



Eva J. Henry - District #1
Charles "Chaz" Tedesco - District #2
Emma Pinter - District #3
Steve O'Dorisio - District #4
Mary Hodge - District #5

**STUDY SESSION AGENDA
TUESDAY
April 2, 2019**

ALL TIMES LISTED ON THIS AGENDA ARE SUBJECT TO CHANGE

10:30 A.M.	ATTENDEE(S):	Adam Burg
	ITEM:	Legislative Update
11:00 A.M.	ATTENDEE(S):	Alisha Reis
	ITEM:	Capital Projects Prioritization Proposal
11:30 A.M.	ATTENDEE(S):	Raymond Gonzales
	ITEM:	Administrative Item Review / Commissioners Communication

(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

AGENDA IS SUBJECT TO CHANGE



STUDY SESSION AGENDA ITEM

DATE:	April 2, 2019
SUBJECT:	Capital Projects Prioritization Proposal
FROM:	Alisha Reis, Deputy County Manager of Administrative Services (Capital Projects Committee)
AGENCY/DEPARTMENT:	County Manager's Office (Capital Projects Committee)
ATTENDEES:	Alisha Reis
PURPOSE OF ITEM:	Present a proposal of the Capital Projects Committee to prioritize capital projects as they are submitted for funding consideration.
STAFF RECOMMENDATION:	Staff recommends adopting the prioritization proposal in order to aid in effective vetting and budgeting of capital projects to best leverage available resources.

BACKGROUND:

The Capital Projects Committee, a multi-disciplinary team seated with the adoption of the Local Financing Study in August 2018, is proposing a plan for pre-vetting and prioritizing capital projects submitted for funding by the County. Capital items include building and infrastructure projects valued over \$50,000, land/easement purchases, and certain machinery, equipment and software valued over \$5,000. The committee reviewed existing processes for capital project submission and evaluation, as well as various methods for assigning priority.

After in-depth review and discussion, the committee has proposed a countywide prioritization process based upon 11 elements, including such considerations as impacts to County infrastructure, finances, and public health, as well as advancement of adopted County plans and Board goals. The intention of this process is to support prudent investments that best leverage our resources and return value to our residents, businesses and visitors.

Additionally, the team is working on a submission portal that would be based upon these elements, with the further goals of providing: transparency in project submission and scoring; an easy-to-understand and easy-to-use process; and clear progress monitoring for the organization and the public.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Manager's Office (Capital Projects Committee)

ATTACHED DOCUMENTS:

Presentation Slides

FISCAL IMPACT:

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

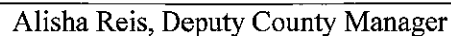
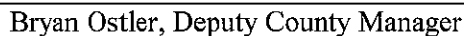
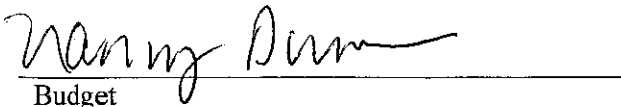
Fund:**Cost Center:**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			

New FTEs requested: ☐ YES ☐ NO

Future Amendment Needed: ☐ YES ☐ NO

Additional Note:**APPROVAL SIGNATURES:**
Raymond H. Gonzales, County Manager
Alisha Reis, Deputy County Manager
Bryan Ostler, Deputy County Manager**APPROVAL OF FISCAL IMPACT:**
Wanny Dunn
Budget

Capital Projects Prioritization Proposal



*BOCC Study Session
April 2, 2019*



Capital Improvement Program

- 5-year plan in Budget to plan, schedule and fund capital investments
- Capitalized projects
 - Land/easement purchases
 - Projects, buildings over \$50,000
 - Infrastructure over \$50,000
 - Traffic signals, machinery, equipment & software over \$5,000
- In 2019, \$59 million in CIP investment planned in adopted budget



Overview

- Easily submit projects for pre-vetting by subject matter experts on staff (engineers, planners, project managers, budget/finance staff, etc.)
- One-stop portal to investment planning and budgeting into 5-year CIP, future financial plan
- Provide for *most improved quality of life, dispersed equity, and highest return on investment* (Local Financing Study)
- Prioritize by impacts to County infrastructure, financial resources, public health, advancement of County adopted plans, BoCC goals



