in Current Budget: | | | |
| Total Expenditures: | | | <u>0</u> |

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

Additional Note:**APPROVAL SIGNATURES:**



Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Chris Kline, Deputy County Manager

APPROVAL OF FISCAL IMPACT:


Manny Duncanson
Budget



Centralized Land & Asset Management

STUDY SESSION UPDATE 5/21/2019

Overview

- CENTRALIZING A COMMON VOICE FOR OWNERSHIP
- ACQUISITION & DISPOSITION
- LEASING

Organizational Reference

Board of County Commissioner's
County Manager's Office
[Ownership Authority]

Parks: Open Space
& Conservation
Easements

Facilities & Fleet Management
[Designated Ownership Advocate]

Public Works:
Right-of-Way &
Drainage

Land & Asset Coordinator
[Centralized Point of Contact]

[Sampling of Stakeholders]

External: Ad Com, Citizens,
Community Reach Center, Oil &
Gas Industry, Real Estate
Professionals, Tri-County, Unison

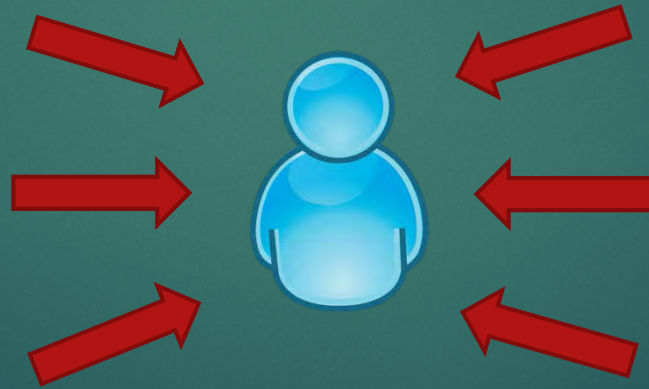
Internal: Staff – Facilities,
Human Services, Parks & Open
Space, Public Works

Special Area:
CASP, Head Start,
Trustee

Elected: Assessor,
BOCC, Clerk & Recorder,
Coroner, Sherriff's Office,
Treasurer

CENTRALIZING A COMMON VOICE FOR OWNERSHIP

Provides a central point of contact for inquiries regarding real estate and oil & gas assets owned by the county who's sole focus is to represent the Owner's side of conversation.



OPERATIONAL FUNCTIONS:

- ▶ Collect and Identify
- ▶ Collaborate intra-county
- ▶ Develop standards

The screenshot shows the myAdams employeeConnections website. The header includes the myAdams logo and navigation links: myAdams, Document Center, Job Tools, People & Culture, and Workplace Services. Below the header, there's a section for myAdams > RecordsSearch with links to Employee News Archive, Recent, and ACMainCalendar. To the right, there's a section for Comments on the county web map, with a link to submit comments to ITiGIS. Below this, there are two sections: Basic Web Map and Land Inventory Web Map, each with a small map thumbnail. A blue arrow points from the text 'This mapping application provides a set of data layers and tools to locate and view Adams County's principal land holdings, and related information.' to the Land Inventory Web Map thumbnail.

myAdams employeeConnections

myAdams Document Center Job Tools People & Culture Workplace Services

myAdams > RecordsSearch

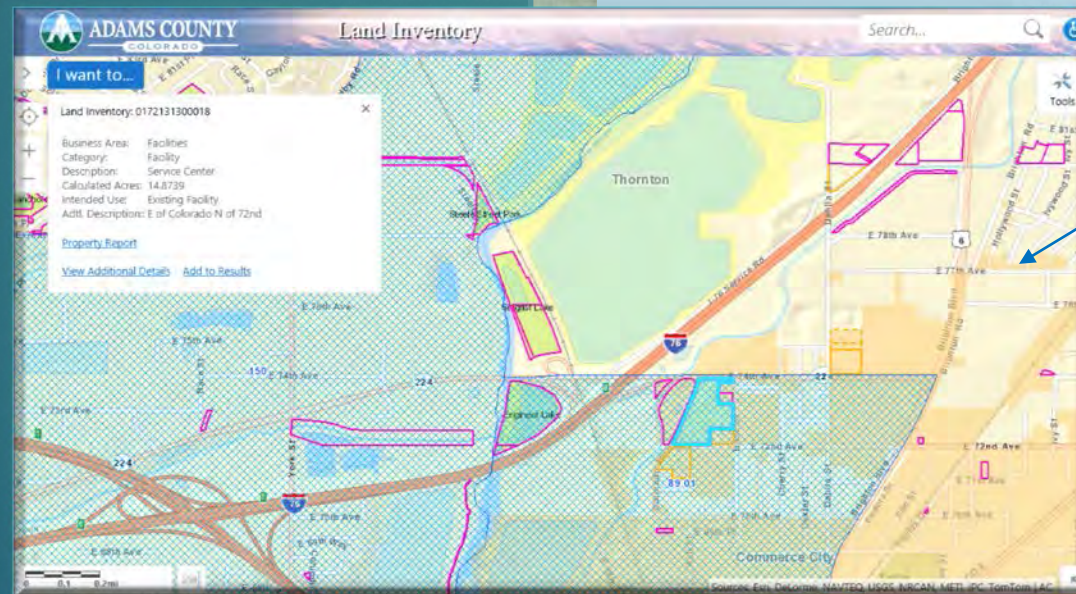
Employee News Archive
Recent
ACMainCalendar

Comments on the county web map are always welcome.
Click here to submit your comments to ITiGIS.

Basic Web Map

Land Inventory Web Map

This mapping application provides a set of data layers and tools to locate and view Adams County's principal land holdings, and related information. link



Common Ownership Voice - Internal Partners and Outreach

- ▶ Proven efficiencies.
- ▶ Others reaching out.
- ▶ Finance on board faster.
- ▶ Landmen becoming more responsive.
- ▶ Citizens bringing awareness to lost assets.

Dispositions

Closed:

- ▶ 5855 Pecos St
- ▶ Brighton 20 acres
- ▶ HSB
- ▶ CFC

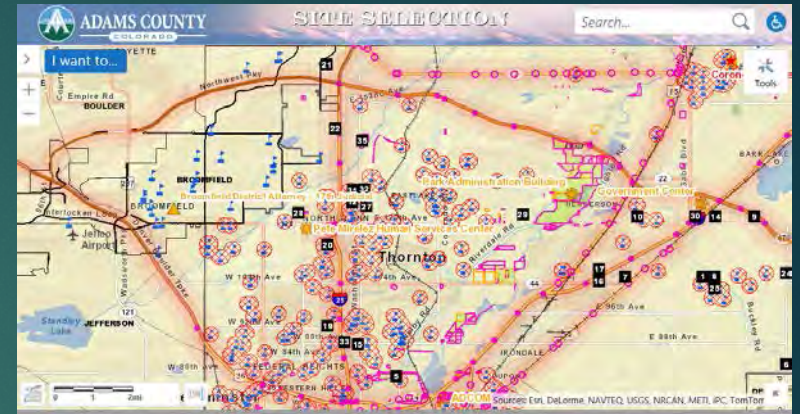
On the Horizon:

- ▶ 65th PL
- ▶ 19th & Bridge St
- ▶ AdCom – Detox Center
- ▶ Adolf's Garage

Acquisitions

Requested:

- ▶ 17 Parcels



Using Innovation:

- ▶ Future Growth Dependent
- ▶ Facts factored
- ▶ Innovation through GIS

Leasing – Real Estate

- ▶ Renewals:
6
\$538,000 (annual base)
- ▶ Portfolio:
11 known
\$729,000 (annual base)

Leasing – Farm Lands

- ▶ New standards
- ▶ New marketing efforts
- ▶ Over the past year:
 - Renewed: 2
 - Out to Bid: 1
 - Apr. \$45,000 ann. base
- ▶ Portfolio: Unknown



Leasing – Oil & Gas

- ▶ Risks – The Time Bomb.
- ▶ Rolled out standard form lease.
- ▶ Sometimes leads to Surface Use conversation.
- ▶ Working on GIS layer for support.



Land Management

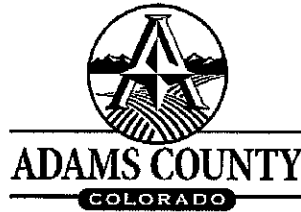
- ▶ Pipeline Easement
- ▶ Re-Platting
- ▶ Utility Easements
- ▶ ROW transfer, cross-collaboration
- ▶ Todd Creek IGA negotiations & Easements
- ▶ MWRD negotiations.

Visual:



Questions





STUDY SESSION AGENDA ITEM

| | |
|------------------------------|--|
| DATE: | May 21, 2019 |
| SUBJECT: | 2020 Budget Development Kickoff |
| FROM: | Nancy Duncan, Budget & Performance Management Director |
| AGENCY/DEPARTMENT: | Budget & Performance Management Department |
| ATTENDEES: | Budget & Performance Management Department |
| PURPOSE OF ITEM: | To begin discussion regarding 2020 Budget Development with the Board of County Commissioners |
| STAFF RECOMMENDATION: | Informational Only |

BACKGROUND:

Budget Development begins each year in May. This meeting is to present information to the Board of County Commissioners to begin that process. The Budget Team will be presenting dates and preliminary information for the 2020 Budget Process.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Budget & Performance Measurement Department

ATTACHED DOCUMENTS:

2020 Budget Development Kick Off PowerPoint Presentation

FISCAL IMPACT:

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

Fund:**Cost Center:**

| | Object Account | Subledger | Amount |
|--|-------------------|-----------|--------|
| Current Budgeted Revenue: | | | |
| Additional Revenue not included in Current Budget: | | | |
| Total Revenues: | | | |

| | Object Account | Subledger | Amount |
|---|-------------------|-----------|--------|
| Current Budgeted Operating Expenditure: | | | |
| Add'l Operating Expenditure not included in Current Budget: | | | |
| Current Budgeted Capital Expenditure: | | | |
| Add'l Capital Expenditure not included in Current Budget: | | | |
| Total Expenditures: | | | |

New FTEs requested: ☐ YES ☐ NO

Future Amendment Needed: ☐ YES ☐ NO

Additional Note:

Informational Only

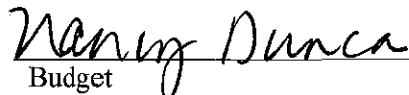
APPROVAL SIGNATURES:

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

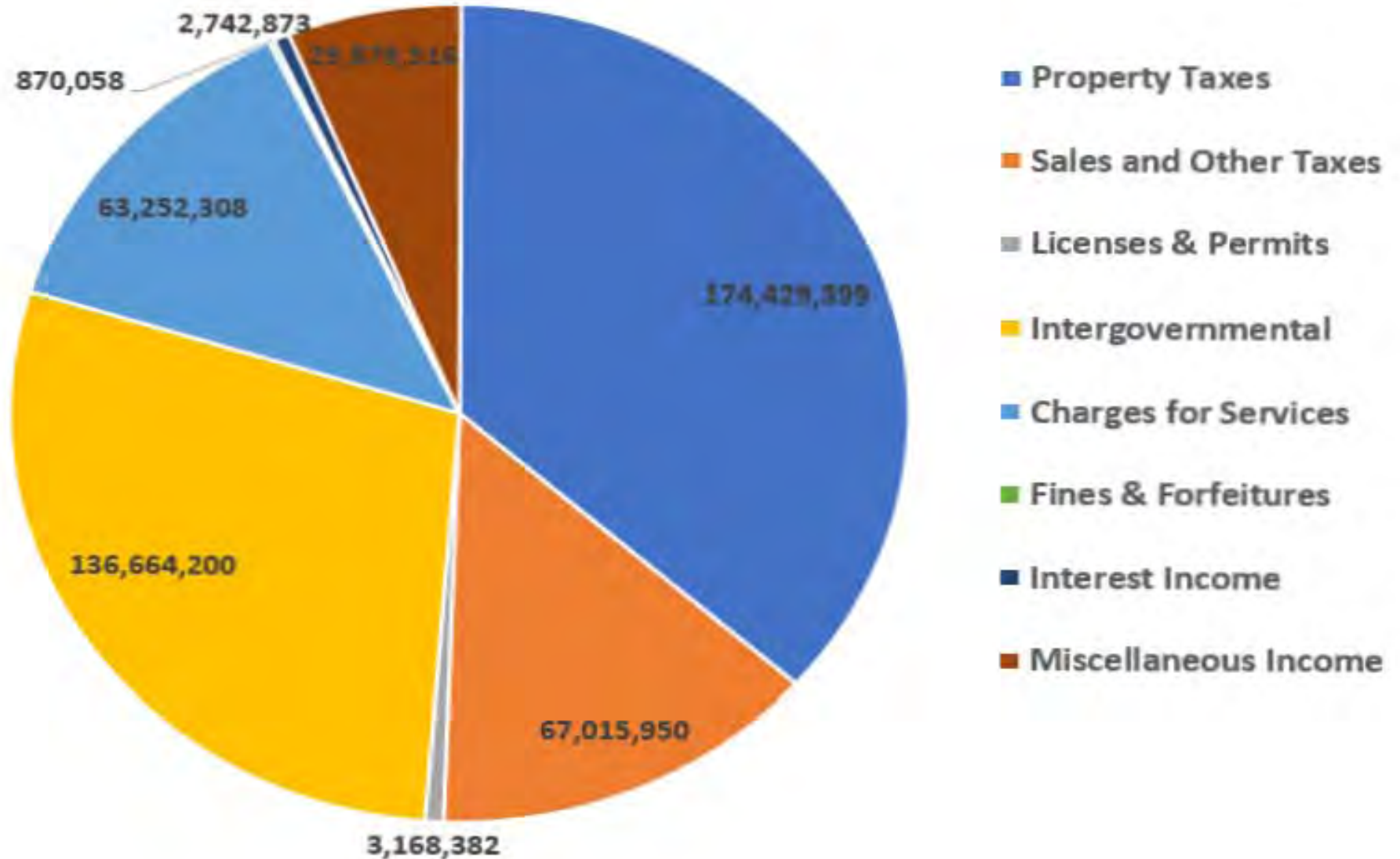
Chris Kline, Deputy County Manager

APPROVAL OF FISCAL IMPACT:
Budget

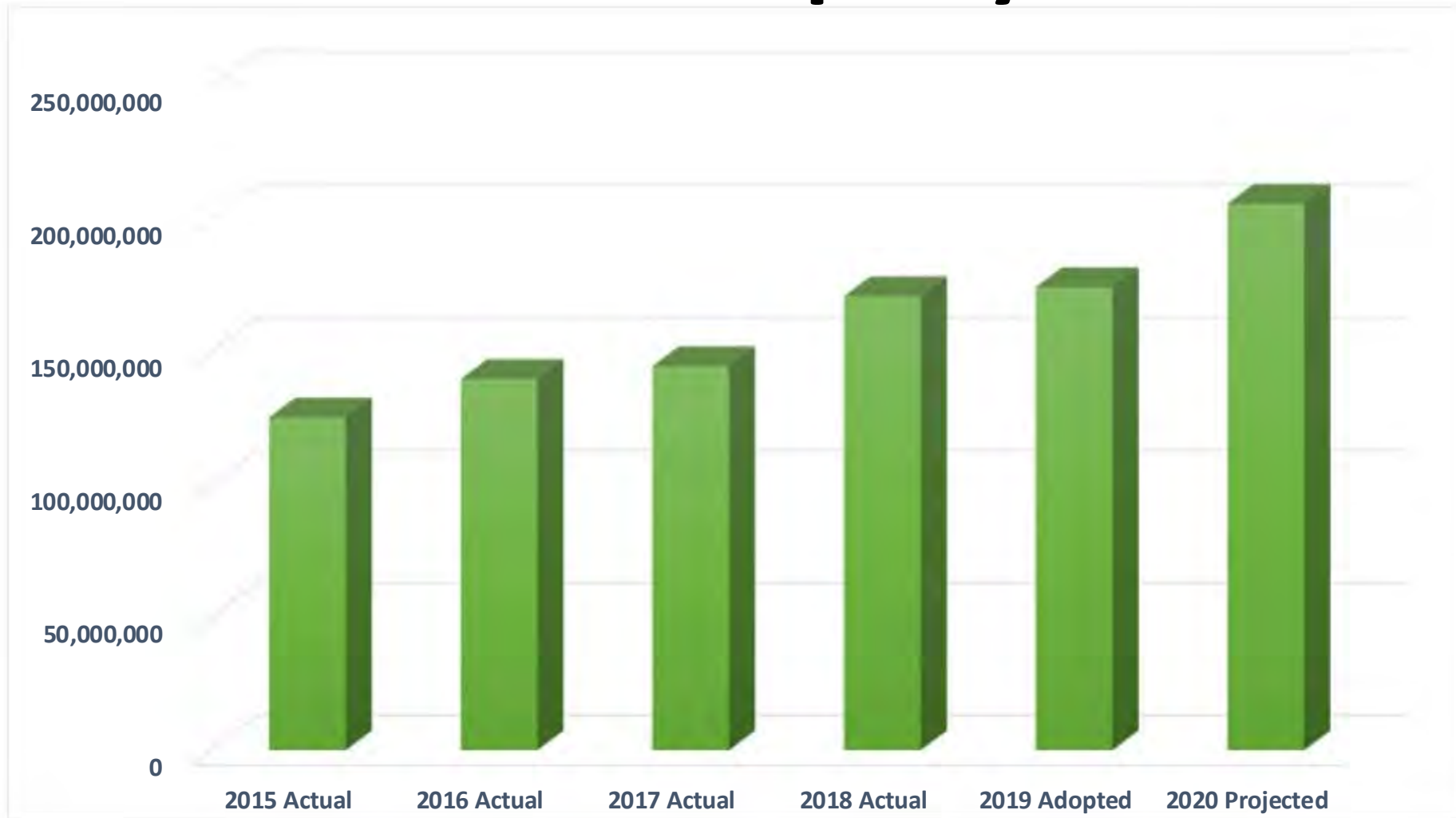
**2020 Budget Development Kick Off
BoCC Study Session
May 21, 2019**