Proposed Criteria

- 1) BoCC adopted strategic vision and/or priorities
- 2) Public health and safety
- 3) Infrastructure investment/protection
- 4) Impact to County operational finances/revenue generation
- 5) Leverages outside funding
- 6) Environmental sustainability
- 7) Encouragement of economic development
- 8) Neighborhood revitalization/community needs
- 9) Ties into other projects/organizations
- 10) Improves/increases the level of County service
- 11) Implementation risk (feasibility)

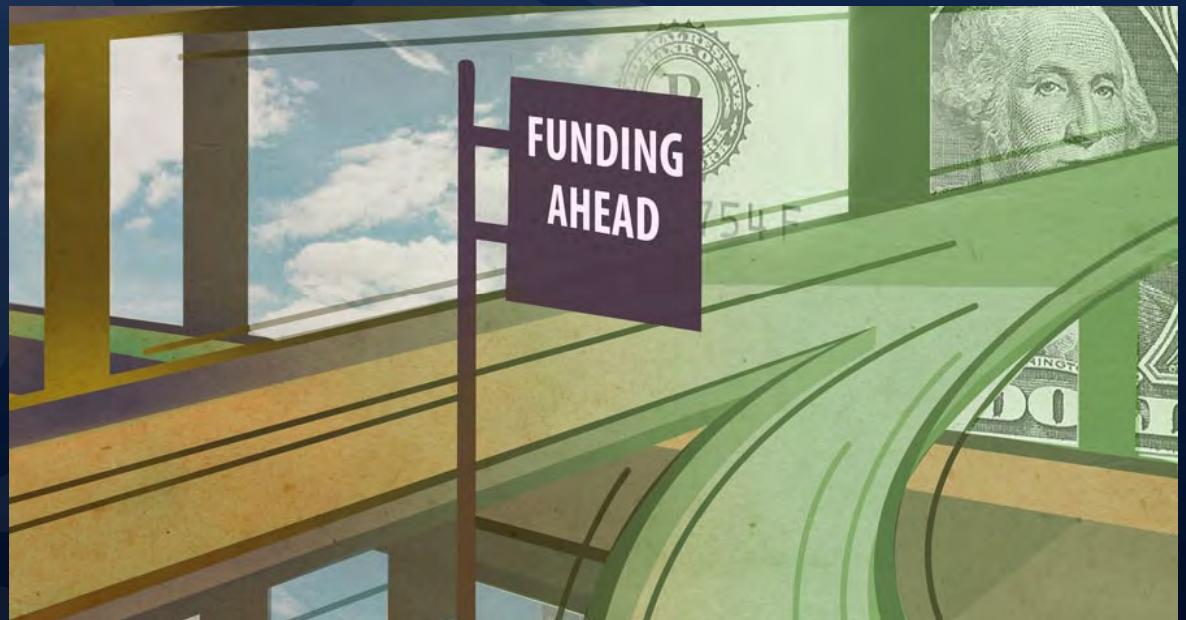


Submission Portal

Intuitive Portal in
Progress to

Develop Projects:

- Submission
- Vetting
- Prioritization
- Budgeting



Next Steps

- *Discuss Prioritization Criteria Proposal with Board*
- Finalize the Draft Portal, Demonstrate to Board if desired
- Testing Phase for Portal
- Develop Internal/External Communications Plan
- **Goal: Portal Rollout 2020 Budget**



Projects Horizon

- Funding Existing Projects (Animal Shelter & park infrastructure, HSB renovation, Fleet & PW Building)
- Major Projects on the Horizon
 - Jail Upgrades, Maintenance (\$100M over 10 Years)
 - Riverdale Regional Park Master Plan (\$110M)
 - Justice Center Upgrades (\$43M)
 - Coroner Facility (\$25M)
 - Colo. Air & Space Port Investments
 - *\$4.5B total identified needs in Local Financing Study*



Fund Balance Availability

- Available fund balances for Capital Projects
 - \$69.5M General Fund
 - \$14.2M Capital Facilities Fund
 - \$83.7M Total*
- Best leverage current available funds for committed, identified project needs



Current Commitments

Status Quo

\$62M



*Including Multi-use Arena, CASP Hangar, HSB/
Substation Renovations, Reserves for Tax Sunset*



Current Commitments

Riverdale Regional Park & CASP Focus

\$62.6M

Riverdale



Including Denver Botanic Gardens project, Multi-use Arena, water infrastructure upgrades, CASP Hangar



Current Commitments

Justice Projects Focus

\$75M



*Including Coroner's Facility, Substation Renovation,
HSB Renovation, Jail Renovations*



Discussion & Direction