A Look at 2019 Adopted Revenues

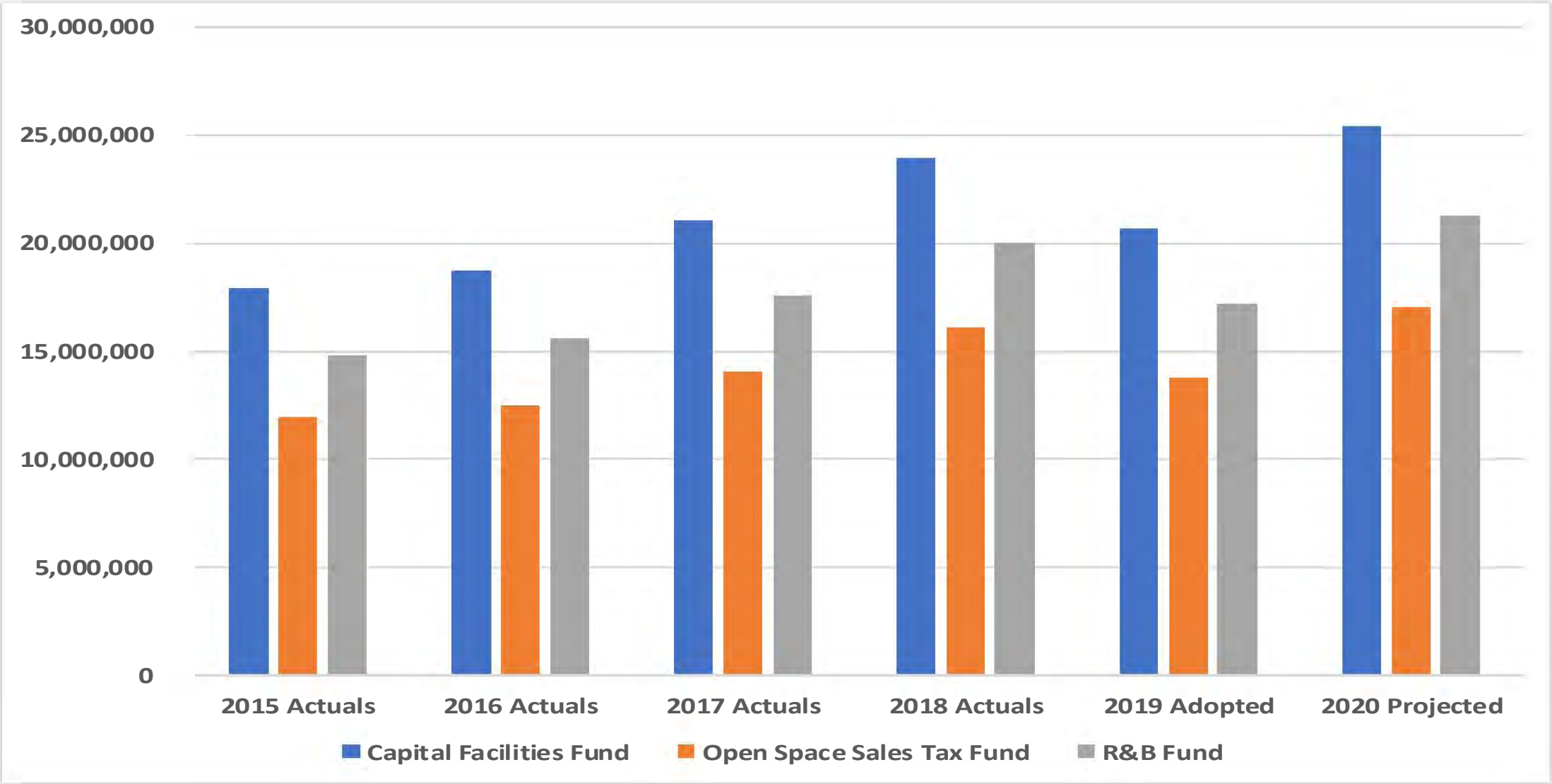


2015-2020 Property Taxes



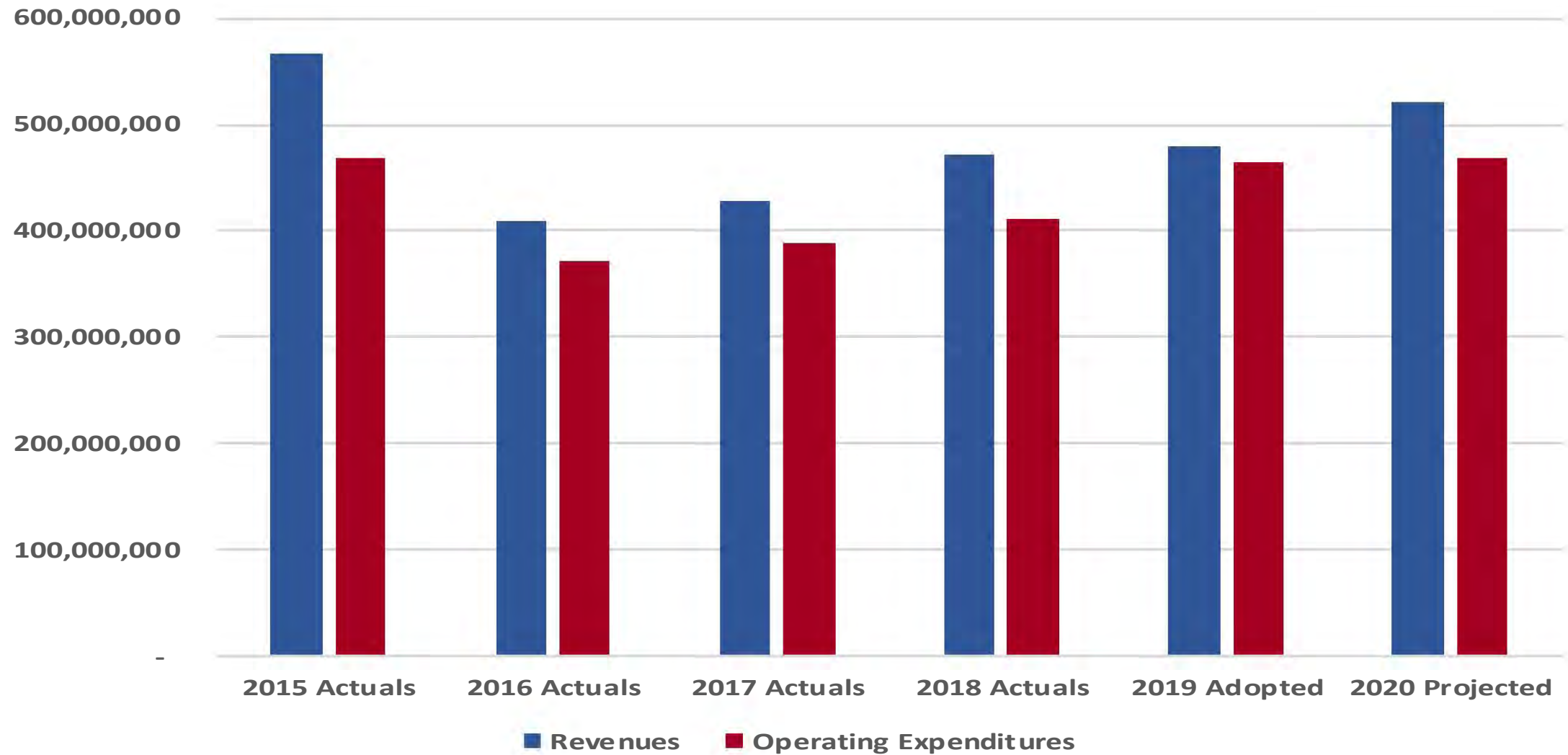
2015-2020 Sales Taxes by Fund

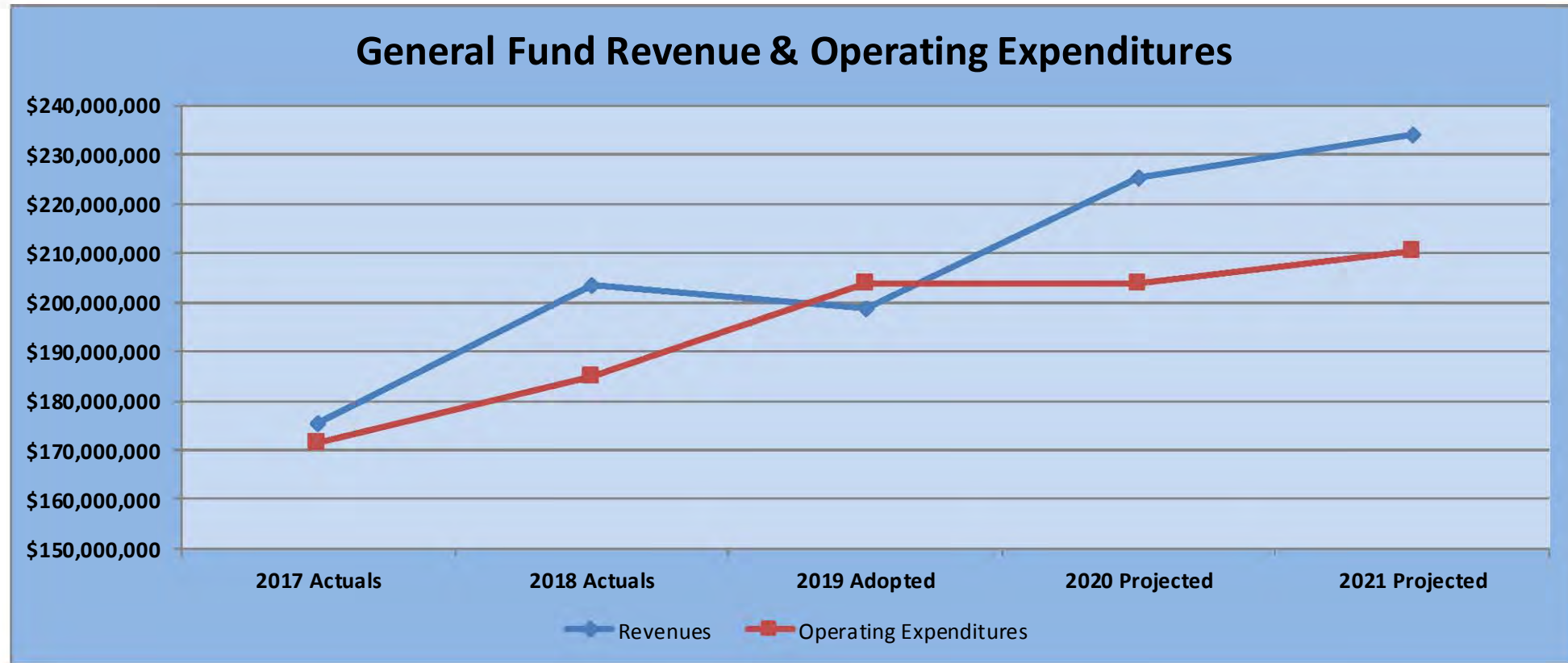
(does not include Marijuana Sales Tax)



2015-2020 Revenues and Operating Expenditures

2015 Includes COP Funding

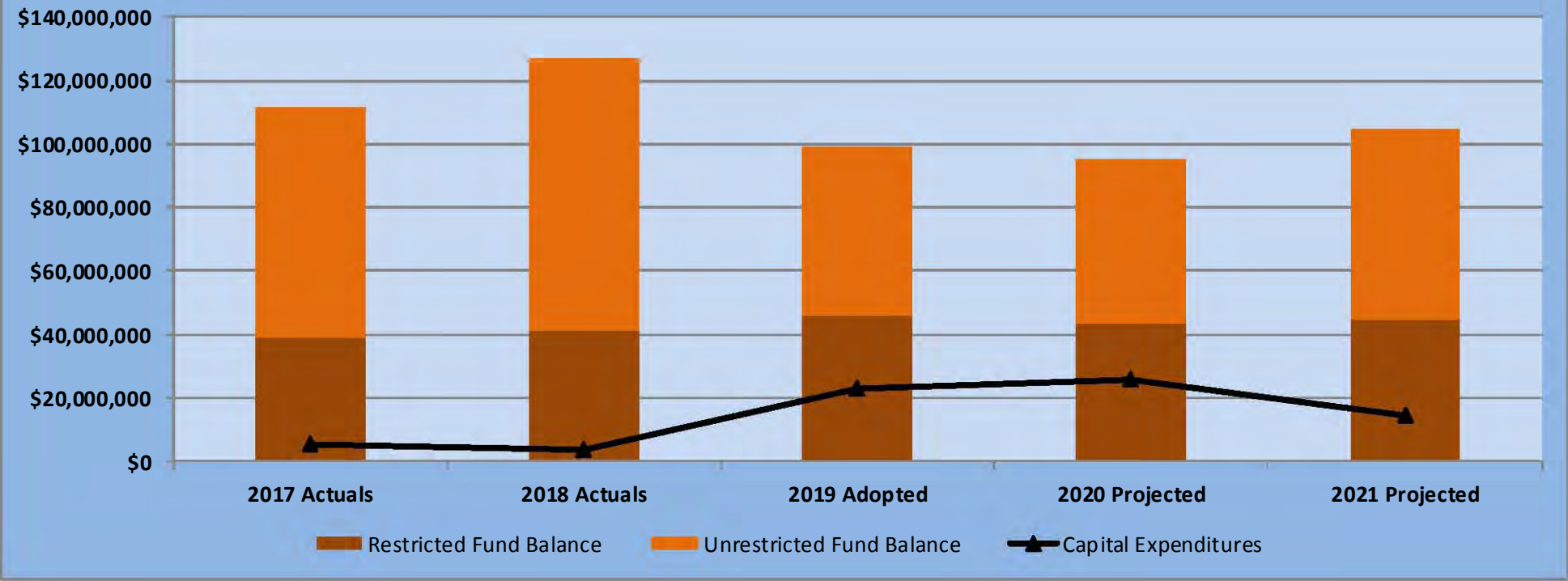


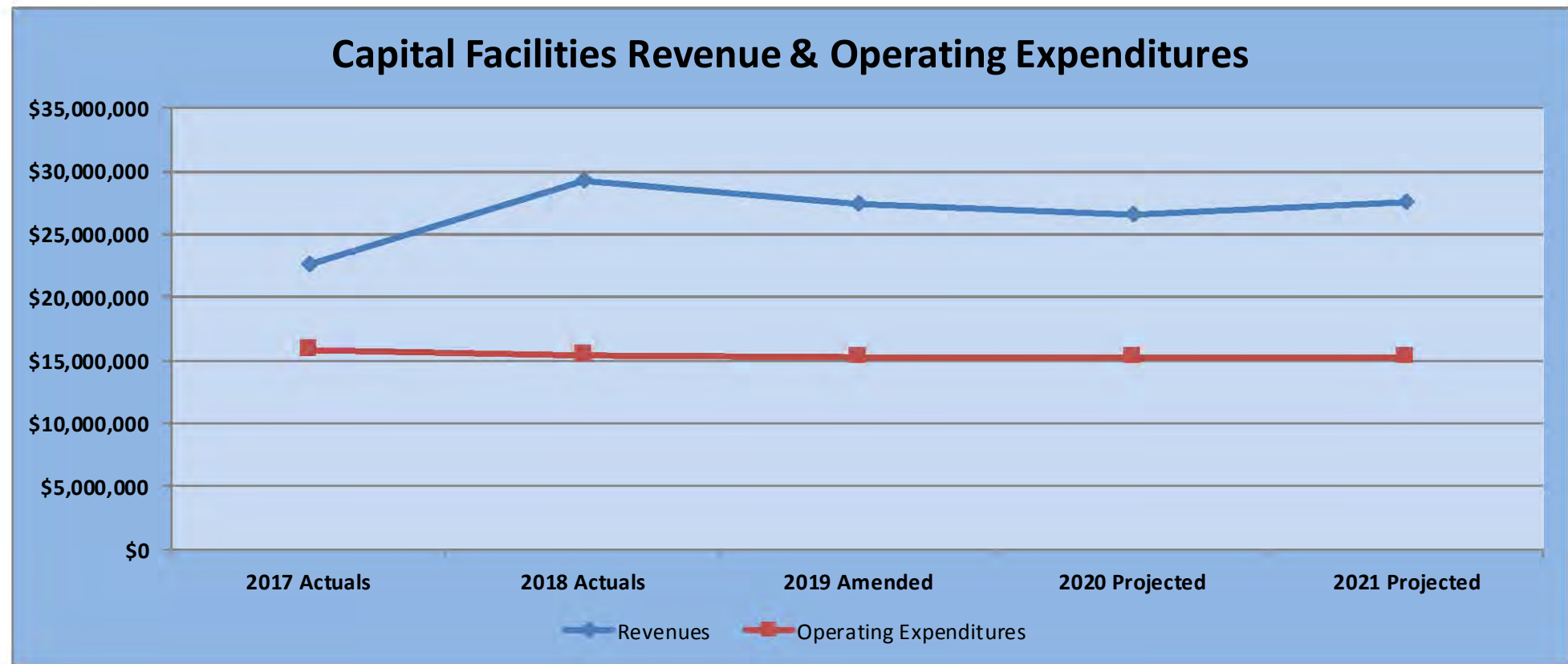


| | | | | | |
|-----|-------------|--------------|---------------|--------------|--------------|
| | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Gap | \$3,841,553 | \$18,571,286 | (\$5,102,114) | \$21,564,836 | \$23,921,564 |

The 2019 Adopted Budget includes \$7.9M in one time maintenance projects. GF Fund Balance policy allows use of Fund Balance for this purpose.

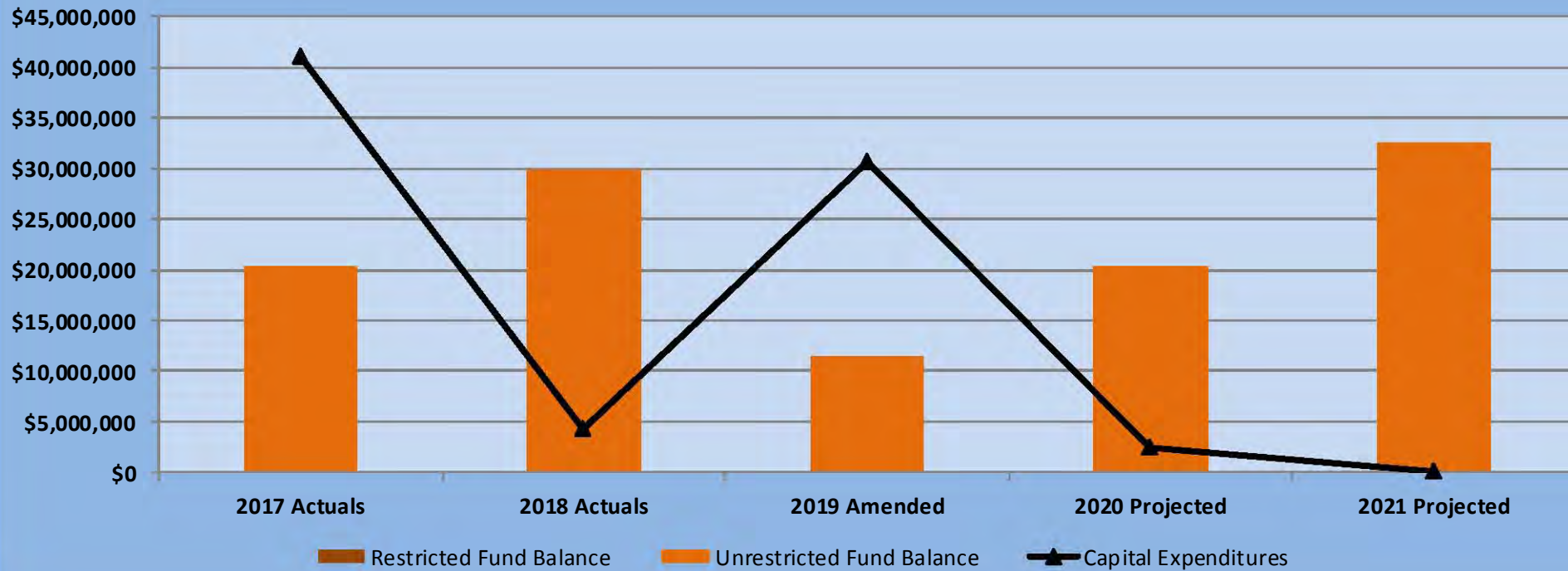
General Fund Restricted / Unrestricted Fund Balance and Capital

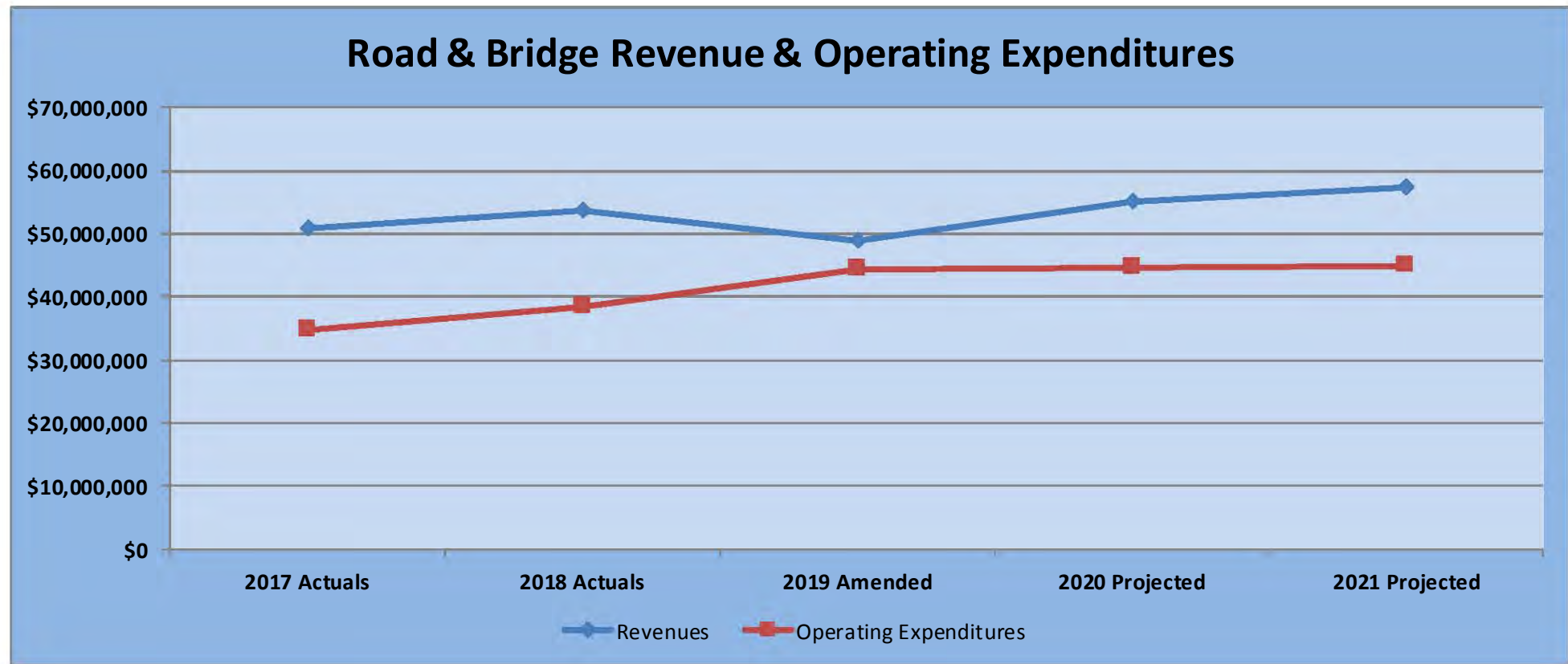




| | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> |
|-----|-------------|--------------|--------------|--------------|--------------|
| Gap | \$6,710,280 | \$13,798,454 | \$12,179,228 | \$11,367,645 | \$12,382,636 |

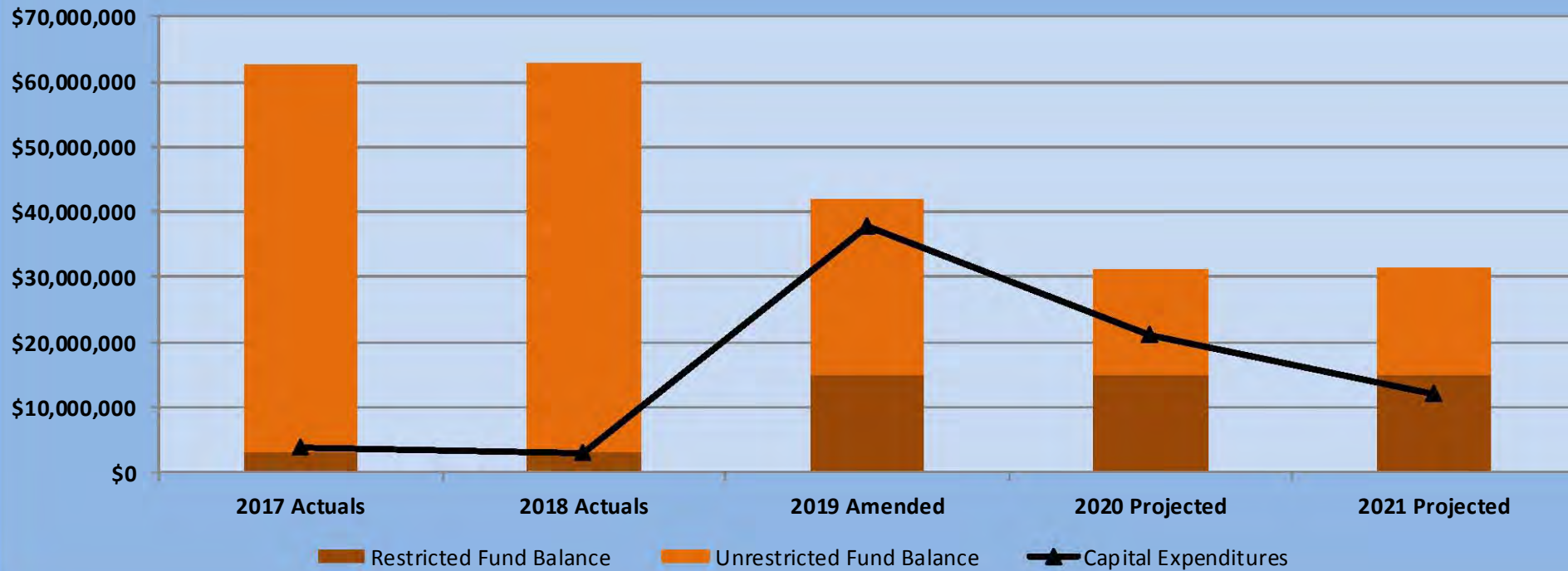
Capital Facilities Restricted / Unrestricted Fund Balance and Capital

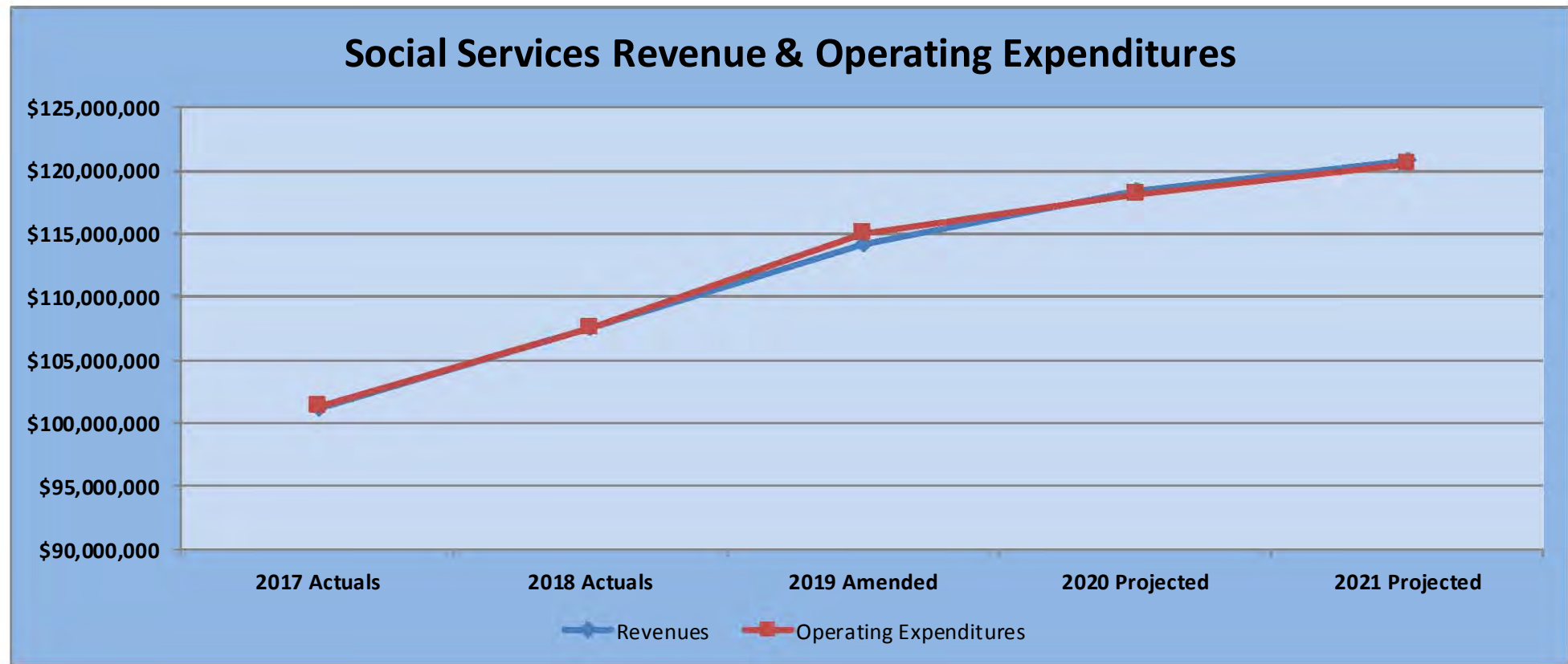




| | | | | | |
|-----|--------------|--------------|-------------|--------------|--------------|
| | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Gap | \$15,967,436 | \$15,212,189 | \$4,625,734 | \$10,479,085 | \$12,297,414 |

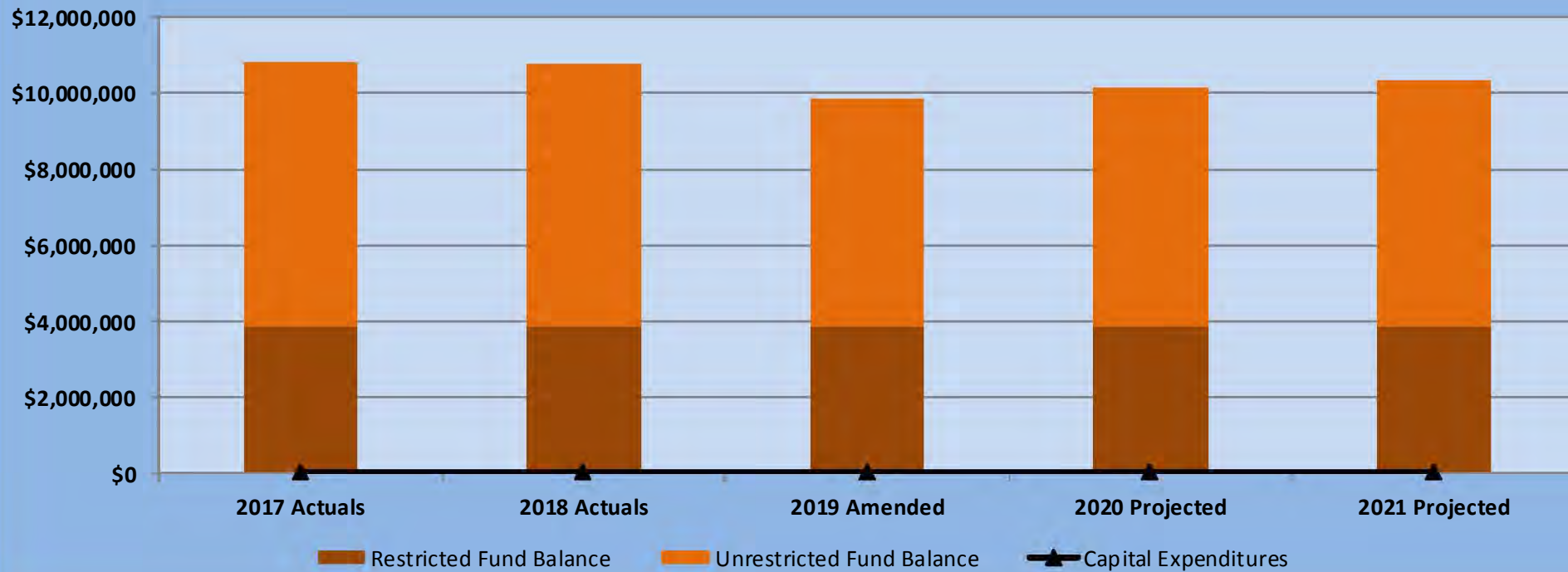
Road & Bridge Restricted / Unrestricted Fund Balance and Capital





| | | | | | |
|-----|-------------|-------------|-------------|-------------|-------------|
| | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> |
| Gap | -\$111,619 | -\$40,175 | -\$928,697 | \$284,709 | \$223,194 |

Social Services Restricted / Unrestricted Fund Balance and Capital



Next Steps

- May 20 – Budget Module is Opened for Budget Entry
- July 12 – Operating and Capital Budgets Due
- August – Department & Elected Official Meetings with the Budget Team
- Early October – Review of County Manager’s Proposed Budget with Elected Officials, Department Directors, and Budget Team
- October 15 – Presentation of County Manager’s 2020 Proposed Budget in Public Hearing
- November – Meetings with BoCC and Budget Team
- December 3 – First Reading of 2020 Proposed Budget in Public Hearing
- December 10 – Second Reading of 2020 Proposed Budget and Adoption of 2020 Adams County Budget
- December 10 – Certification of Mill Levies





STUDY SESSION AGENDA ITEM

| |
|--|
| DATE: May 21, 2019 |
| SUBJECT: 2019 First Quarter Update Capital Improvement Program (CIP) and Bridge Maintenance Projects |
| FROM: Kristin Sullivan, Director of Public Works |
| AGENCY/DEPARTMENT: Public Works |
| ATTENDEES: Kristin Sullivan, Brian Staley, Rene Valdez |
| PURPOSE OF ITEM: Provide an overview and update of the 2019 first quarter CIP and Bridge Maintenance Projects |
| STAFF RECOMMENDATION: Information |

BACKGROUND:

This study session will provide an overview and update of the 2019 First Quarter CIP and Bridge Maintenance Projects for Adams County Public Works.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Public Works

ATTACHED DOCUMENTS:

PowerPoint

FISCAL IMPACT:

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| Current Budgeted Operating Expenditure: | | | |
| Add'l Operating Expenditure not included in Current Budget: | | | |
| Current Budgeted Capital Expenditure: | | | |
| Add'l Capital Expenditure not included in Current Budget: | | | |
| Total Expenditures: | | | |

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

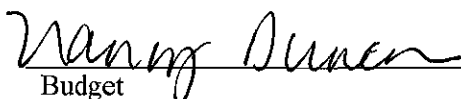
Additional Note:**APPROVAL SIGNATURES:**

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

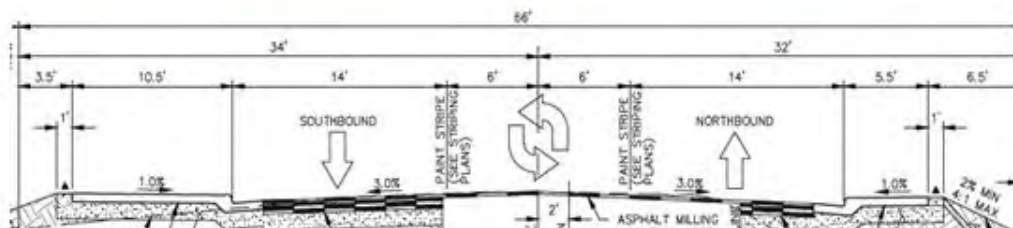
Chris Kline, Deputy County Manager

APPROVAL OF FISCAL IMPACT:
Budget

LOWELL BLVD PROJECT



PUBLIC WORKS



Typical Section

SCOPE

Lowell Blvd. from Clear Creek to 62nd Avenue. Widen for center turn lanes, add curb, gutter, and sidewalk on both sides of street.

PROJECT COST

\$3,200,000

SCHEDULE

Engineering Design.....Completed
ROW Acquisition.....2019
Construction.....2019

2019 1st QUARTER UPDATE

Project is under construction.

CONTACT PUBLIC WORKS

720.523.6875

publicworks@adcogov.org

W. 66TH AVENUE PROJECT



PUBLIC WORKS



SCOPE

The project is on W. 66th Ave., west of Broadway with a total length of approximately 1,540 feet. Improving existing roadway pavement strength and drainage infrastructure to enhance public safety. Project will consist of design and construction components.

PROJECT COST

\$600,000

SCHEDULE

Engineering Design..... Completed
Construction..... 2019

2019 1st QUARTER UPDATE

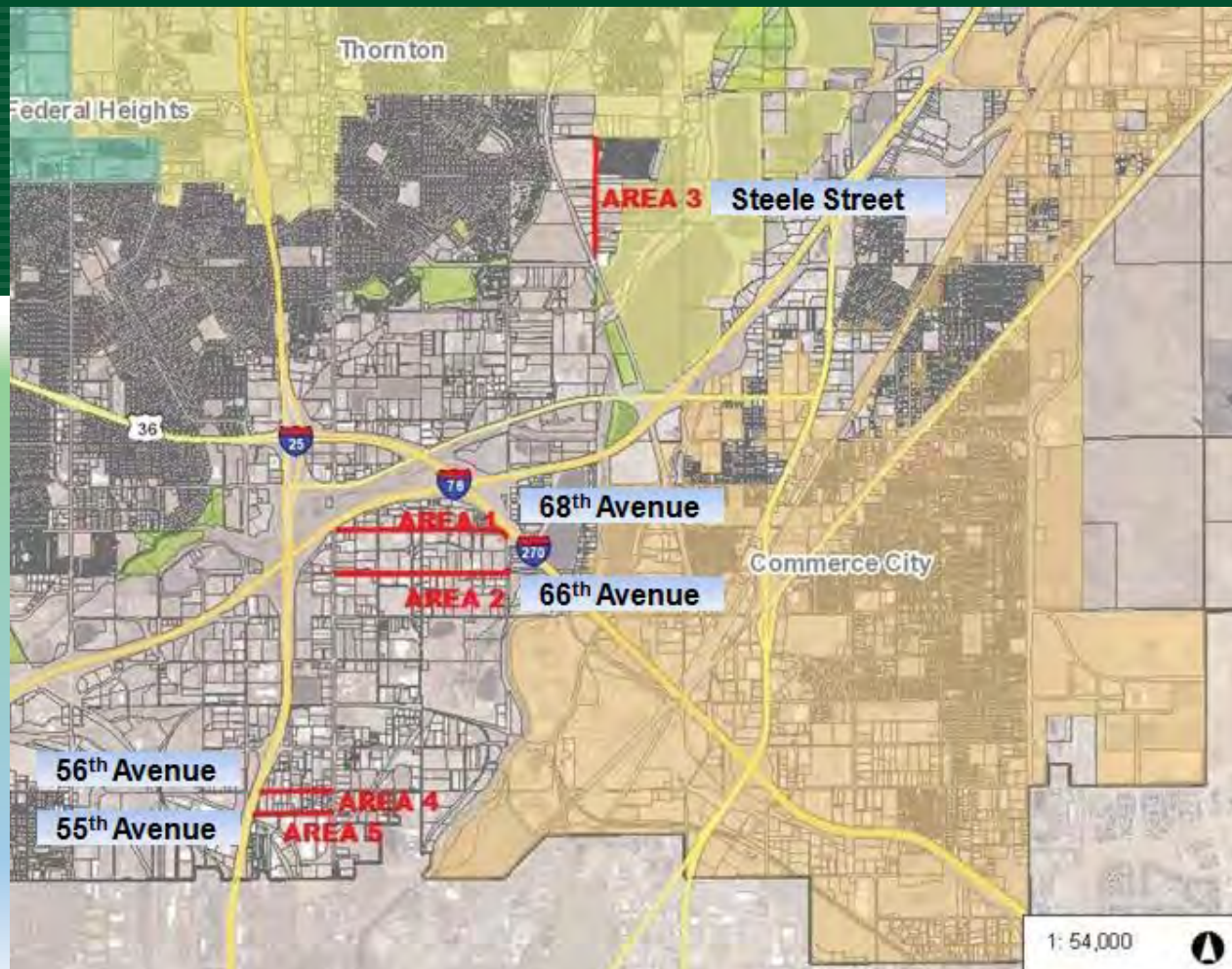
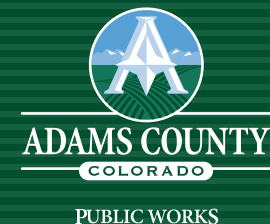
Under construction.

CONTACT PUBLIC WORKS

720.523.6875

publicworks@adcogov.org

ADA FIVE AREAS PROJECT



SCOPE

Americans with Disabilities Act improvements (curb, gutter, and sidewalks) in the following areas:

- Area 1: E. 68th Ave. - Washington St. to York St.
- Area 2: E. 66th Ave. - Washington St. to York St.
- Area 3: Steele St. - Niver Creek Tr. to E. 86th Ave.
- Area 4: E. 56th Ave. - Lincoln St. to Washington St.
- Area 5: E. 55th Ave. - Lincoln St. to Washington St.

PROJECT COST

Areas 1-4: \$5,360,000

Area 5: \$680,000

SCHEDULE (Areas 1-4)

| | |
|-------------------------|-----------|
| Engineering Design..... | 2019 |
| ROW Acquisition..... | 2019/2020 |
| Construction..... | 2020/2021 |

SCHEDULE (Area 5)

| | |
|-------------------|------|
| Construction..... | 2019 |
|-------------------|------|

CONTACT PUBLIC WORKS

720.523.6875

publicworks@adcogov.org

WELBY RD. & E. 88TH AVE. INTERSECTION IMPROVEMENTS



PUBLIC WORKS



SCOPE

Intersection improvements to Welby Road and E. 88th Avenue, including traffic signals and ADA compliant curb ramps.

PROJECT COST

\$800,000

SCHEDULE

Construction..... 2019

2019 1st QUARTER UPDATE

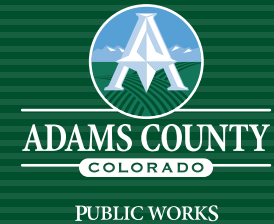
The project is currently under construction.

CONTACT PUBLIC WORKS

720.523.6875

publicworks@adcogov.org

YORK STREET PHASE I



SCOPE

York Street from Hwy. 224 to 78th Ave. Widen to four lanes, add curb, gutter and sidewalk, bike lanes, and a pedestrian underpass (Hwy. 224).

PROJECT COST

\$6,500,000

SCHEDULE

Engineering Design.....95% complete
ROW Acquisition.....2018/2019
Construction.....2019

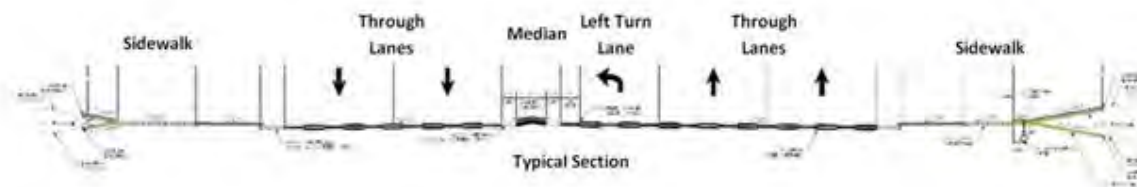
2019 1st QUARTER UPDATE

ROW acquisition is 98% complete. Utility relocation underway. Working on IGA with CDOT and water and sanitation district.

CONTACT PUBLIC WORKS

720.523.6875

publicworks@adccgov.org



YORK STREET PHASE II (E. 78TH AVE. TO E. 88TH AVE.)



PUBLIC WORKS



SCOPE

The overall objective of this project is to improve roadway capacity, safety, mobility, pedestrian access facilities, multi-use trail, drainage system, structure replacement or modification, and median/landscaping amenity and street lighting.

PROJECT COST

\$14,500,000

SCHEDULE

| | |
|-------------------------|-----------|
| Engineering Design..... | 2018/2019 |
| ROW Acquisition | 2019/2020 |
| Construction..... | 2020/2021 |

2019 1st QUARTER UPDATE

Project design is approximately 65% complete. Second public meeting was held on March 20.

CONTACT PUBLIC WORKS

720.523.6875
publicworks@adcogov.org

YORK STREET PHASE III (E. 58TH AVE. TO SH 224)



PUBLIC WORKS



SCOPE

York St. from E. 58th Ave. to State Highway 224. The project is for roadway widening, including sidewalks, curbs, and gutters. Project to include design of roadway improvements, structure replacement or modifications, and construction of those improvements. Coordination with Union Pacific Railroad for railroad bridge replacement. Floodplain impacts.

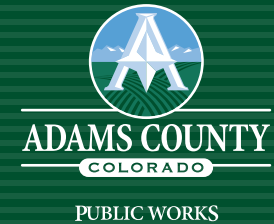
SCHEDULE

Engineering Design..... 2019/2020
ROW Acquisition..... 2020/2021
Construction..... 2021/2022

CONTACT PUBLIC WORKS

720.523.6875
publicworks@adcogov.org

STEELE STREET PROJECT



SCOPE

Extension of Steele Street north of 86th Avenue to 88th Avenue.

PROJECT COST

\$1,700,000

SCHEDULE

Engineering Design..... 2019
ROW Acquisition..... 2020
Construction..... 2020/2021

2019 1st QUARTER UPDATE

Engineering design is 30% complete.
ROW acquisition is 10% complete.
Construction in 2020.

CONTACT PUBLIC WORKS

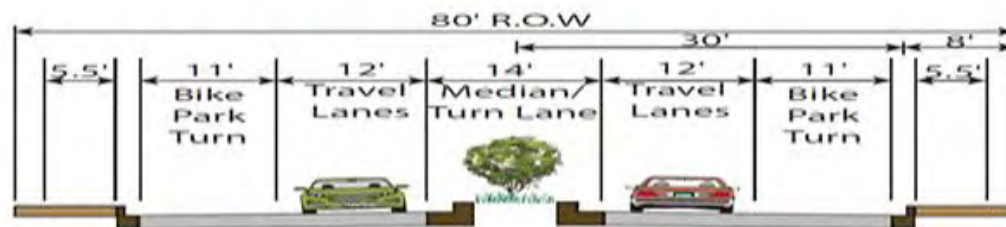
720.523.6875

publicworks@adcogov.org

DAHLIA STREET PROJECT



PUBLIC WORKS



Major Collector (Urban)

SCOPE

Dahlia Street from 74th Avenue to 78th Avenue. Install new curb, gutter and sidewalk, turn lanes, and bike lanes. Add storm trunk line to Dahlia Pond.

PROJECT COST

\$9,000,000

SCHEDULE

Engineering Design.....2018
ROW Acquisition.....2019
Construction.....2020/2021

2019 1st QUARTER UPDATE

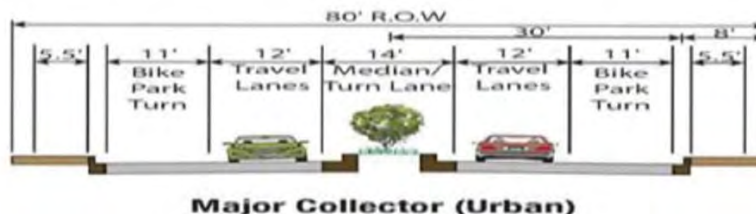
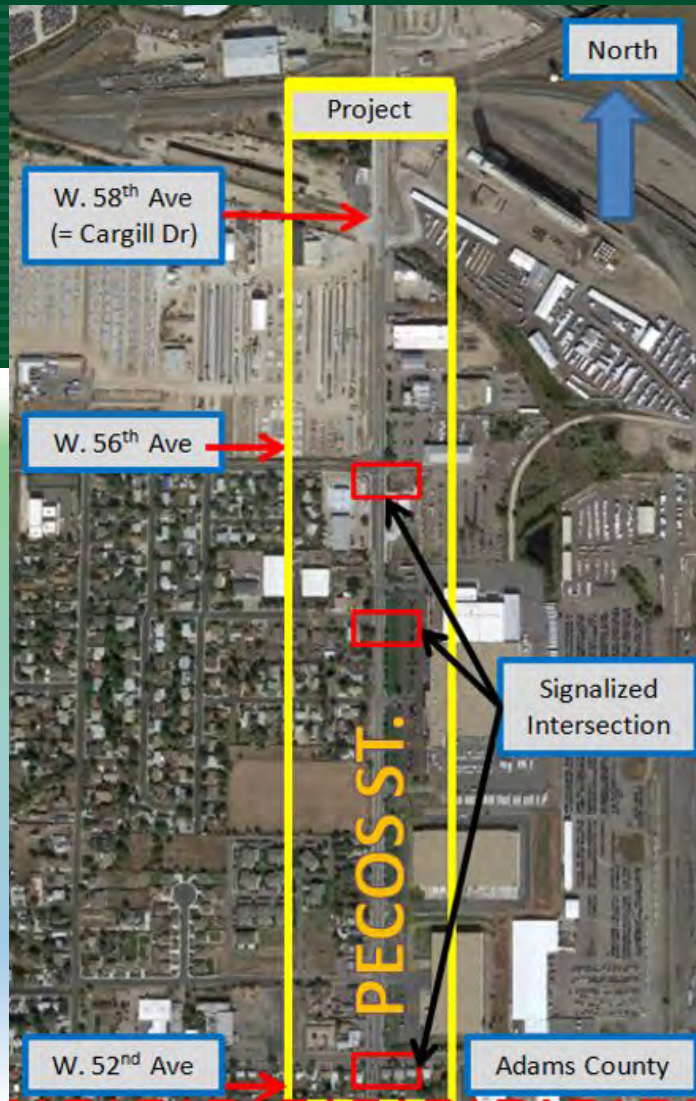
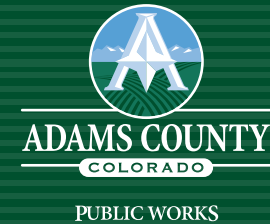
Design is approximately 75% complete. UDFCD and CDOT contributed funding to this project.

CONTACT PUBLIC WORKS

720.523.6875

publicworks@adcogov.org

PECOS STREET PROJECT



SCOPE

Pecos St. from W. 52nd Ave. to W. 58th Ave. Install new curb, gutter and sidewalk, turn lanes, and bike lanes.

PROJECT COST

\$8,000,000

SCHEDULE

Engineering Design..... 2019
ROW Acquisition..... 2020
Construction..... 2021

2019 1st QUARTER UPDATE

Contract awarded, kick off meeting occurred. Design field survey and utility research has commenced.

CONTACT PUBLIC WORKS

720.523.6875

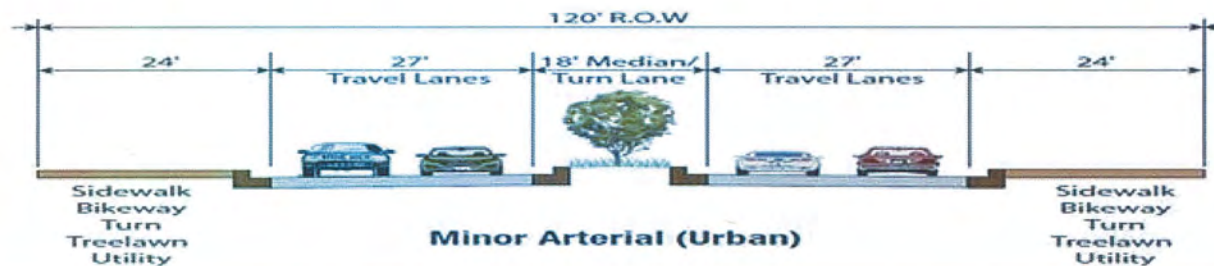
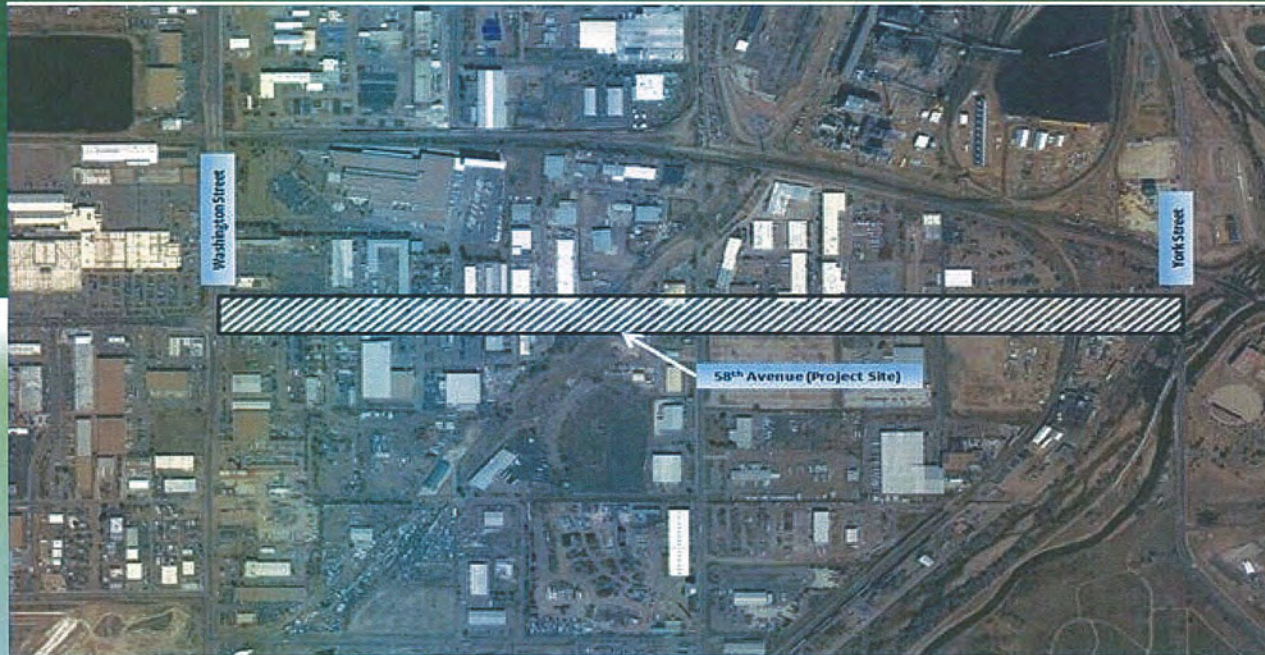
publicworks@adcogov.org

58TH AVENUE PROJECT



ADAMS COUNTY
COLORADO

PUBLIC WORKS



SCOPE

58th Avenue from Washington Street to York Street. Widen to four lanes, add curb, gutter, sidewalk, and bike lanes.

PROJECT COST

\$8,000,000

SCHEDULE

Engineering Design.....Mid 2019
ROW AcquisitionMid 2019
Construction.....2019/2020

2019 1st QUARTER UPDATE

Started utility relocation design. Negotiations with Denver Rock Island Railroad. Drainage decisions have been finalized.

CONTACT PUBLIC WORKS

720.523.6875

publicworks@adcogov.org

REHABILITATION OF 88TH AVE. BRIDGE (WEST OF MANILLA RD.)



PUBLIC WORKS



SCOPE

Rehabilitation of the existing bridge to address critical structural problems, including replace the deck system, replace both exterior steel girders, remove corrosion and repaint all structure steel, and repair channel erosion.

PROJECT COST

\$1,236,000

SCHEDULE

Engineering Design..... Completed
Construction..... 2019

PROJECT STATUS

Project is currently being advertised for contractor bids. Construction is expected to begin in June 2019 and be completed by December 2019.

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96TH AVE. BRIDGE OVER BIJOU CREEK



PUBLIC WORKS



SCOPE

Rehabilitation of the existing bridge to address critical structural problems, including abutment and wingwall repairs, girder bearing system repairs, pier concrete repairs, raising the approach roadways above flood water elevations, deck and curb concrete repairs, expansion joint repairs, asphalt overlay replacement, and bridge rail and guardrail upgrades.

PROJECT COST

Phase 1: \$1,150,000

Phase 2: \$1,100,000

Total: \$2,250,000

SCHEDULE

Engineering Design..... Completed

Phase 1 Construction 2019

Phase 2 Construction..... 2020

PROJECT STATUS

Phase 1 will be advertised for contractor bids in April 2019.

Construction is expected to begin by July 2019 and be completed by December 2019. Phase 2 is expected to be constructed in 2020.

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